

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING THE: A) PRESIDENT OF THE BOARD TO EXECUTE AN AGREEMENT WITH PANORAMIC SOFTWARE, INC., FOR PROVISION AND MAINTENANCE OF SOFTWARE APPLICATIONS THAT SERVE THE STATUTORILY MANDATED ACCOUNTING REQUIREMENTS OF BOTH THE PUBLIC GUARDIAN AND PUBLIC ADMINISTRATOR PROGRAMS IN THE AMOUNT OF \$153,000 FOR THE TERM OF JULY 1, 2012 THROUGH JUNE 30, 2013; AND B) CHIEF OF THE HEALTH SYSTEM OR DESIGNEE TO EXECUTE CONTRACT AMENDMENTS WHICH MODIFY THE FUNDING AMOUNT BY NO MORE THAN \$25,000 (IN AGGREGATE), AND/OR MODIFY THE CONTRACT TERM AND/OR SERVICES SO LONG AS THE MODIFIED TERM OR SERVICES IS/ARE WITHIN THE CURRENT OR REVISED FISCAL PROVISIONS**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the Aging and Adult Services (AAS) Public Guardian (PG) program, acting under the authority and direction of the Superior Court, may be appointed to as conservator to care for frail elderly, physically disabled and mentally disabled residents who are unable to provide for their own personal needs of health, food, clothing, or shelter and/or unable to manage their financial resources or resist fraud or undue influence; and

**WHEREAS**, the AAS Public Administrator (PA) program, acting under the authority and direction of the Superior Court, may be appointed to protect decedents' properties from waste, loss or theft; conduct thorough investigations to discover all assets; liquidate assets; pay decedents' outstanding debts and taxes; make burial arrangements; locate heirs or beneficiaries; and distribute assets; and

**WHEREAS**, California law and local court rules impose various requirements on conservators and estate administrators with regard to accounting for the assets marshaled; and

**WHEREAS**, currently the PG and PA work with two separate accounting programs, which can result in redundancies and unnecessary duplication of efforts; and

**WHEREAS**, in 2012 AAS conducted a Request for Proposals (RFP) for an accounting system that would meet the needs of both programs and eliminate redundancies; and

**WHEREAS**, two proposals were submitted; each proposer was given the opportunity to conduct a demonstration of their product; and

**WHEREAS**, Panoramic Software, Inc., was recommended by the RFP evaluation committee; and

**WHEREAS**, there has been presented to this Board of Supervisors for its consideration and acceptance an Agreement, reference to which is hereby made for further particulars, whereby Panoramic Software, Inc., shall provide and maintain software applications for the PG and PA programs for the term July 1, 2012 through June 30, 2013, for a maximum obligation of \$153,000; and

**WHEREAS**, this Board has been presented with a form of the Agreement and has examined and approved the Agreement as to both form and content and desires to

enter into the Agreement.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of this Board of Supervisors be and is hereby authorized and directed to execute said Agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Chief of the Health System or designee be authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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