



**COUNTY OF SAN MATEO**  
**Inter-Departmental Correspondence**  
Sheriff's Office



**DATE:** May 30, 2012  
**BOARD MEETING DATE:** June 5, 2012  
**SPECIAL NOTICE/HEARING:** None  
**VOTE REQUIRED:** Majority

**TO:** Honorable Board of Supervisors and County Manager  
**FROM:** Sheriff Greg Munks  
**SUBJECT:** Board of Supervisors Visioning Workshop for the Replacement Jail Project

**RECOMMENDATION:**

Receive and provide input on next phases of the Replacement Jail Project.

**BACKGROUND:**

On May 8, 2012, the Board of Supervisors approved contracts with Hellmuth, Obata and Kassabaum (HOK) for architectural and engineering services for the Replacement Jail Project. At the same meeting, the Board of Supervisors approved a contract with Sundt/Layton, A Joint Venture, to provide construction management services for the Replacement Jail Project. At its subsequent meeting of May 22, 2012, the Board of Supervisors also approved a contract with FERMA Corporation to perform demolition, asbestos and lead abatement and soil remediation for the Chemical Way property. Design of the Replacement Jail is now commencing and demolition will begin in mid-June of 2012.

**DISCUSSION:**

Throughout the preliminary steps of the Replacement Jail Project, the Sheriff, his Executive Team and the Jail Planning Unit have strived for an open and collaborative decision making process. This has included public meetings, workshops, Board of Supervisors and staff involvement and numerous outreach events with both internal and external stakeholders. The result has been a transparent progression of benchmarks that includes the needs assessment, site selection, pre-architectural program report, environmental clearances, land acquisition, owners representative selection and most recently the approval of the architectural, construction management and demolition services.

The Board of Supervisors has requested a visioning workshop to provide the opportunity for high level input on the next steps of the Replacement Jail Project. Facilitating the workshop will be the Jail Planning Unit. Various jail planning consultants and contractors, including HOK and Sundt Layton, will assist the Jail Planning Unit in presentation of topics for discussion. Board of Supervisors input will allow the Jail Planning Unit and its contractors to better refine the project vision, ensuring a congruous and well vetted design phase.

The Sheriff recommends that the following general areas be discussed as part of the visioning workshop: overall design philosophies, macro site planning and integration, “green” building accommodations, programming and re-entry priorities, participation implications, and overarching development features including “good neighbor” initiatives with the surrounding community.

Holding this workshop contributes to the Shared Vision 2025 outcome of a Collaborative Community by ensuring a safe and cost effective Replacement Jail Facility.

**Performance Measure(s):**

<b>Measure</b>	<b>FY 2011-12 Projected</b>	<b>FY 2012-13 Projected</b>
Number of Board workshops concerning Replacement Jail	1	2

**FISCAL IMPACT:**

None