



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: May 11, 2012
Board Meeting Date: June 5, 2012
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Jean S. Fraser, Chief, Health System
Stephen Kaplan, Director, Behavioral Health & Recovery Services

Subject: Agreement with Prins, Williams & Associates, LLC

RECOMMENDATION:

Adopt a Resolution authorizing the:

- A)** President of the Board to execute an Agreement with Prins, Williams & Associates, LLC to provide research and evaluation services for the term July 1, 2012 through June 30, 2013, for a maximum obligation of \$269,533; and
- B)** Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

BACKGROUND:

Prins, Williams & Associates, LLC (PWA) has provided research and evaluation services for Behavioral Health and Recovery Services (BHRS) since 1999. In March 2010 BHRS issued a Request for Proposals to select a provider of research and evaluation services. PWA submitted a proposal and was selected to provide these services.

DISCUSSION:

BHRS is contracting with PWA to provide research, analysis, and evaluation services. Federal and State programs require BHRS to submit evaluations and reports on program outcomes. These requirements have increased as a result of the Mental Health Services Act to include evaluation design, analysis, and reporting on new initiatives to improve access to underserved populations. In addition, BHRS will use PWA to monitor progress on the initiatives that require integrating data from separate mental health, and drug and alcohol information systems.

The Agreement and Resolution have been reviewed and approved by County Counsel. Contractor meets insurance certification requirements.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

The Agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by providing research and evaluation services to evaluate the quality, utilization, and need of mental health and co-occurring services for BHRS clients. BHRS provides a range of services to promote wellness and recovery and to support consumers remaining in the lowest possible level of care. The provision of research and evaluation services is a function needed to ensure the quality of services provided by BHRS. It is anticipated that 100% of the data performance products provided by Contractor will be completed within a timeframe mutually agreed upon by County and Contractor.

PERFORMANCE MEASURE(S):

Measure	FY 2011-12 Estimate	FY 2012-13 Projected
Percentage of data performance products provided in time frame mutually agreed upon by County and Contractor	100%	100%

FISCAL IMPACT:

The term of the Agreement is July 1, 2012 through June 30, 2013. The maximum obligation for the Agreement is \$269,533. Of that amount, Medi-Cal will fund \$99,847, Substance Abuse and Mental Health Services grant funds will fund \$44,619, Mental Health Services Act will fund \$77,033 and sales tax through Realignment will fund \$48,034. There is no Net County Cost. Funds for these services are included in the BHRS FY 2012-13 Recommended Budget.