



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Sheriff's Office



DATE: March 15, 2012
BOARD MEETING DATE: March 27, 2012
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: 4/5ths

TO: Honorable Board of Supervisors

FROM: Sheriff Greg Munks

SUBJECT: Assignment of a Deputy Sheriff to the Drug Enforcement Administration
Municipal Task Force

RECOMMENDATION:

- A. Adopt an Ordinance amending the salary ordinance and waiver of reading the ordinance in its entirety to add 1 position to the Sheriff's Office.
- B. Resolution authorizing an Appropriation Transfer Request (ATR) in the amount of \$46,967 from the Asset Forfeiture Trust Fund to salary and benefits for one Deputy Sheriff position.

BACKGROUND:

The United States Drug Enforcement Administration (DEA) operates a Municipal Task Force out of every office in the Country. The role of the Municipal Task Force is to work narcotics cases in conjunction with local law enforcement. The DEA sees this as a mutually beneficial arrangement whereby local law enforcement agencies have access to federal resources and the DEA receives staffing support and local knowledge.

Local peace officers that are assigned to a DEA Municipal Task Force are cross designated as Federal Agents and have the authority to access federal systems, are able to deploy federal resources, and utilize federal guidelines for their investigations. The local benefits are many and they include the ability to utilize federal prosecution and prison systems thereby relieving the burden on state and County resources. Additionally, asset forfeiture guidelines are less cumbersome at the federal level and sentencing is often more strict for major violators.

Local agencies that provide sworn personnel to a Municipal Task Force must pay the salary of their employee but overtime is paid for by the DEA. For every local officer the Municipal Task Force absorbs, the DEA must match that personnel contribution by adding one agent.

DISCUSSION:

The San Francisco DEA office had been unable to staff their Municipal Task Force until now due to other enforcement priorities. It is the intention of the DEA to form a Municipal Task Force out of the San Francisco office that covers the City and County of San Francisco and the County of San Mateo. The DEA has secured personnel from the San Francisco Police Department, Daly City Police Department, and is now looking for personnel from the San Mateo County Sheriff's Office. With approval from this Board, the Sheriff's Office would increase its Deputy Sheriff count by one (1) with the position being assigned full-time to the DEA Municipal Task Force. The Sheriff's Office will use asset seizure funds to pay for salary expenses for the first year with the second and any subsequent years being funded by departmental reserves.

Stemming the drug problem in San Mateo County cannot be achieved by any individual law enforcement agency alone. Justice can only be achieved through the continued dedication and collaboration from our local, state and federal partners.

The Sheriff's Office is committed to a regional approach to narcotic enforcement as demonstrated by our continued collaboration with the California Bureau of Investigation, the Northern California High Intensity Drug Trafficking Area (NCHIDTA), the U.S. Department of Homeland Security, the Federal Bureau of Investigation (FBI), and the Drug Enforcement Administration (DEA).

County Counsel has reviewed and approved the Ordinance as to form.

Approval of this item contributes to the Shared Vision 2025 outcome of a Healthy Community by working collaboratively with other law enforcement agencies to enhance the safety our community.

FISCAL IMPACT:

The salary and benefit cost of this Deputy Sheriff position for the balance of FY 2011-12 is \$46,967 and will be funded by the asset forfeiture trust fund. The annualized cost of this position is approximately \$240,000 and will be included in the Sheriff's Office FY 2012-13 budget funded through a combination of asset forfeiture trust funds and departmental reserves.

ORDINANCE NO.
BOARD OF SUPERVISORS, COUNTY OF SAN MATEO,
STATE OF CALIFORNIA

* * * * *

AN ORDINANCE AMENDING ORDINANCE NUMBER 04515

The Board of Supervisors of the County of San Mateo, State of California,
ordains as follows:

SECTION 1. Part 13 of the Ordinance is amended as indicated:

ORGANIZATION 30000 SHERIFF'S OFFICE

1. Item H060S, Deputy Sheriff Series is increased by 1 position for a new total of 285 positions.

SECTION 2. The change in this ordinance is effective at the start of the first pay period 30 days following adoption.

**COUNTY OF SAN MATEO
APPROPRIATION TRANSFER REQUEST**

REQUEST NO.
ATR12 026

DEPARTMENT
SHERIFF'S OFFICE

DATE
MARCH 7, 2012

1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

| | C O D E S | | AMOUNT | DESCRIPTION |
|------|--------------|---------|-------------|-------------------------|
| | FUND OR ORG. | ACCOUNT | | |
| From | 30568 | 2545 | 46,967 00 | Other Interfund Revenue |
| | | | | |
| To | Various | | 46,967 00 | SEE ATTACHED |
| | | | | |

Justification. (Attach Memo if Necessary)

Recognizing revenue and appropriating expenditures for the DEA Municipal Task Force for the remainder of FY11-12. See attached Board memo.

DEPARTMENT HEAD

BY: *[Signature]*

DATE
3/7/12

2. Board Action Required Four-Fifths Vote Required Board Action Not Required

Remarks:

COUNTY CONTROLLER

TA
[Signature]

BY: *[Signature]*

DATE
3/8/12

3. Approve as Requested Approve as Revised Disapprove

Remarks:

COUNTY MANAGER

BY: _____

DATE

DO NOT WRITE BELOW THIS LINE — FOR BOARD OF SUPERVISORS' USE ONLY

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____, 19____.

Ayes and in favor of said resolution:

Supervisors: _____

Noes and against said resolution:

Supervisors: _____

Absent Supervisors: _____

ATTEST:

Clerk of Said Board

CHAIRMAN, BOARD OF SUPERVISORS
COUNTY OF SAN MATEO

| DISTRIBUTION: | |
|---------------|------------------------|
| WHITE | — BOARD OF SUPERVISORS |
| GREEN | — CONTROLLER |
| CANARY | — COUNTY MANAGER |
| PINK | — DEPARTMENT |
| GOLDENROD | — TREASURER |

**COUNTY OF SAN MATEO
APPROPRIATION TRANSFER REQUEST**

ATTACHMENT 1

1. Request Transfer of Appropriations As Listed Below:

| | CODES | | AMOUNT | DESCRIPTION | |
|------|----------|---------|-----------|-----------------------------------|--|
| | Fund/Org | Account | | | |
| FROM | 30568 | 2545 | \$ 46,967 | Other Interfund Revenue | |
| | | | | | |
| TO | 30568 | 4111 | \$ 20,899 | Regular Hours | |
| | 30568 | 4123 | \$ 627 | Experience Pay (Det 3%) | |
| | 30568 | 4128 | \$ 1,567 | Salary Adjustment (POST Pay 7.5%) | |
| | 30568 | 4129 | \$ 2,399 | Special Duty Pay (Det 11.48%) | |
| | 30568 | 4172 | \$ - | Overtime | |
| | 30568 | 4312 | \$ 370 | Medicare | |
| | 30568 | 4321 | \$ 17,205 | County Retirement | |
| | 30568 | 4412 | \$ 2,422 | Kaiser Health | |
| | 30568 | 4418 | \$ 422 | Retiree Health | |
| | 30568 | 4422 | \$ 203 | Blue Shield Dental | |
| | 30568 | 4431 | \$ 38 | Vision Insurance | |
| | 30568 | 4441 | \$ 5 | Life Insurance | |
| | 30568 | 4442 | \$ 35 | LT Disability | |
| | 30568 | 4451 | \$ 191 | Unemployment Insurance | |
| | 30568 | 4511 | \$ 396 | Workers Compensation | |
| | 30568 | 5123 | \$ 188 | Uniform Allowance | |
| | | | | | |
| | | | | | |
| | | | \$ 46,967 | Total | |

Justification:

Recognizing revenue and appropriating expenditures for the DEA Municipal Task Force for the remainder of FY2011-12. See attached Board memo.


 Allena Portis

3/7/12
 Date