



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Department of Public Works



DATE: March 6, 2012
BOARD MEETING DATE: March 27, 2012
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: 4/5^{ths}

TO: Honorable Board of Supervisors
FROM: James C. Porter, Director of Public Works
SUBJECT: Coyote Point Bay Trail Improvement Project (Project No. P14F1)

RECOMMENDATION:

Adopt a Resolution authorizing an Appropriation Transfer Request in the amount of \$325,000 from Fixed Assets-Structure Improvements in the Parks Acquisition and Development Fund to Fixed Assets-Structure Improvements in the Capital Projects Budget to fund contractor work and project management costs related to the Coyote Point Bay Trail Improvement Project.

BACKGROUND:

On December 16, 2008, your Board adopted Resolution No. 069854, adopting plans and specifications, including conformance with prevailing wage scale requirements and calling for sealed proposals for the Coyote Point Bay Trail Improvement Project (Project) at Coyote Point Regional Park.

On December 19, 2008, the Department was notified that State bonds were suspended. During the suspension, all contracts and grants funded by the bonds would not be reimbursed. The Department chose not to proceed until the funding was restored in 2009.

On August 25, 2009, your Board adopted Resolution 070360, awarding a contract with HSR, General Engineering Contractors, Inc., dba HSR, Inc. for the construction of Coyote Point Bay Trail Improvements, in the amount of \$720,173; and authorizing the Director of Public Works to issue contract change orders, in an amount not to exceed \$108,025.

DISCUSSION:

In June 2010, the County was contacted by sub-contractors of HSR, Inc. who reported that they had not been paid. Subsequently, the project was stopped due to legal issues and pending payments to HSR were stopped. The project was far enough along that the

Coyote Point Bay Trail could be opened for use by the public on October 13, 2010; however, the contract was not completed and funds were not reappropriated in this year's budget.

The Department is now preparing to complete the remaining tasks as outlined in the contractor's bid. These final tasks include re-grading trail shoulders; curb, gutter and drainage repairs; and parking lot patching. Therefore, the Department is recommending that your Board approve the Appropriation Transfer Request.

Approval of this action contributes to the Shared Vision 2025 outcome of an Environmentally Conscious Community as the improvement of the Coyote Point Bay Trail increases the number and quality of natural experiences for County Park visitors. Each visitor that experiences the County's natural resources gains a greater appreciation of the need for their preservation.

FISCAL IMPACT:

The estimated cost to complete the project work is \$325,000. The funding is available in the Parks Acquisition and Development Fund from grant and local agency sources. There is no impact to the General Fund.

**COUNTY OF SAN MATEO
APPROPRIATION TRANSFER REQUEST**

REQUEST NO.
ATR 12 024

DEPARTMENT Department of Public Works DATE 03/01/12

1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

	C O D E S		AMOUNT	DESCRIPTION
	FUND OR ORG.	ACCOUNT		
From	86130	2731	325,000 00	Operational Transfer In
	39700	7211	325,000 00	Fixed Assets - Structures and Improvements
To	86130	7211	325,000 00	Fixed Assets - Structures and Improvements
	39700	7546	325,000 00	Operational Transfer Out

Justification. (Attach Memo if Necessary)

Re-appropriation of Funds to Complete Coyote Point Bay Trail Project
(Project No. P14F1-46230)

DEPARTMENT HEAD
BY: [Signature] DATE 3-6-12

2. Board Action Required Four-Fifths Vote Required Board Action Not Required

Remarks:

COUNTY CONTROLLER
BY: [Signature] DATE 3/6/12

3. Approve as Requested Approve as Revised Disapprove

Remarks:

COUNTY MANAGER
BY: _____ DATE _____

DO NOT WRITE BELOW THIS LINE — FOR BOARD OF SUPERVISORS' USE ONLY

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____, 19____

Ayes and in favor of said resolution:

Noes and against said resolution:

Supervisors: _____

Supervisors: _____

Absent Supervisors: _____

ATTEST:

CHAIRMAN, BOARD OF SUPERVISORS
COUNTY OF SAN MATEO

Clerk of Said Board

DISTRIBUTION:
WHITE — BOARD OF SUPERVISORS
GREEN — CONTROLLER
CANARY — COUNTY MANAGER
PINK — DEPARTMENT
GOLDENROD — TREASURER