



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
County Manager's Office



DATE: 03/14/2012
BOARD MEETING DATE: 03/27/2012
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: 4/5ths

TO: Honorable Board of Supervisors

FROM: John L. Maltbie, County Manager

SUBJECT: Accept State Funds for the Cooperative Agreement with the California Department of Transportation (CALTRANS) and JobTrain for the Provision of Transitional Employment for Formerly Incarcerated Individuals

RECOMMENDATION:

Approve an Appropriation Transfer Request (ATR) in the amount of \$177,308 from Unanticipated Revenue to the County Manager's Office for expenditures related to the cooperative agreement with CALTRANS and JobTrain for the provision of transitional employment of formerly incarcerated individuals.

BACKGROUND:

On February 28, 2012, your Board entered into a cooperative agreement with CALTRANS for \$2,208,658 in State funds to provide transitional employment for Achieve 180 and probationers for the term of March 1, 2012 through February 28, 2014 with a maximum obligation of \$2,140,680. Under the Agreement with the County, JobTrain will administer the transitional employment program for the formerly incarcerated through Achieve 180, a re-entry program for high-risk offenders in the County Jail.

DISCUSSION:

Though the project is fully funded through the CALTRANS grant, the funds are not appropriated in the County Manager's FY 2011-12 Adopted Budget. This ATR will appropriate \$177,308; which is the amount needed to compensate JobTrain for services and cover any administrative costs incurred by the County through fiscal year-end.

County Counsel has reviewed and approved the memorandum as to form and content.

This action contributes to the Shared Vision outcome of a Healthy Community by ensuring that a continuum of care exists for the formerly incarcerated to support successful transition from jail to the community.

FISCAL IMPACT:

The ATR recognizes revenue and appropriates the cost of the agreement and administrative costs for FY 2011-12 in the amount of \$177,308. The revenue and expenditure for FY 2012-13 will be added to the Probation Department's budget through the normal budget process. The project is fully funded through the CALTRANS grant; there is no Net County Cost.

COUNTY OF SAN MATEO

APPROPRIATION TRANSFER REQUEST

DEPARTMENT

County Manager's Office/Non-Departmental

REQUEST NO.

ATR 12 027

DATE

3/9/2012

1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

C O D E S		AMOUNT	DESCRIPTION
FUND OR ORG.	ACCOUNT		
80120	8612	500,000 00	Non-Departmental Services - ERAF Reserves
From			
80110	6124	500,000 00	Non-Departmental Services - Emergency Assistance
To			

Justification. (Attach Memo if Necessary)

See attached Board Memo re: 2012 Food and Shelter Grant Program

2. ☒ Board Action Required

Remarks:

Four-Fifths Vote Required

☐ Board Action Not Required

DEPARTMENT HEAD

DATE

3/14/12

3. ☐ Approve as Requested

Remarks:

Approve as Revised

Disapprove

COUNTY CONTROLLER

DATE

3/14/12

COUNTY MANAGER

DATE

3-19-12

DO NOT WRITE BELOW THIS LINE — FOR BOARD OF SUPERVISORS' USE ONLY

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____, 19_____.

Ayes and in favor of said resolution:

Noes and against said resolution:

Supervisors: _____

Supervisors: _____

Absent Supervisors: _____

Absent Supervisors: _____

ATTEST:

CHAIRMAN, BOARD OF SUPERVISORS
COUNTY OF SAN MATEO

Clerk of Said Board

DISTRIBUTION:

WHITE

GREEN

CANARY

PINK

GOLDENROD

BOARD OF SUPERVISORS

CONTROLLER

COUNTY MANAGER

DEPARTMENT

TREASURER