



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Resources Department



	Date:	May 3, 2012
	Board Meeting Date:	May 22, 2012
	Special Notice / Hearing:	None
	Vote Required:	Majority
To:	Honorable Board of Supervisors	
From:	Donna Vaillancourt, Human Resources Director Rey Guillen, Interim Benefits Manager	

Subject: Amendments to the Agreements with the Airport Commission of the City and County of San Francisco and PALCARE for Child Care Services

RECOMMENDATION:

Adopt a Resolution authorizing the President of the Board to execute amendments to the Agreements with:

- 1) The Airport Commission of the City and County of San Francisco; and
- 2) PALCARE for the provision of child care services

increasing the maximum obligation of each Agreement by \$66,000 for the 2012-13 fiscal year to a new aggregate maximum obligation of \$1,598,500 per Agreement, with no change to the term of each Agreement from July 1, 2008 through June 30, 2013.

BACKGROUND:

Since 1991 the County has had collaborative agreements with the Airport Commission of the City and County of San Francisco (the "Airport Commission") and PALCARE for the provision of child care services for Airport employees and the community. Contract requirements imposed by the City and County of San Francisco make contracting directly with PALCARE administratively burdensome for the Airport Commission. In order to facilitate the delivery of child care services, the County has agreed to act as a fiscal intermediary between the Airport Commission and PALCARE and has separate agreements with each entity. The County benefits from this arrangement as children of County employees receive priority enrollment at PALCARE (behind Airport employees).

PALCARE, which has a separate long-term operating lease agreement with the County, utilizes a County-owned facility at 945 California Drive in Burlingame that accommodates the child care center.

The current child care service agreements with the Airport Commission and PALCARE extend through June 30, 2013. These agreements with the Airport Commission and with PALCARE enable Airport employees to continue to receive subsidized child care services. In addition, the County's agreement with PALCARE includes a provision granting children of County employees to continue to receive priority enrollment status at the child care center.

DISCUSSION:

The agreements with the Airport Commission and PALCARE are being amended to accommodate an increase in the number of Airport children that are using the child care facility. It should be noted that the current contract amount (\$306,500/year) has been insufficient to cover the subsidies for all the Airport children in the past few years. All costs/subsidies are covered by the City and County of San Francisco. There are no County funds utilized under these agreements.

PALCARE's current collective bargaining agreement does not offer pay for jury duty service to employees who live within San Mateo County. The Jury Service Ordinance provides that Contractors who do not comply with the ordinance should submit requests for waivers to the County Manager, and PALCARE has done so.

The Amendments and Resolution have been reviewed and approved by County Counsel as to form. The Contractor's insurance has been reviewed and approved by Risk Management.

Approval of these Amendments contributes to the Shared Vision 2025 outcome of a Collaborative Community by collaboratively working together with the City and County of San Francisco to meet child care needs of employees of both organizations. PALCARE offers a safe and educational environment to almost 200 children ranging in ages 3 months to six years. 46 children are from airport families and 8 are from County families.

Performance Measure(s):

Measure	FY 2008-09 Actual	FY 2009-10 Actual	FY 2010-11 Actual	FY 2011-12 Projected	FY 2012-13 Projected
# of Children Enrolled	231	201	218	197	200
% Airport Enrollment	27%	30%	26%	24%	25%
% County Enrollment	3%	4%	3%	4%	4%

FISCAL IMPACT:

The term of both Agreements remains the same, July 1, 2008 through June 30, 2013. The maximum amounts payable under both Agreements is being increased by \$66,000 for the 2012-13 fiscal year to a new aggregate maximum obligation of \$1,598,500. The Airport Commission will continue to cover the increased annual payment for PALCARE. There is no Net County Cost.