

RESOLUTION NO.

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH
VIKING SHRED, LLC TO PROVIDE DOCUMENT DESTRUCTION SERVICES,
EXTENDING THE TERM BY TWO YEARS THROUGH NOVEMBER 30, 2019, AND
INCREASING THE AMOUNT BY \$300,000 TO AN AMOUNT NOT TO EXCEED
\$480,000.**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, on November 4, 2014, this Board of Supervisors approved an agreement with Viking Shred, LLC, for the provision of document destruction services to all County departments and locations for the term December 1, 2014 through November 30, 2017, in an amount not to exceed \$180,000; and

WHEREAS, on March 5, 2015, the Human Resources Deputy Director approved an amendment to that agreement (First Amendment) to clarify pricing for the San Mateo Medical Center and Health Systems locations; and

WHEREAS, the Purchasing Division conducted a competitive solicitation for document destruction services in October of 2014 and Viking Shred, LLC was the lowest responsive, responsible bidder; and

WHEREAS, this Board of Supervisors has been presented with an amendment to the agreement for its consideration and acceptance, increasing the maximum obligation of the agreement by \$300,000 to a new maximum of \$480,000; and extending the term of the agreement to November 30, 2019; and

WHEREAS, this Board has been presented with a form of the amendment to the agreement and has examined and approved it as to both form and content and desire to enter into the amendment to the agreement.

NOW THEREFORE, IT IS DETERMINED AND ORDERED that the President of the Board of Supervisors is hereby authorized and directed to execute an amendment to the Viking Shred, LLC agreement for and on behalf of the County of San Mateo, and the Clerk of the Board Shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Board of Supervisors hereby authorizes the Human Resources Director or the Director's designee to execute contract amendments and which further modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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