

**Exhibit A**  
**Request for Proposal Matrix**

1.	General Description of RFP	Access consultant to identify accessibility concerns at County buildings, parking lots, recreational facilities, and programs. The results of these surveys will be compiled to develop a comprehensive update to the existing ADA Self-Evaluation and Transition Plan.
2.	List key evaluation criteria	Qualifications and Experience, Proposed Approach for Project Components, Ability to Meet Required Timelines, Cost to the County, Usability of Database, Quality of Proposal.
3.	Where advertised	The RFP was published on the public purchase website ( <a href="http://www.publicpurchase.com/">www.publicpurchase.com/</a> ) with a five-week window for responses and a legal ad was posted in the San Mateo Daily Journal on March 31, 2017.
4.	In addition to any advertisement, list others to whom RFP was sent	The RFP was also sent to CASp specialists serving the geographical region of San Mateo that were listed on the Division of the State Architect's Website ( <a href="http://www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list">www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list</a> )
5.	Total number of RFP's sent to prospective proposers	Vendor Database on public purchase and 40 Casp specialists.
6.	Number of proposals received	4
7.	Who evaluated the proposals	<ul style="list-style-type: none"> <li>• Alicia Kellie, ADA Title II Coordinator</li> <li>• Susie Castoria, President ADA Compliance Committee</li> <li>• Scott Gerdes, Risk Management Fellow</li> <li>• Noel Manuel, Construction Project Manager</li> <li>• Nicholas Calderon, Real Property Manager</li> <li>• Scott Lombardi, Park Superintendent</li> </ul>
8.	In alphabetical order, names of proposers (or finalists, if applicable) and location	<ul style="list-style-type: none"> <li>• Disability Access Consultants (Orville, CA)</li> <li>• MIG, Inc. (Berkeley, CA)</li> <li>• Sally Swanson Architects, Inc. (San Francisco, CA)</li> <li>• The W-T Group, LLC (Hoffman Estates, IL)</li> </ul>