

**AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
MIKASOFT INC.**

THIS AMENDMENT TO AGREEMENT, entered into this 1st day of October, 2017, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Mikasoft Inc. hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, Contractor shall comply with Chapter 2.85 of the County's Ordinance Code, which states that a contractor shall have and adhere to a written policy providing that its employees, to the extent they live in San Mateo County, shall receive from the Contractor, on an annual basis, no fewer than five days of regular pay for jury service in San Mateo County, with jury pay being provided only for each day of actual jury service. The policy may provide that such employees deposit any fees received for such jury service with Contractor or that the Contractor may deduct from an employee's regular pay the fees received for jury service in San Mateo County. By signing this Agreement, Contractor certifies that it has and adheres to a policy consistent with Chapter 2.85. For purposes of this Section, if Contractor has no employees in San Mateo County, it is sufficient for Contractor to provide the following written statement to County: "For purposes of San Mateo County's jury service ordinance, Contractor certifies that it has no employees who live in San Mateo County. To the extent that it hires any such employees during the term of its Agreement with San Mateo County, Contractor shall adopt a policy that complies with Chapter 2.85 of the County's Ordinance Code; and

WHEREAS, the parties entered into an Agreement for Consulting services on July 1, 2017 for the amount of \$88,200 through September 30, 2017; and

WHEREAS, the parties wish to amend the Agreement to continue services through June 30, 2018, and increase the amount by \$261,800 to an amount not to exceed \$350,000; and

WHEREAS, the Board of Supervisors has authorized the Assessor-County Clerk-Recorder to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term of services is/are within the current or revised fiscal provisions.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 2. Services to be performed by Contractor of the Agreement is amended to read as follows:

In consideration of the payments set forth in the original Agreement, Exhibit B is modified to not exceed 1500 hours from the period of October 1, 2017 through June 30, 2018.

Exhibit A is hereby amended as follow:

During the period of the proposed extension, our targeted objectives and deliverables include:

- Continue to lead the APAS RFP Evaluation team's activities and weekly meetings
- Plan, schedule and lead the ACRE team in conducting the vendor APAS Due Diligence activities once the RFP Proposal Evaluation Committee has selected the vendors to be elevated to the Due Diligence stage
- Assist the RFP Proposal Evaluation Committee to develop the recommendation for the APAS final vendor selection
- Assist ACRE IT management in drafting a contract with the vendor awarded the RFP contract
- Assume the leadership role in supporting the ACRE IT Director to hire the authorized ACRE APAS project contractors and Term staff once the APAS vendor contract has been executed
- Lead the effort to onboard the selected APAS vendor for the legacy EZ Access

system replacement project.

- Lead the Data Assessment effort by engaging a vendor to assess the quality of the existing data in preparation for the APAS data cleanup strategy
 - Create an RFP to select a vendor for Data cleansing and Conversion efforts and assist ACRE Department in the evaluation and selection of Data Cleansing and Conversion vendor
 - Lead the APAS project while working with the selected vendor to manage the Definition Phase and ensure all its deliverables of the project are completed as defined in the APAS contract
 - Plan and assist the IT Director in developing the high level and detailed level plans for the APAS project phases which follows the Definition Phase.
 - Provide the appropriate APAS project status reports on a weekly/bi-weekly status reports related to the APAS RFP evaluation activities
 - Assist the ACRE IT staff's effort to identify and enhance current business applications to extend their life while the new system is being developed
2. Section 4. Term and Termination, of the Agreement is amended to read as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be from July 1, 2017 through June 30, 2018.

3. All other terms and conditions of the agreement dated June 29th, 2017 between the County and Contractor, and all subsequent amendments, shall remain in full force and effect.

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: Mikasoft Inc.



Contractor Signature

August 31, 2017
Date

Pallaithu Paulose
Contractor Name (please print)

COUNTY OF SAN MATEO

By:

President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:

Clerk of Said Board