

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING: A) THE EXECUTION OF AN AMENDMENT TO AGREEMENT WITH MIKASOFT, INC. (No. 13000-18-D022) TO PROVIDE CONSULTING SERVICES, FOR THE MULTI-STAGE EVALUATION PROCESS TO SELECT A VENDOR FOR THE ASSESSOR PROPERTY ASSESSMENT SYSTEM (APAS) AND PROJECT MANAGEMENT SERVICES FOR THE APAS PROJECT BY EXTENDING THE PRESENT CONTRACT PERIOD FROM OCTOBER 1 2017 THROUGH JUNE 30, 2018, IN AN AMOUNT NOT TO EXCEED \$261,800; AND B) THE ASSESSOR-COUNTY CLERK-RECORDER OR HIS DESIGNEE TO EXECUTE SUBSEQUENT AMENDMENTS AND MINOR MODIFICATIONS NOT TO EXCEED \$25,000 (IN THE AGGREGATE) AND/OR MODIFY THE CONTRACT TERM AND/OR SERVICES WITHIN THE CURRENT OR REVISED FISCAL PROVISIONS.

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the Assessor-County Clerk-Recorder-Elections (ACRE) issued a Request for Proposal (RFP) for the APAS custom development project to replace the Department's current 20 year old legacy system (EZ-Access System) in February 2017; and

WHEREAS, the APAS project is expected to span three to four years and will be implemented in phases ; and

WHEREAS, the Assessor has contracted with Mikasoft, Inc. and its CEO, Mr. Paul Paulose, to provide project management services for both the ATS and the current APAS project. His knowledge of ACRE APAS project and his leadership continue to be invaluable to the Department in ensuring the success of the APAS project; and

WHEREAS, the contract with Mikasoft Inc. (No. 13000-18-D022) dated June 29, 2017) covered July 1 through September 30, 2017 (NTE \$88,200), to span the initial proposal evaluation period; and

WHEREAS, the proposed amendment agreement will expand to include the multi-stage evaluation and selection of the APAS vendor, onboarding the APAS vendor to the project and leading the project with the selected vendor for an additional amount not to exceed \$261,800; bringing the total cost of consulting services to \$350,000; and

WHEREAS, the replacement of the Assessor's aging legacy system is imperative for the successful execution of the Department's services, operations, and to ensure that the Department meets its constitutional mandates.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Board of Supervisors authorizes execution of the proposed amendment to agreement extending the existing contract period to October 1, 2017 through June 30, 2018, for an additional amount not to exceed \$261,800; bringing the total cost of consulting services to \$350,000.

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