

County of San Mateo ~ 3-Year Waiver Request NEW CONTRACT

DATE: 7/27/2017

TO: Contract Compliance Committee

FROM: Andy Jain

DEPARTMENT: DPW [Click here to enter text.](#)

Contractor Name: Trimark Associates, Inc.

Contract Number: TBD

Contract Start Date: 9/12/2017

Contract End Date: 9/11/2027

Contract Dollar Amount: \$400,000

Describe the open, fair and competitive selection process used:

☐

3 Quotes

☒

Request for Proposals

☐

Sole Source

☐

Other Selection Process (explain):

Explain the Funding Source (for the full term of the contract):

Health and Hospital's operating budget

It is in the best interest of the County to execute this contract for more than three years for the following reason(s):

☐

Necessary in order to respond to an emergency

☐

Sole Source (no other provider offers this service)

☐

No compliant contractors are capable of providing the goods/service

☐

Grant, subvention or agreement with a public agency

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This is part of a Cooperative or Joint Purchasing Agreement

☐

Better cost/value from service provider with longer contract term

☐

This is a temporary extension until an RFP can be completed

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Other:

Explain in more detail why it is in the best interest of the County to execute this contract for more than three years:

In order to get \$730,000 PG&E CSI incentive over a 60 month period, PG&E requires a minimum of a five year preventive maintenance and repair agreement. Most of the service and repair needs arise when the equipment is older so, a ten year agreement will provide cost-effective and reliable operation. A ten year agreement allows us to lock in a lower annual maintenance rates than two separate five year agreements done separately. Also, for solar projects, it is a common practice to have ten year or longer O&M agreements. We already have a 10 year solar O&M agreement (Reso#073653) with Solar City for similar services for the Solar PV carports system at East Palo Alto Government Center.

BELOW THIS LINE FOR CONTRACT COMPLIANCE COMMITTEE ONLY



APPROVED



NOT APPROVED



Procurement Manager

August 1, 2017