

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH  
REGULATORY, RISK, COMPLIANCE SPECIALISTS, INC. FOR REGULATORY  
CONSULTING SERVICES, EXTENDING THE TERM THROUGH DECEMBER 31,  
2018 AND INCREASING THE AMOUNT BY \$500,000 TO AN AMOUNT NOT TO  
EXCEED \$600,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on April 11, 2017, the Chief Executive Officer of the San Mateo Medical Center (SMMC) approved an agreement with Regulatory, Risk, Compliance Specialists, Inc. (RRCS) to provide review and consulting services at SMMC for the term from April 1, 2017, through September 30, 2017, in an amount not to exceed \$100,000; and

**WHEREAS**, RRCS has been working with SMMC's Resource Management Department to improve the accuracy of Resource Management's medical necessity documentation with a goal of reducing the number of appeals and denials related to the interpretation and application of state and federal reimbursement regulations; and

**WHEREAS**, SMMC has identified a need for continued work with the Resource Management Department in order to ensure the most compliant documentation of patient care and eventually to ensure the long-term adoption of best practices in this area; and

**WHEREAS**, given RRCS's familiarity with staff and practices in the Resource Management Department, given SMMC's desire to receive consistent work product in

this area, and given SMMC's wish to avoid the time and expense of finding another vendor to continue this important work, SMMC is requesting that this Board waive the Request for Proposals (RFP) process; and

**WHEREAS**, Ordinance Code Section 2.83.170 authorizes the Board of Supervisors to waive the RFP process in any situation where the Board of Supervisors determines that the best interest of the County could be served without the necessity of a proposal; and

**WHEREAS**, this Board has determined it is in the best interest of the County to waive the RFP process; and

**WHEREAS**, both parties wish to enter into an amendment to the agreement, extending the term through December 31, 2018 and increasing the amount by \$500,000 to a new maximum amount not to exceed \$600,000; and

**WHEREAS**, this Board has been presented with a form of such amendment, has examined and approved it as to both form and content, and desires to enter into it.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the RFP process for said amendment is hereby waived.

**BE IT FURTHER RESOLVED** that the President of this Board of Supervisors be and is hereby authorized and directed to execute said amendment for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Chief of the Health System or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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