

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING THE COUNTY MANAGER OR MANAGER'S DESIGNEE TO EXECUTE AGREEMENTS WITH JACOBS PROJECT MANAGEMENT CO., CATHERINE CHAN, CBRE, INC., CMPROS, INC., AND YOW & ASSOCIATES TO PROVIDE SPECIALIZED PROJECT MANAGEMENT SUPPORT SERVICES FOR THE PROJECT DEVELOPMENT UNIT THAT ENCOMPASS CAPITAL PROJECTS THROUGHOUT THE COUNTY FOR A TERM OF 4 YEARS FROM JULY 1, 2017 THROUGH JUNE 30, 2021. THE NOT-TO-EXCEED AMOUNTS ARE JACOBS PROJECT MANAGEMENT CO. AT \$1,280,000, CATHERINE CHAN AT \$960,000, CBRE, INC. AT \$400,000, CMPROS AT \$400,000, AND YOW & ASSOCIATES AT \$200,000 FOR A TOTAL AGGREGATE AMOUNT OF \$3,240,000.**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, multiple large County capital projects are underway which will require intensified Project Development Unit (PDU) operations for approximately five years; and

**WHEREAS**, the PDU requires substantial support from specialized consultants to appropriately manage these critical capital projects; and

**WHEREAS**, the PDU conducted a Request for Proposals to select specialized consultants and a selection committee ranked submissions received, conducted background and reference checks, and made retention recommendations; and

**WHEREAS**, by executing the consultant agreements, the PDU will receive all manner of project support including owner representation, project and construction management, preliminary studies and programming, CEQA compliance, due diligence,

data gathering and analysis, design input and review, cost estimating, schedule analysis, work product evaluation, change order review, and contract compliance; and

**WHEREAS**, the consultants have agreed to comply with standard and required County contract provisions; and

**WHEREAS**, Executing Specialized Project Management services agreements contributes to the Shared Vision 2025 outcome of Collaborative Community by reducing the cost and time required to complete critical County construction projects.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board of Supervisors authorizes an agreement with Jacobs Project Management to provide specialized project management support services for the Project Development Unit for the term of July 1, 2017 through June 30, 2021 in an amount not-to-exceed \$1,280,000;

**BE IT FURTHER RESOLVED** that the Board of Supervisors authorizes an agreement with Catherine Chan to provide specialized project management support services for the Project Development Unit for the term of July 1, 2017 through June 30, 2021 in an amount not-to-exceed \$960,000;

**BE IT FURTHER RESOLVED** that the Board of Supervisors authorizes an agreement with CBRE, Inc. to provide "on-call" specialized project management support services for the Project Development Unit for the term of July 1, 2017 through June 30, 2021 in an amount not-to-exceed \$400,000;

**BE IT FURTHER RESOLVED** that the Board of Supervisors authorizes an agreement with CMPros. to provide "on-call" specialized project management support services for the

Project Development Unit for the term of July 1, 2017 through June 30, 2021 in an amount not-to-exceed \$400,000;

**BE IT FURTHER RESOLVED** that the Board of Supervisors authorizes an agreement with Yow & Associates to provide “on-call” specialized project management support services for the Project Development Unit for the term of July 1, 2017 through June 30, 2021 in an amount not-to-exceed \$200,000 for a total aggregate amount of \$3,240,000 with all five different firms.

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