

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AMENDING THE STANDING RULES FOR THE COUNTY'S BOARDS,  
COMMISSIONS, COMMITTEES AND COUNCILS TO DEFINE THE PROCESS FOR  
SUBMITTING A RECOMMENDATION THAT THE BOARD OF SUPERVISORS  
SUPPORT OR OPPOSE PENDING LEGISLATION**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the Board of Supervisors has established numerous boards, commissions, councils and advisory committees that are groups of local residents who address a specific area of interest with the expertise and lived experience they possess and who serve a vital role in County government by gathering and analyzing public input and recommending options to the Board of Supervisors; and

**WHEREAS**, the San Mateo County Board of Supervisors has adopted Resolution No. 069276, *Resolution Specifying Standing Rules for Boards, Commissions, and Advisory Committees*, which sets forth the manner by which its boards, commissions, councils and advisory committees achieve their work; and

**WHEREAS**, the Standing Rules set have been amended over the years; and

**WHEREAS**, in recent years, many of the County's advisory boards, commissions, commissions, and councils have become more actively engaged in policy

matters and require a clear process for recommending that the Board of Supervisors support or oppose pending legislation; and

**WHEREAS**, only the Board of Supervisors and countywide elected officials have the authority to express the official views of the County of San Mateo on pending legislation within their subject matter jurisdiction, and the actions of boards, commissions and committees are advisory in nature; and

**WHEREAS**, the County has a legislative program adopted by approval of the Board of Supervisors, setting forth the County's priorities with regard to new legislation; and

**WHEREAS**, the Board of Supervisors has not previously set forth a specific process for receiving the advice of its boards, commissions, councils and advisory committees, and on matters of pending legislation there is a need to avoid communicating conflicting policy interests to our legislative delegation and the public, so that the actions of advisory bodies are harmonized with the stated interests of the Board whenever possible to maximize the effectiveness of our advocacy; and

**WHEREAS**, in response, the County's Intergovernmental and Public Affairs unit has developed a step-by-step guide to request such Board action and has directed board, commission, committee, and council members and staff to utilize the process described in the guide; and

**WHEREAS**, all County board, commission, committee, and council members and staff are expected to follow the San Mateo County Legislative Coordination and Advocacy Policy which begins with requesting the assistance of the County Executive's Office Intergovernmental and Public Affairs Unit.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Standing Rules for Boards, Commissions, and Advisory Committees be amended to add the following language: "To facilitate consistent and coordinated Board of Supervisors-approved support or opposition to any pending federal, state, and local legislation, budget proposal, or other policy on behalf of the County of San Mateo, all County Board and Commission members shall follow the San Mateo County Legislative Coordination and Advocacy Policy, which begins with presenting a request to the Intergovernmental and Public Affairs Unit in the County Executive's Office."

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