

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH KEVIN W. HARPER, CPA & ASSOCIATES TO PROVIDE FINANCIAL SUPPORT SERVICES, REDUCING THE TERM BY SIX MONTHS THROUGH JUNE 30, 2024, AND INCREASING THE AMOUNT BY \$175,000 TO AN AMOUNT TO NOT EXCEED \$375,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, in September 2022, Chief Executive Officer of San Mateo Medical Center (SMMC) and Kevin W. Harper, CPA & Associates entered into an agreement for financial support services for the term of July 1, 2022, through December 31, 2024; and

**WHEREAS**, SMMC needs to retain the support services from Kevin Harper CPA & Associates specifically to ensure that SMMC's books and records are reviewed for accuracy and completeness prior to the annual external financial statement and single audits, as well as during month-end closing on as needed basis; and

**WHEREAS**, SMMC is requesting that this Board waive the Request for Proposals (RFP) process; and

**WHEREAS**, Ordinance Code Section 2.83.170 authorizes the Board to waive the RFP process in any situation where the Board determines that the best interest of the County could be served without the necessity of a proposal; and

**WHEREAS**, this Board has determined it is in the best interest of the County to waive the RFP process; and

**WHEREAS**, both parties wish to amend the current agreement, reducing the term by six months through June 30, 2024 and increasing the amount by \$175,000 to an amount to not exceed \$375,000; and

**WHEREAS**, this Board has been presented with the first amendment to the agreement, has examined and approved it as both form and content, and desires to enter into it.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board of Supervisors be and is hereby authorized and directed to execute said amendment for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Chief of San Mateo County Health or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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