



COUNTY OF SAN MATEO PROCUREMENT DIVISION

WAIVER REQUEST FOR EXTENSION OF CONTRACT TERM BEYOND 3 YEARS

This request is for a ☐ New contract ☒ Amendment

FROM: Carolyn Bloede	DATE: 4/21/2023
DEPARTMENT: Office of Sustainability	Contractor Number: 40000-22-D012
Contractor Name: Rincon Consultants	

What was selection process for the original purchase?

☐ 3 written quotes ☒ RFP ☐ Non-competitive ☐ Other (explain below)

Original Contract Start Date 10/22/2021	Original Contract End Date 9/30/2023	New End Date with Amendment 12/31/2025
Amendment Number 3	Original Contract Value \$200,000	New Contract Value with Amendment \$1,107,000

Explain the funding source below for full term of the contract. Include this amendment if applicable.

The funding source for this amendment is \$285,000 from Peninsula Clean Energy, \$412,000 from the San Mateo County Energy Watch Program (funded by PG&E), and \$20,000 in OOS Net County Cost fund approved in the FY 2022-23 Adopted Budget, the FY 2023-24 Recommended Level Budget, and the FY 2024-25 Projected Budget.

Why is it in the County's best interest to execute this contract for over three years?

<input checked="" type="checkbox"/> Project will not be completed within three years	<input type="checkbox"/> It is a grant, co-operative purchase, or agreement with another public agency
<input type="checkbox"/> Temporary amendment pending new contract	<input type="checkbox"/> Better price with longer contract term
<input type="checkbox"/> Will become part of County infrastructure	<input type="checkbox"/> Other

Explain in more detail below why a contract longer than 3 years is in the County's best interest. If this is an amendment, explain how it was determined that the price is still fair and reasonable.

This amendment would extend the contract beyond 3 years. This extension is in the best interest of the County because this additional time would allow County staff to carry out the program according to the full term of the contract with Peninsula Clean Energy, and more effectively achieve shared emissions reduction goals by building on momentum with the existing contractor.

BELOW THIS LINE FOR PROCUREMENT MANAGER ONLY



APPROVED



NOT APPROVED

DocuSigned by:

Jas Sandhar

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Jas Sandhar, County Procurement Manager

4/27/2023 | 5:22 PM PDT

DATE: [Click here to enter a date.](#)