

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING: A) AN AMENDMENT TO THE AGREEMENT WITH RINCON CONSULTANTS, INC. FOR CLIMATE ACTION PLANNING TECHNICAL ASSISTANCE TO IMPLEMENT THE REGIONALLY INTEGRATED CLIMATE ACTION PLANNING SUPPORT PROGRAM AND TO SUPPORT SAN MATEO COUNTY JURISDICTIONS TO DEVELOP, IMPLEMENT, AND TRACK CLIMATE ACTION PLANS; INCREASING THE AGREEMENT AMOUNT BY \$717,000 TO AN AMOUNT NOT TO EXCEED \$1,107,000,000; AND EXTENDING THE CONTRACT END DATE FROM DECEMBER 31, 2023 TO DECEMBER 31, 2025; AND B) THE DIRECTOR OF THE OFFICE OF SUSTAINABILITY, OR THE DIRECTOR'S DESIGNEE, TO EXECUTE CONTRACT AMENDMENTS TO MODIFY THE COUNTY'S MAXIMUM FISCAL OBLIGATION BY NO MORE THAN \$25,000 (IN AGGREGATE) AND/OR MODIFY THE CONTRACT TERM AND/OR SERVICES IF THE MODIFIED TERM OF SERVICES IS/ARE WITHIN THE CURRENT OR REVISED FISCAL PROVISION

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the County of San Mateo Office of Sustainability (OOS) has administered the Regionally Integrated Climate Action Planning Support (RICAPS) program since 2011 to reduce greenhouse gas (GHG) emissions in San Mateo County; and

WHEREAS, the RICAPS program is designed to help all member jurisdictions meet emissions reduction targets in 2030 and beyond; and

WHEREAS, on October 22, 2021, after a request for proposal process, the Director of the Office of Sustainability executed a contract with Rincon Consultants, Inc. for \$200,000 for the contract term October 22, 2021 through September 30, 2023 for the RICAPS program climate action technical support services; and

WHEREAS, on February 7, 2022, the Director of the Office of Sustainability executed a no-cost Amendment 1 to that contract to add billing rates for Rincon's subcontractor, DKS Associates, for clarity; and

WHEREAS, on January 3, 2023, this Board adopted Resolution No. 079401 authorizing Amendment 2 to the contract, increasing the agreement amount by \$190,000 to an amount not to exceed \$390,000, and extending the contract end date from September 30, 2023 to December 31, 2023; and

WHEREAS, on April 11, 2023, this Board adopted Resolution No. 079557 authorizing a contract with Peninsula Clean Energy to accept \$285,000 to fund the RICAPS program for an additional three years, ending on December 31, 2025; and

WHEREAS, on June 13, 2023, this Board adopted Resolution No. 079759 with the City/County Association of Governments of San Mateo County to accept \$1,763,000 in additional funding for the San Mateo County Energy Watch Program, and extend the end date to December 31, 2025; from this contract, \$412,000 was allocated to the County's contract with Rincon Consultants Inc. to implement the RICAPS program; and

WHEREAS, both parties now wish to further amend the agreement to provide additional climate action technical assistance and implementation services for the period of October 22, 2021, to December 31, 2025, for a new not to exceed amount of \$1,107,000.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that:
The Board of Supervisors is hereby authorized and directed to execute an amendment to the agreement with Rincon Consultants, Inc. to provide additional climate action technical assistance and implementation services for the period of October 22, 2021, to

December 31, 2025, for a new not to exceed amount of \$1,107,000 and the Clerk of the Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Director of the Office of Sustainability, or the Director's designee, is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract terms and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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