

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF BURLINGAME TO JOIN THE MULTI-JURISDICTIONAL ENVIRONMENTAL JUSTICE ELEMENT PROJECT FOR THE TERM OF JUNE 1, 2023 THROUGH JUNE 1, 2025 WITH A TOTAL OBLIGATION NOT TO EXCEED \$269,288**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the cities, towns and County in San Mateo have a strong history of collaboration and resource sharing on various planning studies and initiatives, including this initiative to participate in a Multi-Jurisdictional Environmental Justice Element Project (“Project”), a collaborative effort coordinated by 21 Elements; and

**WHEREAS**, Senate Bill 1000 (SB 1000), requires that jurisdictions with disadvantaged communities either include an environmental justice element in their general plan or incorporate environmental justice goals, policies, and objectives throughout other general plan elements; and

**WHEREAS**, the purpose of this Project is to address the legal requirements of SB 1000 by sharing analysis and resources for greater efficiency for the three jurisdictions participating in this collaborative effort, including the City of Burlingame, City of East Palo Alto, and County of San Mateo; and

**WHEREAS**, through a competitive RFP process facilitated by 21 Elements, PlaceWorks (“Contractor”) was chosen as the firm to provide consulting services for the outreach, analysis and planning associated with the Project; and

**WHEREAS**, Community Planning Collaborative, the consulting firm for the 21 Elements Project, has served as the project manager (“Project Manager”) for this collaborative effort through initial formation and the RFP process to ensure the voice of each participating agency is heard and their needs addressed; and

**WHEREAS**, Community Planning Collaborative will continue to serve as the Project Manager for the collaborative effort for the duration of the Project; and

**WHEREAS**, the City of Burlingame will serve as fiscal agent for the Project and will enter into contracts with PlaceWorks, Inc. and Community Planning Collaborative and oversee the payment of invoices on behalf of the participating agencies; and

**WHEREAS**, each participating agency will enter into a Memorandum of Understanding with the City of Burlingame outlining the roles of each participating agency, the consultants, and the funding obligations for the Project.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board of Supervisors is hereby authorized and directed to execute a Memorandum of Understanding with the City of Burlingame to join the Multi-Jurisdictional Environmental Justice Element Project along with the City of East Palo

Alto as agency participants for the term of June 1, 2023 through June 1, 2025 with a total obligation not to exceed \$269,288, and the Clerk of the Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Community Development Director is authorized to execute amendments to the Memorandum of Understanding, in consultation and with agreement between the other agency participants, which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and modify the Memorandum of Understanding term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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