

**SECOND AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
REDWOOD CITY SCHOOL DISTRICT**

THIS SECOND AMENDMENT TO THE AGREEMENT, entered into this ____ day of _____, 2023, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Redwood City School District, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, on March 22, 2022, the parties entered into an agreement (the "Agreement") for the purpose of providing coordination services for interagency school-based family resource centers in Redwood City School District for the term of July 1, 2021 to June 30, 2023, and a total obligation amount not to exceed \$220,352; and

WHEREAS, on June 27, 2022, the parties amended the Agreement ("First Amendment") to increase funding by \$7,000 for a new total obligation amount not to exceed \$227,352, and with no change to the term to correct a clerical error; and

WHEREAS, the parties wish to further amend the Agreement to increase the term by two years for a new term of July 1, 2020 to June 30, 2025, and increase funding by \$257,454 for a new total obligation amount of \$484,806, to continue to provide coordination services for interagency school based family resource centers in the Redwood City School District.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 3. **Payments** is hereby amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibits A and C, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed **FOUR HUNDRED EIGHTY-FOUR THOUSAND EIGHT HUNDRED SIX DOLLARS (\$484,806)**. In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the

amount owed by the County at the time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this Agreement.

2. Section 4. **Term** is hereby amended to read as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be from July 1, 2021, through June 30, 2025.

3. All references made to Olisha Hodges Ohodges@smcgov.org in the Exhibits is hereby replaced with Carine Verdusco CVerdusco@smcgov.org.

4. Exhibit B – **Payment Schedule**, the title of paragraph II hereby reads as follows:

II. Invoicing & Payments for FY 2021-25

5. Exhibit B2 – **Budget** is hereby amended to include the budgets for FY 2022-23, FY 2023-24 and FY 2024-25 and is attached hereto.

6. **All other terms and conditions of the Agreement dated March 22, 2022, and the First Amendment between the County and Contractor shall remain in full force and effect.**

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: Redwood City School District

<small>DocuSigned by:</small> <i>Michelle Griffith</i> <small>A9594F8CEFFC431...</small>	4/16/2023 5:54 PM PDT	Michelle Griffith
Contractor Signature	Date	Contractor Name (please print)

For County:

COUNTY OF SAN MATEO

By:
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:
Clerk of Said Board

Exhibit B2 – Budget

Program Name: Redwood City School District Community Schools			
FY 22-23			
Line Item	Total Program Budget	Funding Request (detail how funds will be spent per line item)	
Revenue			
Individual Contributions	\$ 93,809		
Grants	\$ 1,180,827		
Funding Source: Grove and Libre	\$ 134,000		
HSA funding (amount requested)	\$ -	\$ 120,497	
In-Kind Facilities and Maintenance	\$ 20,000		
In-Kind Site Materials X 7 schools	\$ 21,000		
Other government contracts (list each contract/funding on it's own line- please add in more rows if needed)			
City of Redwood City	\$ 100,000		
Redwood City School District & Site Contributions	\$ 230,300		
ASES	\$ 100,590		
Total Revenue	\$ 1,900,526	\$ 120,497	
Expense			
		STAFFING DETAILS	
		general units - units funded partially or wholly via the funding requested under this contract	
		STAFFING DETAILS	
Direct Personnel Expense	Full Cost	Cost to this Contract	% Attributed this Contract
Community School Coordinators X 6.5 includes salaries and benefits	\$ 904,123	\$ 120,497	13%
Family Center Administrative Secretaries X 7 + 1 district office administrative secretary includes salaries and benefits	\$ 730,754		
District Program Director includes salaries and benefits	\$ 219,323		
After School Director	\$ 130,000		
subtotal personnel	\$ 1,984,202	\$ 120,497	
Operating Expenses			
Supplies for each site \$2,000 X 7 Community School Sites	\$ 14,000		
Training for Community School Coordinators with SF-CES	\$ 7,000		
Materials and Printing	\$ 6,000		
Technology Equipment	\$ 4,000		
subtotal operating expenses	\$ 30,000	\$ -	
Admin Expenses			
Administrative expense (note costs are pooled and allocated to sites; not allocated to sites by admin overhead and accounting)			
subtotal admin expense		\$ -	
Total Expenses	\$ 2,114,202	\$ 120,497	

Program Name: Redwood City School District Community Schools				
FY 23-24				
Line Item	Total Program Budget	Funding Request (detail how funds will be spent per line item)		
Revenue				
Individual Contributions	\$ 93,809			
Grants	\$ 1,180,827			
Funding Source: Grove and Libre	\$ 134,000			
HSA funding (amount requested)	\$ -	\$ 125,316		
In-Kind Facilities and Maintenance	\$ 20,000			
In-Kind Site Materials X 7 schools	\$ 21,000			
<i>Other government contracts (list each contract/funding on it's own line- please add in more rows if needed)</i>				
City of Redwood City	\$ 100,000			
Redwood City School District & Site Contributions	\$ 230,300			
ASES	\$ 100,590			
Total Revenue	\$ 1,900,526	\$ 125,316		
Expense				
STAFFING DETAILS				
general units - units funded partially or wholly via the funding requested under this contract				
STAFFING DETAILS				
Direct Personnel Expense	Full Cost	Cost to this Contract	% Attributed this Contract	cost for these FTE
Community School Coordinators X 6.3 includes salaries and benefits	\$ 904,123	\$ 125,316	14%	\$ 904,123
Family Center Administrative Secretaries X 7 + 1 district office administrative secretary includes salaries and benefits	\$ 730,754			\$ -
District Program Director includes salaries and benefits	\$ 219,325			\$ -
After School Director	\$ 130,000			\$ -
				\$ -
				\$ -
				\$ -
				\$ -
subtotal personnel	\$ 1,984,202	\$ 125,316		\$ 904,123
Operating Expenses				
Supplies for each site \$2,000 X 7 Community School Sites	\$ 14,000			
Training for Community School Coordinators with SF-CESS	\$ 7,000			
Materials and Printing	\$ 5,000			
Technology Equipment	\$ 4,000			
subtotal operating expenses	\$ 30,000	\$ -		
Admin Expenses				
Administrative expense (note costs are pooled and allocated to sites; not allocated to sites by admin overhead and accounting)				
subtotal admin expense		\$ -		
Total Expenses	\$ 2,114,202	\$ 125,316		

Program Name: Redwood City School District Community Schools FY 24-25				
Line Item	Total Program Budget	Funding Request (detail how funds will be spent per line item)		
Revenue				
Individual Contributions	\$ 93,809			
Grants	\$ 1,180,827			
Funding Source: Grove and Libre	\$ 154,000			
HSA funding (amount requested)	\$ -	\$ 125,316		
In-Kind Facilities and Maintenance	\$ 20,000			
In-Kind Site Materials X 7 schools	\$ 21,000			
Other government contracts (list each contract/funding on it's own line- please add in more rows if needed)				
City of Redwood City	\$ 100,000			
Redwood City School District & Site Contributions	\$ 230,300			
ASES	\$ 100,590			
Total Revenue	\$ 1,900,526	\$ 125,316		
Expense				
		STAFFING DETAILS		
		general units - units funded partially or wholly via the funding requested under this contract		
		STAFFING DETAILS		
Direct Personnel Expense	Full Cost	Cost to this Contract	% Attributed this Contract	cost for these FTE
Community School Coordinators X 6.5 includes salaries and benefits	\$ 904,123	\$ 125,316	14%	\$ 904,123
Family Center Administrative Secretaries X 7 + 1 district office administrative secretary includes salaries and benefits	\$ 730,754			\$ -
District Program Director includes salaries and benefits	\$ 219,323			\$ -
After School Director	\$ 130,000			\$ -
				\$ -
				\$ -
				\$ -
				\$ -
subtotal personnel	\$ 1,984,202	\$ 125,316		\$ 904,123
Operating Expenses				
Supplies for each site \$2,000 X 7 Community School Sites	\$ 14,000			
Training for Community School Coordinators with SF-CESS	\$ 7,000			
Materials and Printing	\$ 5,000			
Technology Equipment	\$ 4,000			
subtotal operating expenses	\$ 30,000	\$ -		
Admin Expenses				
Administrative expense (note costs are pooled and allocated to sites; not allocated to sites by admin overhead and accounting)				
subtotal admin expense		\$ -		
Total Expenses	\$ 2,114,202	\$ 125,316		