

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AN AGREEMENT WITH TOSHIBA AMERICA BUSINESS SOLUTIONS, INC. TO PROVIDE A MANAGED PRINT SERVICES PROGRAM FOR SAN MATEO COUNTY HEALTH, FOR THE TERM OF APRIL 11, 2023, THROUGH APRIL 10, 2028, IN AN AMOUNT NOT TO EXCEED \$783,692

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, San Mateo County Health (SMCH) uses over 1,000 printers for their printing needs; and

WHEREAS, the last Managed Print Services (MPS) contract with Office Depot, Inc. expired last year on June 30, 2022; and

WHEREAS, SMCH currently has no MPS service and no maintenance and supply replenishment program with any vendor; and

WHEREAS, the current Break Fix contract with Computer Extras Express is set to expire on June 30, 2023; and

WHEREAS, SMCH conducted a Request for Proposals in August 2022 and selected Toshiba America Business Solutions, Inc. (Toshiba) for the MPS program; and

WHEREAS, SMCH wishes to enter into an agreement with Toshiba for a MPS for the term of April 11, 2023 through April 10, 2028 in an amount not to exceed \$738,692, which will deliver proactive monitoring and response for supply replenishment and

maintenance; and

WHEREAS, this Board has been presented with a form of the agreement and has examined and approved it as to both form and content and desires to enter into the agreement.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of this Board of Supervisors is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Chief of San Mateo County Health or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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