

COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST					REQUEST NO. ATR23-B0044
DEPARTMENT: County Executive's Office					DATE: 1/17/2023
1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:					
	CODES			AMOUNT	DESCRIPTION
	FUND or ORG	ACCOUNT	JL ORG CODE Measure K only		
FROM	80110	5927		\$50,000	Program Activities Expense (Non-Departmental)
TO	See attached documentation.	See attached documentation.		See attached documentation.	See attached documentation.
Justification (Attach Memo if Necessary): See attached documentation.					
DEPARTMENT HEAD					DATE 1/17/2023
2. <input checked="" type="checkbox"/> Board Action Required <input type="checkbox"/> Four-Fifths Vote Required <input type="checkbox"/> Board Action Not Required					
Remarks:					
COUNTY CONTROLLER					DATE 1/18/2023
3. <input checked="" type="checkbox"/> Approve as Requested <input type="checkbox"/> Approve as Revised <input type="checkbox"/> Disapproved					
Remarks:					
COUNTY EXECUTIVE					DATE 1/18/2023
DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
RESOLUTION TRANSFERRING FUNDS  
RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Executive has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Executive be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

AYES and in favor of said resolution: NOES and against said resolution:

Supervisors: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Supervisors: \_\_\_\_\_  
\_\_\_\_\_  
Absent  
Supervisors: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Said Board

\_\_\_\_\_  
PRESIDENT, BOARD OF SUPERVISORS  
COUNTY OF SAN MATEO

COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST					REQUEST NO.
DEPARTMENT: COUNTY EXECUTIVE’S OFFICE					DATE: 1/17/2023
1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:					
	CODES			AMOUNT	DESCRIPTION
	FUND or ORG	ACCOUNT	JL ORG CODE Measure K only		
FROM	80110	5927		\$50,000	Program Activities Expense (Non-Departmental)
	61106	5722		\$30,000	Health, BHRS – (Program Performance Award)
TO	40432	5927		\$10,000	OOS - (Customer Service Award)
	12610	5856		\$5,000	Ags/Weights - (Green Award)
	55511	5188		\$5,000	Health, PHPP – (DEI Award)
	Justification (Attach Memo if Necessary): STARS Program. See Board Memo for details.				
DEPARTMENT HEAD				DATE	
2. <input type="checkbox"/> Board Action Required <input type="checkbox"/> Four-Fifths Vote Required <input type="checkbox"/> Board Action Not Required					
Remarks:					
COUNTY CONTROLLER				DATE	
3. <input type="checkbox"/> Approve as Requested <input type="checkbox"/> Approve as Revised <input type="checkbox"/> Disapproved					
Remarks:					
COUNTY MANAGER				DATE	
DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

AYES and in favor of said resolution: NOES and against said resolution:

Supervisors: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Supervisors: \_\_\_\_\_  
Absent \_\_\_\_\_  
Supervisors: \_\_\_\_\_

\_\_\_\_\_  
PRESIDENT, BOARD OF SUPERVISORS  
COUNTY OF SAN MATEO

ATTEST: \_\_\_\_\_  
Clerk of Said Board

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Justin Mates, Deputy County Manager  
Rocio Kiryczun, Human Resources Director  
**Subject:** San Mateo County FY 2021-22 STARS Awards

**RECOMMENDATION:**

- A. Adopt a resolution approving STARS Awards recipients; and
- B. Adopt a resolution authorizing an Appropriation Transfer Request in the amount of \$50,000 from Non-Departmental Services to STARS Award recipients in the General Fund.

**BACKGROUND:**

The San Mateo County STARS Awards was established in 2006 to recognize programs for their outstanding contributions to the organization and our community. The program initially began with the Program Performance and Customer Service award categories. In 2008 the Green and Employee Suggestion award categories were added to recognize sustainability efforts and employees that offer innovative ideas that improve County services. In 2016, the Diversity, Equity, and Inclusion award was added.

**DISCUSSION:**

This year's STARS Awards program was open during the fall of 2022 to recognize successful programs from the prior fiscal year. Fifteen (15) program entries were submitted, and all entries were evaluated by review teams based on established criteria. The programs with the highest score in each category are recommended to receive awards.

The winning programs are listed below, and a full description is attached.

<b>Category</b>	<b>FY 2021-22 Program Award Recipients</b>
<b>Program Performance</b>	<b>Specialized Enrollment and Advocacy Liaison (S.E.A.L.)</b> County Health- Behavioral Health and Recovery Services (\$30,000)
<b>Customer Service</b>	<b>Regionally Integrated Climate Action Planning Suite (RICAPS)</b> Office of Sustainability (\$10,000)
<b>Green</b>	<b>Agricultural Pesticide Disposal Event</b> Agriculture/Weights and Measures (\$5,000)
<b>Diversity, Equity and Inclusion</b>	<b>Government Alliance on Race and Equity (GARE) Team</b> County Health (\$5,000)

County Attorney has reviewed and approved this resolution as to form.

**FISCAL IMPACT:**

Appropriations (in the amount of \$50,000) are included in the current year Adopted Budget. This year's STARS Awards total \$50,000 (\$30,000 Program Performance, \$10,000 Customer Service, \$5,000 Green, and \$5,000 Diversity). The Appropriation Transfer Request (ATR) adjusts the budgets of the award-winning programs/departments, including County Health, Office of Sustainability, and Agriculture/Weights and Measures.

**Attachment: Description of 2021-22 STARS Awards****PROGRAM PERFORMANCE****Specialized Enrollment and Advocacy Liaison (S.E.A.L.) - County Health - Behavioral Health and Recovery Services**

Description: The Specialized Enrollment and Advocacy Liaison (S.E.A.L.) program supports BHRS clients in mental health treatment seeking enrollment, appeal and post-entitlement assistance with Title II/Title XVI Social Security benefits. The BHRS S.E.A.L. team is comprised of four members who lend part-time support to S.E.A.L. efforts and is an extension of the original S.E.A.L. team created in 2011. It is the only county-staffed team of its kind in California supporting claimants who have been diagnosed with mental health diseases, or co-occurring mental health and substance use or other chronic medical illnesses. The goal of the program is to give the most vulnerable population in San Mateo County more financial stability and access to rehabilitation services leading to greater self-sufficiency. The program promotes significant improvements of known socioeconomic determinants of health outcomes as well as promotes ongoing collaborations between various County departments and a crucial federal agency with a significant presence in San Mateo County. The S.E.A.L. team built a valuable collaboration with local Social Security Field Offices, which has resulted in better ways to communicate with clients, identifying workflow inefficiencies, and finding solutions to common eligibility problems.

Results: The S.E.A.L. program receives around 200-250 referrals annually, of which about 30-50 are supported at various stages of their Social Security claim. The program expanded in 2022 to include the representation of clients at the Administrative Law Judge hearing level, which has helped to achieve an almost 100% approval rate for first-time applicants. This significantly reduced the need for staff to refer clients out to Social Security lawyers, saving individual clients \$6,000 on average in representation fees that clients can instead use to secure stable housing, pursue higher education or job placement. The S.E.A.L. program effectively assists clients in obtaining access to Social Security benefits, which has had a positive impact on their health outcomes and their ability to recover from the severity of their illness faster and in a much more care coordinated way. Individuals can gain access to monetary monthly benefits starting at \$650 and up to approximately \$2,000, with an average monthly benefit award of approximately \$1,500. Additionally, individuals can receive retroactive benefits of up to \$15,000-\$30,000, allowing recipients to pay down credit card, medical and other debt or use it for needs like rent or vehicle repair, providing a more stable and secure environment that helps improve health outcomes by stabilizing the individual's living conditions.

## CUSTOMER SERVICE

### **Regionally Integrated Climate Action Planning Suite (RICAPS) - Office of Sustainability**

Description: The goal of the RICAPS program is to assist the 21 jurisdictions in San Mateo County in developing and implementing climate action plans through monthly working group meetings, technical support, tools, and reports. RICAPS facilitates a monthly working group meeting where experts present best practices and working group members learn from each other, establish pilots, and implement new initiatives. The RICAPS program provides tools and reports, including a climate action plan template, Forecasting Tool, and GHG Community Inventories reports. They provide technical support, centralized tools, and individual assistance, creating a cost-effective way to help cities develop their climate action strategy when they otherwise would not have the technical expertise or financial resources to do so.

Results: The RICAPS program has directly enabled cities to develop climate action plans and implement measures to reduce carbon emissions and use energy, water, and land more efficiently through the resources they provide. RICAPS tracks their progress to reduce greenhouse gas emissions countywide and meet statewide GHG reduction goals: 15% below 2005 levels by 2020, and at least 50% below 2005 levels by 2030, on the way to carbon neutrality. The program provides a framework to help jurisdictions learn about climate action solutions from each other and work collaboratively on initiatives. Facilitating collaboration between the jurisdictions creates more consistent approaches across the county and supports communities in finding “co-created” solutions.

*“We appreciate the resources that RICAPS has provided over the years, including assistance with our CAP. RICAPS’ assistance has saved the City money in consultant services enabling us to focus on implementing the measures in our CAP to reduce greenhouse gases.” - City of Millbrae Mayor Reuben Holober*

## GREEN

### **Agricultural Pesticide Disposal Event - Agriculture/Weights and Measures**

Description: The Agriculture/Weights & Measures Department wanted to provide an opportunity for agricultural operations to dispose of their unwanted, outdated, banned pesticides without charge. This was a need identified by our Biologist/Standards Specialists during their annual inspection of pesticide storage for businesses throughout the County. Due to the high cost of pesticides and their disposal, operations often hold onto pesticides they no longer use. The longer legacy pesticides are stored, the higher probability of the product falling out of compliance and contaminating people and the environment. This project allowed farmers and businesses to dispose of their pesticides legally, safely and appropriately at no cost to the operation; mitigating a potential hazard to human health and the environment. San Mateo County farmers, farm families,

fieldworkers, employees of companies who regularly handle pesticides, residents, and the environment benefited from safely and appropriately removing these unwanted, outdated or banned pesticides from the County.

**Results:** The San Mateo County Department of Agriculture/ Weights and Measures hosted the Agricultural Pesticide Disposal Event on June 28th, 2022 and collected 28,135 pounds of unwanted, outdated, and banned pesticides in 75 drums and 10 cubic yard boxes. 26 San Mateo County businesses participated in the event. It was crucial to provide amnesty when collecting these banned pesticides to encourage operations to bring these products forward and get them out of the environment without fear of fines. The benefits of having these pesticides removed from the County include bringing the companies into compliance, preventing any future human or environmental exposure to these outdated pesticides, and fostering trust between the regulated community, residents, and their government.

## DIVERSITY, EQUITY and INCLUSION

### **Government Alliance on Race and Equity (GARE) Team – San Mateo County Health**

**Description:** The Government Alliance on Race and Equity is a collective of staff from San Mateo County Health Divisions dedicated to the implementation of health equity efforts that support the SMCH Racial Equity Plan, activities that advance racial/health equity outcomes, and helping to build an organizational culture that promotes inclusion and belonging. The GARE Team began its work to address system inequities in 2017 with a goal to ensure staff are informed, engaged, and empowered to foster equity among coworkers and for clients. GARE's framework includes normalization of conversations about race, organizing to advance commitments, and implementing systemic actions to achieve equity.

**Results:** Three programs were implemented to decrease institutional racism, increase safe spaces for dialogue, and incorporate a racial equity lens into all that SMCH does: Racial Equity Action Plan (REAP); Racial, Equity, and Health (REH) training; and the 21-Day racial equity challenge. REAP (established 2017/updated 2022) implementation included holding three racial equity forums and four Community Town Halls to obtain feedback and understand priorities; conducting qualitative and quantitative surveys and poll analysis; and facilitating two SMCH staff forums. The impact of this work has included gaining an increased understanding of racial/equity barriers to reducing structural/historical inequities. The 2018 baseline survey was completed by 867 SMCH staff. Respondents reported a stronger sense of competence/comfort in working with individuals from different races, a basic understanding of equity concepts, and a sense of progress on racial equity issues. The REH trainings began in 2018 to establish a shared foundation of understanding about how race, equity, and health intersect and opportunities to build knowledge, understanding, capacity, and skill to sustain a workforce engaged and empowered to further racial equity. Since implementation, 951 SMCH staff have been trained. The 21-Day challenge was developed to expand staff's knowledge and engagement in Diversity, Equity, Belonging, and Inclusion (DEBI) work.

There have been 4 cohorts with 36 participants completing the challenge. The impact of the challenge includes continued learning post-REH training, support to the workforce in building new positive habits that can impact SMCH work and system, support for ongoing conversations about race/equity at work and allows for continued learning about the experiences and needs of SMCH workforce.

In Process