

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION APPROVING AMENDMENTS TO THE CONFLICT OF INTEREST  
CODES FOR SELECT SAN MATEO COUNTY DEPARTMENTS, SCHOOL  
DISTRICTS, SPECIAL DISTRICTS, BOARDS AND COMMISSIONS, AND OTHER  
PUBLIC AGENCIES**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that:

**WHEREAS**, the Political Reform Act of 1974 requires every public agency to adopt and promulgate a Conflict of Interest Code which designates employees, members, and consultants who must file annual Statements of Economic Interests (Form 700) and requires said agencies to review their Conflict of Interest Codes every two years; and

**WHEREAS**, the Board, as the code-reviewing body for all local agencies in San Mateo County, with the exception of cities and city agencies, must approve each such local agency's Conflict of Interest Code; and

**WHEREAS**, all local agencies must amend their Conflict of Interest Codes to address changed circumstances, such as when new positions have been added or eliminated or the duties of positions have changed; and

**WHEREAS**, whenever a new County Department is established, the County's Conflict of Interest Code must be amended to include adoption of the new Department's Conflict of Interest Code setting forth its designated positions required to a Statement of Economic Interests (Form 700) and the disclosure categories specifying the required

disclosure interests (e.g., income, investments, business positions, real property) for such designated positions; and

**WHEREAS**, the County's Conflict of Interest Code, as it pertains to the County's Boards and Commissions, was adopted on February 26, 2008, and has been amended from time to time to reflect the addition and deletion of various County Board and Commissions; and

**WHEREAS**, during the current review cycle, the County's Department of Public Safety Communications, Department of Agriculture/Weights & Measures, Office of Sustainability, and Department of Emergency Management were established as stand-alone County Departments; and

**WHEREAS**, the Board previously amended the County's Conflict of Interest Code on September 13, 2022 to include adoption of the Department of Public Safety Communications' Conflict of Interest Code, and the Board desires to further amend the County's Conflict of Interest Code to include adoption of the Conflict of Interest Codes for the County's Department of Agriculture/Weights & Measures, Office of Sustainability, and Department of Emergency Management; and

**WHEREAS**, the Board further desires to amend the County's Conflict of Interest Code, as it pertains to Boards and Commissions, to include the San Mateo County Arts Commission; and

**WHEREAS**, all applicable amendments to local agency Conflict of Interest Codes, as set forth in Attachments A (Board and Commissions), B (County Departments

or Other Public Agencies), C (Special Districts), and D (School Districts), are hereby submitted to the Board for approval.

**NOW, THEREFORE, BE IT RESOLVED AND HEREBY ORDERED** that the initial Conflict of Interest Codes for the San Mateo County Arts Commission, San Mateo County Department of Agriculture/Weights & Measures, San Mateo County Office of Sustainability, and San Mateo County Department of Emergency Management are approved.

**BE IT FURTHER RESOLVED** that the Conflict of Interest Code amendments submitted by all agencies listed in Attachment B (County Departments or Other Public Agencies), Attachment C (Special Districts) and Attachment D (School Districts) are approved.

**BE IT FURTHER RESOLVED** that each designated employee, board member, and/or consultant shall, within 30 days of assuming or departing office, file a Statement of Economic Interests (Form 700) with their agency that the agency shall make and retain a copy of and forward the original to the County Clerk who shall be the filing officer.

**BE IT FURTHER RESOLVED** that any employee, board member, and/or consultant who is added to an agency's list of designated filers as a result of a code amendment shall file an Assuming Office Statement (Form 700) within 30 days of the date which the County Clerk notifies their agency of this Board's approval of its amended code.

**BE IT FURTHER RESOLVED** that any employee, board member, and/or consultant who is removed from an agency's designated list of filers as a result of a code amendment shall file a Leaving Office Statement (Form 700) within 30 days of the date

which the County Clerk notifies his or her agency of this Board's approval of its amended code.

**BE IT FURTHER RESOLVED** that each designated employee, board member, and/or consultant shall file an annual Statement of Economic Interest (Form 700) with the employee's agency that the agency shall make and retain a copy of and forward the original to the County Clerk.

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