

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING: A) AN AMENDMENT TO THE AGREEMENT WITH RINCON CONSULTANTS, INC. FOR CLIMATE ACTION PLANNING TECHNICAL ASSISTANCE FOR COUNTY STAFF TO IMPLEMENT THE REGIONALLY INTEGRATED CLIMATE ACTION PLANNING SUITE (RICAPS) PROGRAM AND SUPPORT SAN MATEO COUNTY JURISDICTIONS TO DEVELOP, IMPLEMENT, AND TRACK CLIMATE ACTION PLANS; INCREASING THE AGREEMENT AMOUNT BY \$190,000 TO AN AMOUNT NOT TO EXCEED \$390,000; AND EXTENDING THE CONTRACT END DATE FROM SEPTEMBER 30, 2023 TO DECEMBER 31, 2023; AND B) THE DIRECTOR OF THE OFFICE OF SUSTAINABILITY, OR THE DIRECTOR'S DESIGNEE, TO EXECUTE CONTRACT AMENDMENTS TO MODIFY THE COUNTY'S MAXIMUM FISCAL OBLIGATION BY NO MORE THAN \$25,000 (IN AGGREGATE) AND/OR MODIFY THE CONTRACT TERM AND/OR SERVICES IF THE MODIFIED TERM OF SERVICES IS/ARE WITHIN THE CURRENT OR REVISED FISCAL PROVISION

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the County of San Mateo Office of Sustainability (County) has administered the Regionally Integrated Climate Action Planning Suite (RICAPS) program since 2011 to reduce greenhouse gas (GHG) emissions in San Mateo County; and

WHEREAS, the County contracts with a technical assistance consultant to assist with the RICAPS program, and this consultant supports the County's local government technical assistance for climate action planning, supports the development of template policies and technical guides, and supports collaboration on implementation of climate action plans through the RICAPS program; and

WHEREAS, on October 22, 2021, after a request for proposal process, the Director of the Office of Sustainability executed Contract No. 40000-22-D012 with Rincon Consultants, Inc. for \$200,000 for the contract term October 22, 2021 through September 30, 2023 for RICAPS climate action technical support services; and

WHEREAS, on February 7, 2022, the Director of the Office of Sustainability executed a no-cost Amendment 1 to Contract No. 40000-22-D012 to add billing rates for Rincon's subcontractor, DKS, that were inadvertently omitted from the original agreement; and

WHEREAS, both parties now wish to further amend the agreement to provide additional climate action technical assistance and implementation services for the period of October 22, 2021, to December 31, 2023, for a new not-to-exceed amount of \$390,000.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that:

1. The President of the Board of Supervisors is hereby authorized and directed to execute an amendment to the agreement with Rincon Consultants, Inc. to provide additional climate action technical assistance and implementation services for the period of October 22, 2021, to December 31, 2023, for a new not-to-exceed amount of \$390,000 and the Clerk of the Board shall attest the President's signature thereto.
2. The Director of the Office of Sustainability, or the Director's designee, is authorized to execute contract amendments to modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract terms and/or services if the modified term or services is/are within the current or revised fiscal provision.

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