

COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST				REQUEST NO. ATR23-B0037	
DEPARTMENT: COUNTY HEALTH / Electronic Health Record Budget Unit				DATE: 11/28/2022	
1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:					
	CODES			AMOUNT	DESCRIPTION
	FUND or ORG	ACCOUNT	JL ORG CODE Measure K only		
FROM	84210	2731		\$22,273,248	
TO	84210	Various. See PDF file attached.		\$22,273,248	Various. See PDF file attached.
Justification (Attach Memo if Necessary): See Memo attached.					
DocuSigned by:					
DEPARTMENT HEAD <i>Louise F. Rogers</i> <small>5EA0DB8B58304D3...</small>				DATE 11/28/2022	
2. <input type="checkbox"/> Board Action Required <input checked="" type="checkbox"/> Four-Fifths Vote Required <input type="checkbox"/> Board Action Not Required Remarks:					
DocuSigned by:					
COUNTY CONTROLLER <i>Ngoc Nguyen</i> <small>311A76FBA8404C2...</small>				DATE 12/6/2022	
3. <input checked="" type="checkbox"/> Approve as Requested <input type="checkbox"/> Approve as Revised <input type="checkbox"/> Disapproved Remarks:					
DocuSigned by:					
COUNTY EXECUTIVE <i>Roberto Manchia</i> <small>B2CAA10C3C9341B...</small>				DATE 12/6/2022	

DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Executive has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Executive be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____ 20 ____

AYES and in favor of said resolution:

NOES and against said resolution:

Supervisors: _____

Supervisors: _____

 Absent
 Supervisors: _____

 PRESIDENT, BOARD OF SUPERVISORS
 COUNTY OF SAN MATEO

ATTEST: _____
 Clerk of Said Board

COUNTY OF SAN MATEO				REQUEST NO.
APPROPRIATION TRANSFER REQUEST				
DEPARTMENT COUNTY HEALTH / Electronic Health Record Budget Unit			DATE 11/2/2022	
1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:				
	C O D E S			
	FUND OR ORG.	ACCOUNT	AMOUNT	DESCRIPTION
From	84210	2731	\$ 22,273,248	
			\$ 22,273,248	Total
To	84210	4111	\$ 3,374,366	Regular Hours perm positions
	84210	5215	\$ 2,990,007	Software License/Maint Expense
	84210	5218	\$ 92,000	Other Special Health Expense
	84210	5232	\$ 150,000	Professional Tools & Equipment
	84210	5724	\$ 993,125	Other Business Travel Expense
	84210	5731	\$ 180,000	Dept Employee Training Expense
	84210	5841	\$ 1,101,798	Contract Data Processing Svcs
	84210	5847	\$ 8,662,053	Contract Project Management
	84210	5918	\$ 4,729,899	Other Special Health Expense
				\$ 22,273,248
Justification. (Attach Memo if Necessary)				
See attached Board Memo				
			DEPARTMENT HEAD	
			BY:	DATE:
2. Board Action Required		Four-Fifths Vote Required		Board Action Not Required
Remarks: In Process				
			COUNTY CONTROLLER	
			BY:	DATE:
3. Approve as Requested		Approve as Revised		Disapprove
Remarks:				
			COUNTY MANAGER	
			BY:	DATE:

DO NOT WRITE BELOW THIS LINE - FOR BOARD OF SUPERVISORS' USE ONLY

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____, 20_____

Ayes and in favor of said resolution:

Noes and against said resolution:

Supervisors: _____

Supervisors: _____

 Absent
 Supervisors: _____

ATTEST:

 Clerk of Said Board

 PRESIDENT, BOARD OF SUPERVISORS
 COUNTY OF SAN MATEO

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise F. Rogers, Chief, San Mateo County Health
Stephen Dean, Chief Information Officer, San Mateo County Health

Subject: Appropriation Transfer Request Increasing the FY 2022-23 Adopted Budget

RECOMMENDATION:

Approve an Appropriation Transfer Request (ATR) increasing unanticipated revenue by \$22,273,248 and Salaries and Benefits by \$3,374,366 and Services and Supplies by \$18,898,882 for the implementation of the Electronic Health Record for FY 2022-23.

BACKGROUND:

San Mateo County Health (SMCH) is responsible for providing necessary medical care to its medically indigent population. SMCH operates San Mateo Medical Center (SMMC) and its outpatient clinics; Public Health, which includes several clinics: Family Health Services; Behavioral Health and Recovery Services; Aging and Adult Services and Correctional Health Services. These six SMCH divisions utilize multiple, outdated, electronic health record (EHR) systems or paper charts to maintain patient information. This fragmentation results in a constant struggle by providers to obtain a current and comprehensive view of the client record at the point of care. The use of multiple EHRs impedes data sharing and coordination between in- and out-patient care, mental health and substance use disorder treatment, social services, and community partners.

On December 6, 2022, this board approved an agreement with Epic Systems Corporation (Epic) to provide a license to its software and to host SMCH associated hardware and data, and implementation services and staff to assist SMCH in building an EHR system and ensure a successful implementation.

Also approved with the Epic agreement was the authority for the Chief of County Health or their designee to approve additional agreements with: 1) Up-To-Date; 2) Intelligent Medical Objects (IMO); and 3) CareSelect.

DISCUSSION:

The new integrated EHR system will allow SMCH to provide a modernized coordination of care and ensure that patient health information is accurate and easily accessible. Such a system will also improve patient access, medical accuracy, cost spending, and operational efficiency, which leads to greater patient satisfaction and greater financial accountability for SMCH. This system will be implemented in a phased approach to all

SMCH divisions. This Appropriation Transfer Request (ATR) increases SMCH's budget for the expenses associated with EHR implementation.

It is anticipated that 100% of medical clinical information systems users from SMCH divisions will be using a single unified EHR system by the end of the initial 24-month project period, with plans to integrate non-medical information systems in the following years. Such a system facilitates improved patient access, medical accuracy, cost spending, and operational efficiency, which leads to greater patient satisfaction and greater financial accountability for SMCH.

PERFORMANCE MEASURE:

Measure	FY 2022-23 Estimated	FY 2024-25 Projected
Percentage of medical clinical information systems users from SMCH divisions that are using a single unified EHR system	0%	100 % (1132 users)

FISCAL IMPACT:

The net three-year implementation costs for this project, including associated personnel are estimated at \$119,00,000. Of this amount, one-time costs of \$76,000,000 are funded from SMCH reserves, \$10,000,000 from the General Fund, \$4,000,000 anticipated from the Health Plan of San Mateo – California Advancing and Innovating Medi-Cal Incentive Payment Program, \$4,000,000 from PATH Funding (Providing Access and Transforming Health), \$300,000 from California Department of Health Care Services' Projects for Assistance in Transition from Homeless, and other anticipated federal funds of \$1,000,000. The remaining balance of \$23,700,000 will be funded from the participating SMCH divisions. All patient/client-serving divisions of County Health will contribute to the ongoing costs based on projected use. This ATR increases the budget for activities expected during FY 2022-23. Expenses for subsequent years will be included in future budget requests.