

RESOLUTION NO. \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

\* \* \* \* \*

**RESOLUTION AUTHORIZING: A) THE PRESIDENT OF THE BOARD OF SUPERVISORS TO EXECUTE A LEASE AGREEMENT WITH LEBHERZ W. HILLSDALE BLVD., LLC, FOR APPROXIMATELY 1,653 RENTABLE SQUARE FEET OF OFFICE SPACE THROUGH OCTOBER 31, 2025, FOR THE TOTAL MONTHLY RENT OF \$5,785.50, PLUS 3% ANNUAL INCREASES; AND B) THE COUNTY EXECUTIVE, OR THEIR DESIGNEE, TO ACCEPT OR EXECUTE NOTICES, OPTIONS AND DOCUMENTS ASSOCIATED WITH THE LEASE AGREEMENT INCLUDING, BUT NOT LIMITED TO, EXTENSION OR TERMINATION OF THE AGREEMENT UNDER THE TERMS SET FORTH THEREIN. (LEASE NO. 1341)**

---

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, San Mateo County Vital Records ("Vital Records") currently occupies space at the San Mateo County Medical Center located at 225 37<sup>th</sup> Avenue in San Mateo, which is scheduled to be demolished in Spring 2023.; and

**WHEREAS**, Vital Records will eventually be relocating to the new county-owned Administrative Building B, located at 225 37<sup>th</sup> Avenue in San Mateo and will require a temporary location until the new space is available; and

**WHEREAS**, there has been presented to this Board of Supervisors for its consideration and acceptance of a Lease Agreement to allow County occupancy of the 1,653 square foot office space, located at 1600 W. Hillsdale Blvd., Suite 203, in San Mateo, for a term through October 31, 2025, starting at a monthly base rent of \$5,785.50, with annual 3% increases.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of this Board of Supervisors be, and is hereby authorized and directed to execute said Lease Agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

**IT IS FURTHER DETERMINED AND ORDERED** that the County Executive, or designee, is hereby authorized to accept or execute on behalf of the County, any and all notices, options and documents associated with the Lease Agreement including, but not limited to, extension or termination of the Lease under the terms set forth therein.

\* \* \* \* \*