

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH  
MICHIGAN MEDICAL ADVANTAGE, INC. TO PROVIDE WORKFLOW ANALYSIS  
SUPPORT SERVICES, EXTENDING THE TERM THROUGH JANUARY 31, 2024, AND  
INCREASING THE MAXIMUM AMOUNT BY \$415,000 TO AN AMOUNT NOT TO  
EXCEED \$615,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, San Mateo County Health (SMCH) has previously contracted with Michigan Medical Advantage, Inc. (Medical Advantage) to provide expert training and support pertaining to the use of eClinicalWorks (eCW) in SMCH's clinical workflows; and

**WHEREAS**, SMCH identified a need to improve utilization, training and understanding of eCW's use within the clinics; and

**WHEREAS**, as the Outpatient Electronic Health Record (EHR) utilized by SMCH, this system is central to the clinic's ability to provide and document care to all patients across the County; and

**WHEREAS**, appropriate training and use ensure proper documentation, timely patient/clinic communication, and enables providers to offer the best care possible; and

**WHEREAS**, Medical Advantage has been identified as a leading organization in the optimization and training of eCW; and

**WHEREAS**, Medical Advantage was selected to support San Mateo Medical Center (SMMC) based not only on their eCW expertise, but deep knowledge of clinical workflows, operations, and clinical performance improvement; and

**WHEREAS**, on February 1, 2022, the Chief Information Officer (CIO) of SMCH approved an agreement with Medical Advantage for the purpose of providing workflow analysis support services for the term of February 1, 2022, through January 31, 2023, in an amount not to exceed \$100,000; and

**WHEREAS**, on April 22, 2022, the CIO of SMCH approved an amendment to request additional services from Medical Advantage with no change to the not to exceed amount; and

**WHEREAS**, on June 28, 2022, the CIO of SMCH approved an amendment to increase the contract amount by \$100,000 to an amount not to exceed \$200,000 and to amend the contract terms in the agreement; and

**WHEREAS**, the current agreement with Medical Advantage expires on January 31, 2023; and

**WHEREAS**, the parties now wish to amend the agreement to continue the relationship with Medical Advantage which allows SMCH providers and staff to access expert support on their EHR, receive customized trainings that suit their unique needs and challenges, and ensure all constituents can perform their best clinical work possible by having supportive technology, increasing the maximum amount of the agreement by \$415,000 to an amount not to exceed \$615,000 and extending the term of the agreement

by one year from February 1, 2022 through January 31, 2023, to February 1, 2022 through January 31, 2024; and

**WHEREAS**, this Board has been presented with the amendment, has examined and approved it as both form and content, and desires to enter into the amendment.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that this amendment is approved, and the President of the Board of Supervisors be and is hereby authorized and directed to execute said amendment for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Chief of SMCH or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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