

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AMENDMENT WITH GRANICUS, INC. FOR A SOFTWARE AS A SERVICE (SAAS) SOLUTION FOR EMAIL SUBSCRIPTION SERVICES, EXTENDING THE TERM THROUGH OCTOBER 31, 2023, AND INCREASING THE AMOUNT BY \$76,313.27, FOR A NOT TO EXCEED AMOUNT OF \$574,668.03**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the Information Services Department (ISD) surveyed the market for a Software as a Service (SaaS) solution that would allow for County residents who are interested in County activities to self-subscribe to information on various web pages and therefore be notified of information and event updates; and

**WHEREAS**, on October 17, 2013, ISD entered into an agreement with GovDelivery, Inc., now Granicus, Inc., to provide a SaaS solution for e-mail subscription services for an amount of \$42,000 for the term November 1, 2013, through October 31, 2014; and

**WHEREAS**, on October 6, 2014, the parties executed Amendment No. 1 to extend the term through October 31, 2015, and to increase the Agreement amount by \$43,260 for a not to exceed amount of \$85,260; and

**WHEREAS**, on October 20, 2015, the parties executed Amendment No. 2 to extend the term through October 31, 2016, and to increase the Agreement amount by \$45,423 for a not to exceed amount of \$130,683; and

**WHEREAS**, on October 4, 2016, the parties executed Amendment No. 3 to extend the term through October 31, 2017, and to increase the Agreement amount by \$49,965.30 for a not to exceed amount of \$180,648.30; and

**WHEREAS**, on October 17, 2017, the parties executed Amendment No. 4 to extend the term through October 31, 2018, and to increase the Agreement amount by \$54,961.83 for an amount not to exceed \$235,610.13; and

**WHEREAS**, on November 13, 2018, the parties executed Amendment No. 5 to extend the term through October 31, 2019, and increase the amount of the Agreement by \$58,809.16 for an amount not to exceed \$294,419.29; and

**WHEREAS**, on October 8, 2019, the parties executed Amendment No. 6 to extend the term through October 31, 2022, and increase the amount of the Agreement by \$203,935.47 for an amount not to exceed \$498,354.76; and

**WHEREAS**, the parties now wish to amend the Agreement to continue the SaaS solution for e-mail subscription services, extending the term through October 31, 2023, and increasing the amount of the Agreement by \$76,314.27 for an amount not to exceed \$574,668.03; and

**WHEREAS**, this Board has authorized waiving the Request for Proposals (RFP) process, as it has been determined to be in the best interest of the County to utilize the services provided by Granicus, Inc.; and

**WHEREAS**, this Board has been presented with the amendment and has examined and approved it as to both form and content and desires to enter the amendment.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board of Supervisors is hereby authorized and directed to execute said amendment for

and on behalf of the County of San Mateo, and the Clerk of the Board shall attest to the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Chief Information Officer (CIO) or CIO's designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term of services is/are within the current or revised fiscal provisions.

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