
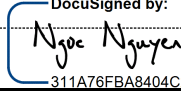
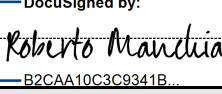


COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST					REQUEST NO. ATR23-B0013
DEPARTMENT: County Service Area #1					DATE: 9/20/2022
1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:					
	CODES			AMOUNT	DESCRIPTION
	FUND or ORG	ACCOUNT	JL ORG CODE Measure K only		
FROM	35600	8811		\$225,000	Capital Reserves (Non-General Fund)
TO	35600	7311		\$225,000	Fixed Asset - Equipment
Justification (Attach Memo if Necessary): CSA #1 requires additional funding in its Fixed Assets - Equipment appropriation to procure a new fire apparatus. Based on variance between vendor quote (attached) and FY 2022-23 budget, there is a shortfall of about \$225,000 in 7311 account balance.					
DEPARTMENT HEAD  Michael Bolander					DATE 9/20/2022
2. <input type="checkbox"/> Board Action Required <input checked="" type="checkbox"/> Four-Fifths Vote Required <input type="checkbox"/> Board Action Not Required					
Remarks:					
COUNTY CONTROLLER  Ngoc Nguyen					DATE 9/21/2022
3. <input checked="" type="checkbox"/> Approve as Requested <input type="checkbox"/> Approve as Revised <input type="checkbox"/> Disapproved					
Remarks:					
COUNTY EXECUTIVE  Roberto Manchia					DATE 9/21/2022
DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
RESOLUTION TRANSFERRING FUNDS  
RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Executive has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Executive be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

AYES and in favor of said resolution: NOES and against said resolution:

Supervisors: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Supervisors: \_\_\_\_\_  
\_\_\_\_\_  
Absent  
Supervisors: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Said Board

\_\_\_\_\_  
PRESIDENT, BOARD OF SUPERVISORS  
COUNTY OF SAN MATEO

**Special Notice / Hearing:** None  
**Vote Required:** 4/5th

**To:** Honorable Board of Supervisors  
**From:** Michael P. Callagy, County Executive  
**Subject:** Appropriation Transfer Request for Fire Apparatus Procurement

**RECOMMENDATION:**

Approve an Appropriation Transfer Request (ATR) transferring \$225,000 from Capital Reserves to Fixed Assets – Equipment expense appropriation for the procurement of a new fire apparatus.

**BACKGROUND:**

Since 1962, the County has contracted with the California Department of Forestry and Fire Protection (CAL FIRE) to provide fire protection services in the County Service Area #1 (CSA #1) and other unincorporated areas of the County not protected by cities or fire districts. In addition to fire and emergency medical services, CAL FIRE provides fire protection planning for new construction, fire prevention activities and life safety inspection in the County areas. CAL FIRE also oversees the operations of three volunteer fire companies located in La Honda, Kings Mountain, and Loma Mar.

**DISCUSSION:**

CSA #1 requires additional funding of \$225,000 in its FY 2022-23 Fixed Assets – Equipment expense appropriation to procure a new fire apparatus from vendor Golden State Fire Apparatus. The current appropriation balance is approximately \$225,000 short of the vendor's quoted price of \$1,086,352.16 for a new fire apparatus. This discrepancy can be resolved with additional funding transferred from the existing FY 2022-23 Capital Reserves appropriation as a one-time capital expense.

**FISCAL IMPACT:**

There is no impact to the General Fund.

**SAN MATEO COUNTY FIRE DEPARTMENT  
PURCHASE ORDER REQUEST**

**PO Type**

- ☐ Emergency  
☒ Priority  
☐ Regular

**Request Date:** 9/19/22  
**Requester Name:** Jonathan Cox, Deputy Chief, [jonathan.cox@fire.ca.gov](mailto:jonathan.cox@fire.ca.gov), (650) 861-4084  
**Request Description:** Pierce Enforcer Pumps

1. Procurement Policy Compliance:

- ☐ Leveraged Cooperative Contract \_\_\_\_\_  
☐ Three (3) Quote \_\_\_\_\_  
☒ Other Sourcewell contract #113021, product ID #259

2. Name of Vendor: Golder State Fire Apparatus

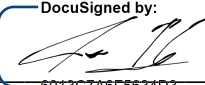
Quote Number: 40915-22B (2)

PO Amount: \$1,086,352.16

Account Number / Sub-Account: 35600/7311

**Please send copy of issued PO to [smcfdadmin@fire.ca.gov](mailto:smcfdadmin@fire.ca.gov)**

Approved by: \_\_\_\_\_

DocuSigned by:  
  
6013C7A6F5634D3...

Date: 9/19/2022

# PRODUCT PROPOSAL

Exhibit "A"

Bid #903

In Process





**PROPOSAL PREPARED FOR**

County of San Mateo  
Pierce Manufacturing, Inc.  
Enforcer 1500 GPM Pumper  
Sourcewell #113021, ID #259  
September 15, 2022

**SALES CONSULTANT**

Rich Myers  
Golden State Fire Apparatus, Inc.  
7400 Reese Road  
Sacramento, CA 95828  
831.251.8931 Cell  
[rich@goldenstatefire.com](mailto:rich@goldenstatefire.com)

**PARTS, SERVICE & SUPPORT**

Golden State Emergency Vehicle Service, Inc.  
7400 Reese Road  
Sacramento, CA 95828  
916.330.1638 Office  
[parts@goldenstatefire.com](mailto:parts@goldenstatefire.com)



www.goldenstatefire.com  
 7400 Reese Road  
 Sacramento, CA 95828  
 Office 916.330.1638  
 Fax 916.330.1649

### PROPOSAL PREPARED FOR:

County of San Mateo  
 320 Paul Scannell Drive  
 San Mateo, CA 94402

Submitted Date:	September 15, 2022
Proposal Number:	40915-22B
Expiration Date:	October 31, 2022
Sales Consultant:	Rich Myers

We hereby propose and agree to furnish, after your acceptance of this proposal and the proper execution by the COUNTY OF SAN MATEO, hereinafter called "Customer" and an officer of Golden State Fire Apparatus, Inc., hereinafter called "GSFA", the following fire apparatus and equipment, hereinafter called "Product":

#	Description	Extended Price
A	One (1) Pierce Manufacturing, Inc. Enforcer 1500 GPM Pumper ( <b>Sourcewell contract #113021, product ID #259</b> )	993,226.66
B	9.375% State Sales Tax	93,115.00
C	California Tire Fee	10.50
D	<b>GRAND TOTAL</b>	<b>1,086,352.16</b>



### PROPOSAL SUMMARY

This proposal includes the following items in accordance with the specifications hereto attached:

- Fire apparatus and equipment described herein
- Delivery to GSFA service center in Sacramento
- Pre-delivery inspection/services by GSFA
- Final delivery from service center to Customer

### PRODUCT COMPLETION

Product shall be built in accordance with the specifications hereto attached, delays due to acts of God, strikes, war, or intentional conflict, failures to obtain chassis, materials, unusual weather conditions or other causes beyond GSFA's control not preventing, within approximately **900 to 945 CALENDAR DAYS** after receipt of this order and the acceptance thereof at our Sacramento, California office. Within thirty (30) calendar days after receipt of this order and acceptance thereof, GSFA shall submit to Customer a production schedule including tentative pre-construction conference, final inspection and final delivery dates.

### DELIVERY LOCATION

Product shall be shipped in accordance with the specifications hereto attached and be delivered to you at **SAN MATEO, CALIFORNIA**. Proof of insurance must be demonstrated by the Customer to GSFA prior to transferring of the Product(s).

## ACCEPTING THIS PROPOSAL

In the event Customer wishes to purchase the Product described in this Proposal and the attached specifications, then, prior to the expiration date listed on page 2 of this Proposal, Customer shall sign and return this Proposal. Thereafter, GSFA and Customer will endeavor to enter into a purchase agreement incorporating this Proposal and including additional terms (a "Purchase Agreement"). If Customer returns a signed copy of this Proposal alone, GSFA will send Customer its form of Purchase Agreement for Customer's review and signature. **If Customer desires to use its standard form of purchase order as the Purchase Agreement, then Customer should return a signed copy of this Proposal along with a copy of such purchase order. All purchase orders shall be made out to GSFA.** GSFA will review such purchase order and contact the Customer regarding any required revisions. Only upon a full execution of a Purchase Agreement shall GSFA and Customer be obligated to purchase and sell the Product set forth in this Proposal.

## TERMS AND CONDITIONS

The following Terms and Conditions are hereby made part of this Proposal:

**1. Payment Terms (Payment at Time of Delivery)** – Customer shall pay the Grand Total at time of delivery or pick up of the Product to GSFA. It is the responsibility of the Customer to have full payment ready when the Product is complete and ready to deliver or pick up. If payment is late or delivery is delayed pending payment, a daily finance charge of \$150.00 and a daily storage fee of \$50.00 may apply until such payment is received. Due to insurance liability, the Product(s) will not be left at the Customer's location without full acceptance and payment or prior written agreement between the Customer and GSFA.

**2. Multiple Unit Purchase** – If the Purchase Price includes pricing for multiple units, the price stated on this Proposal shall only be valid if the quantity of Products being proposed are purchased at the same time, pursuant to the same Purchase Agreement.

**3. Stock / Demo Units** – If applicable, any stock/demo units, including those identified by this Proposal, are available for sale on an as-is, first-come and first served-basis. Regardless of this Proposal, the first Customer to enter into a Purchase Agreement identifying any such stock/demo units shall obtain said units.

**4. Order Changes** – The Customer may request that GSFA incorporate a change to the Product or the Specifications for the Product by delivering a written change order to GSFA, which shall include a description of the proposed change sufficient to permit GSFA to evaluate the feasibility of such change (a "Change Order"). GSFA will provide Customer a written response (a "Response") stating (i) whether GSFA will accommodate such Change Order (which GSFA may decide in its sole and absolute discretion) and (ii) the terms of the modification to the order, including any increase or decrease in the Purchase Price resulting from such Change Order, and any effect on production scheduling or Delivery resulting from such Change Order. Customer shall have seven (7) days after receipt of the Response to notify GSFA as to whether Customer desires to make the changes GSFA has approved in the Response. In the event Customer counter-signs GSFA's Response, Customer shall pay the increase (or be refunded the decrease) in the Purchase Price prior to final delivery to Customer location.

**5. Force Majeure** – GSFA shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond GSFA's and manufacturer's control and which make GSFA's performance impracticable, including but not limited to wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

**6. Cancellation/Termination** – In the event Customer and GSFA enter into a Purchase Agreement and Customer thereafter cancels or terminates the Purchase Agreement, GSFA will charge a cancellation fee as follows: (a) 10% of the Purchase Price after order is accepted and entered by GSFA; (b) 20% of the Purchase Price after completion of the pre-construction phase of the order process; and (c) 50% of the Purchase Price after the requisition of any materials or commencement of any manufacturing or assembly of the Product by either GSFA or the manufacturer of the Product. The tier of cancellation fee applicable to any cancellation shall be in the sole and absolute discretion of GSFA.

**7. State Sales Tax** – Customer shall be responsible for the cost of state sales tax associated with, or attributable to the Product. The taxes owed by Customer for the Product is subject to adjustment for the applicable state sales tax rate in effect when the Product is delivered to the Customer. Therefore, the sales tax will be increased or decreased at the time of delivery if a change in the sales tax rate has occurred, in which case Customer shall pay GSFA (or be refunded by GSFA) the applicable change in sales tax.

**8. Proposal Expiration** – After the Expiration Date shown on page one of this Proposal, Customer shall require GSFA's written consent to accept this Proposal.

**9. Governing Law** – This Proposal is to be governed by and under the laws of the state of California.

Thank you for providing Golden State Fire Apparatus, Inc. with the opportunity to provide this proposal. If you have any questions regarding the options presented or need additional options, please contact me.

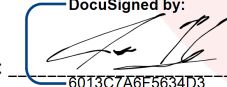
Sincerely,



Rich Myers  
Golden State Fire Apparatus, Inc.

I, Jonathan Cox \_\_\_\_\_ authorized  
representative of COUNTY OF SAN MATEO agrees to purchase the proposed Product(s)  
and agree to the terms and conditions of this proposal and the specifications hereto  
attached.

SIGNATURE: \_\_\_\_\_

  
6013C7A6F5834D3...

TITLE: Deputy chief

DATE: 9/19/2022

## COUNTY OF SAN MATEO

### Budget to Actual Figures

Ledger: GL

Fiscal Year: 2023 As Of: 09/19/2022

Budget: WB

Ke 35600	Title County Service Area # 1	Director CMO			
Object	Description	Budget	Actual	Encumbrance	Balance
1021	Current Yr Secured	3,772,283.00	0.00	0.00	3,772,283.00
1031	Current Yr Unsecured	165,776.00	0.00	0.00	165,776.00
1041	CY SB 813 Secured Supplemental	122,229.00	3,395.14	0.00	118,833.86
1042	CY SB 813 Unsec Supplemental	247.00	0.00	0.00	247.00
1043	PY SB 813 Redemption	1,332.00	0.00	0.00	1,332.00
1045	PY SB 813 Unscured Supplemntal	222.00	0.00	0.00	222.00
1521	Interest Earned	44,872.00	0.00	0.00	44,872.00
1831	Homeowners Property Tax Relief	12,283.00	0.00	0.00	12,283.00
2439	Other Special Charges	90,000.00	0.00	0.00	90,000.00
2659	Rebates and Refunds	49,175.00	177,517.60	0.00	(128,342.60)
5124	Safety Equipment	40,466.00	0.00	0.00	40,466.00
5132	Direct Communications Expense	15,000.00	1,946.30	0.00	13,053.70
5155	Laundry Service	10,000.00	0.00	0.00	10,000.00
5156	Other Household Expense	15,500.00	1,854.54	0.00	13,645.46
5164	Medical Tools & Instruments	3,200.00	929.70	0.00	2,270.30
5165	Medical/Dental Supplies	1,500.00	739.68	0.00	760.32
5191	Outside Printing & Copy Svc	1,700.00	0.00	0.00	1,700.00
5192	Paper Products Expense	500.00	0.00	0.00	500.00
5193	General Office Supplies	5,200.00	2,074.49	0.00	3,125.51
5196	Photocopy Lease & Usage	5,500.00	125.80	0.00	5,374.20
5197	Postage & Mailing Expense	750.00	64.80	0.00	685.20
5198	Office Water Expense	0.00	132.41	0.00	(132.41)
5212	Computer Equipt under \$5000	5,000.00	0.00	0.00	5,000.00
5215	Software License/Maint Expense	10,500.00	0.00	0.00	10,500.00
5231	Maintenance Tools & Equipment	0.00	2,193.81	0.00	(2,193.81)
5232	Professional Tools & Equipment	28,171.00	1,690.34	34,068.27	(7,587.61)
5234	Office Furniture & Equipment	15,000.00	7,966.47	0.00	7,033.53
5332	Professional Groups & Assns	1,100.00	0.00	0.00	1,100.00
5413	Motor Vehicle Equipment Maint	45,000.00	403.21	0.00	44,596.79
5416	Fuel & Lubrication	6,000.00	0.00	0.00	6,000.00
5417	Tires, Tubes & Recapping	15,000.00	0.00	0.00	15,000.00
5423	Computer/Electronics Eqpt Main	165.00	21.90	0.00	143.10
5424	Radio/Telecomm Equipt Maint	10,000.00	0.00	9,403.25	596.75
5428	Misc Repairs & Maintenance	42,000.00	306.90	0.00	41,693.10
5455	Other General Maintenance Exp	4,000.00	0.00	0.00	4,000.00
5483	Contract Custodial Services	15,000.00	0.00	0.00	15,000.00
5517	Miscellaneous Rents & Leases	50,000.00	0.00	0.00	50,000.00
5634	Scavenger & Recycling Service	10,476.00	1,940.31	0.00	8,535.69
5635	Water Service	2,000.00	271.11	0.00	1,728.89
5641	Telephone Charges	7,500.00	471.67	0.00	7,028.33
5711	Freight & Delivery Service	100.00	0.00	0.00	100.00
5721	Meetings & Conference Expense	500.00	0.00	0.00	500.00
5724	Other Business Travel Expense	500.00	0.00	0.00	500.00
5731	Dept Employee Training Expense	3,000.00	0.00	0.00	3,000.00
5733	Train & Educ Materials/Supply	10,903.00	0.00	0.00	10,903.00
5815	Contract Fire Protection	3,228,706.00	177,517.62	2,000,000.00	1,051,188.38
5816	Contract Police Protection	907,550.00	0.00	0.00	907,550.00
5872	In-House Admin & Acctg Service	25,000.00	0.00	0.00	25,000.00



# COUNTY OF SAN MATEO

## Budget to Actual Figures

**Ledger:** GL  
**Fiscal Year:** 2023    **As Of:** 09/19/2022

**Budget:** WB

<b>Ke</b>	<b>Title</b>	<b>Director</b>			
<b>35600</b>	<b>County Service Area # 1</b>	<b>CMO</b>			
<b>Object</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Encumbrance</b>	<b>Balance</b>
5876	Other Professional Services	147,935.00	0.00	0.00	147,935.00
5969	Other Special Dept Expense	54,986.00	0.00	0.00	54,986.00
6739	All Other Service Charges	300.00	0.00	0.00	300.00
7311	Fixed Assets - Equipment	950,000.00	0.00	87,658.13	862,341.87
8811	Capital Reserves (Non-Genl Fd)	3,554,375.00	0.00	0.00	3,554,375.00
8821	General Reserves (Non-Genl Fd)	2,369,585.00	0.00	0.00	2,369,585.00
<b>Total Revenue</b>		<b>4,258,419.00</b>	<b>180,912.74</b>	<b>0.00</b>	<b>4,077,506.26</b>
<b>Total Expense</b>		<b>11,619,668.00</b>	<b>200,651.06</b>	<b>2,131,129.65</b>	<b>9,287,887.29</b>
<b>Net Total (Revenue - Expense)</b>		<b>(7,361,249.00)</b>	<b>(19,738.32)</b>	<b>(2,131,129.65)</b>	<b>(5,210,381.03)</b>
<b>Grand Total Revenue</b>		<b>4,258,419.00</b>	<b>180,912.74</b>	<b>0.00</b>	<b>4,077,506.26</b>
<b>Grand Total Expense</b>		<b>11,619,668.00</b>	<b>200,651.06</b>	<b>2,131,129.65</b>	<b>9,287,887.29</b>
<b>Grand Totals (Revenue - Expense)</b>		<b>(7,361,249.00)</b>	<b>(19,738.32)</b>	<b>(2,131,129.65)</b>	<b>(5,210,381.03)</b>

3560D - County Service Area #1

Sub Account	Sub Account Name	2022-23 May Recommended	2022-23 June Revisions	2022-23 June Recommended	2022-23 Negotiated S&B Increases	2022-23 Sept Measure K Rollover	2022-23 Final FB Adjustments	2022-23 Other September Revisions	2022-23 Adopted
6000	Other Charges	0	0	0	0	0	0	0	0
6712	Telephone Service Charges	0	0	0	0	0	0	0	0
6713	Automation Services-ISD	0	0	0	0	0	0	0	0
6739	All Other Service Charges	300	0	300	0	0	0	0	300
6000 - Other Charges		300	0	300	0	0	0	0	300
7000	Fixed Assets	0	0	0	0	0	0	0	0
7311	Fixed Assets - Equipment	950,000	0	950,000	0	0	0	0	950,000
7000 - Fixed Assets		950,000	0	950,000	0	0	0	0	950,000
7500	Other Financing Uses	0	0	0	0	0	0	0	0
7546	Capital Projects-Operating Transfers Out	0	0	0	0	0	0	0	0
7500 - Other Financing Uses		0	0	0	0	0	0	0	0
Total Gross Appropriations		5,695,708	0	5,695,708	0	0	23,983	9,403	5,729,094
Total Intrafund Transfers		0	0	0		0	0	0	0
Net Appropriations		5,695,708	0	5,695,708	0	0	23,983	9,403	5,729,094
8700	Non-General Fund Reserves	0	0	0	0	0	0	0	0
8811	Capital Reserves (Non-Gen Fd)	3,554,375	0	3,554,375	0	0	822,458	0	4,376,833
8821	General Reserves (Non-Gen Fd)	2,369,585	0	2,369,585	0	0	548,306	0	2,917,891
8700 - Non-General Fund Reserves		5,923,960	0	5,923,960	0	0	1,370,764	0	7,294,724
Total Contingencies and Reserves		5,923,960	0	5,923,960	0	0	1,370,764	0	7,294,724
Total Requirements		11,619,668	0	11,619,668	0	0	1,394,747	9,403	13,023,818
Net County Cost		0	0	0	0	0	0	0	0