

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING: A) AN AGREEMENT WITH COTTON SHIRES AND ASSOCIATES TO PROVIDE GEOTECHNICAL AND GEOLOGICAL REPORT REVIEW SERVICES FOR THE TERM OF OCTOBER 1, 2022 THROUGH OCTOBER 1, 2025 IN AN AMOUNT NOT-TO-EXCEED \$300,000; AND B) AUTHORIZING AN OPTION TO EXTEND THE AGREEMENT WITH COTTON SHIRES AND ASSOCIATES FOR UP TO TWO ADDITIONAL YEARS, IN AN AMOUNT NOT-TO-EXCEED AN ADDITIONAL \$200,000, AT THE SOLE DISCRETION OF THE COMMUNITY DEVELOPMENT DIRECTOR

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that:

WHEREAS, the County of San Mateo Planning and Building Department issued a Request For Proposals in June 2022 seeking proposals from firms to provide independent geological report review and related geotechnical and geological services with the goal of minimizing response time and improving customer service by supplementing in-house staff with consulting services for geotechnical and geological review necessary for planning and building permits; and

WHEREAS, Cotton Shires and Associates (“CSA”) was selected based on its qualifications and experience; and

WHEREAS, the County and CSA desire to enter into an agreement under which CSA agrees to provide Geotechnical and Geological Report Review Services for the County of San Mateo Planning and Building Department for a term of October 1, 2022 to October 1, 2025, in an amount not-to-exceed \$300,000.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of this Board of Supervisors be and is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED, that the Board of Supervisors hereby authorizes an option to extend the agreement with Cotton Shires and Associates for up to an additional two (2) years, in an amount not to exceed an additional \$200,000, at the sole discretion of the Community Development Director.

BE IT FURTHER RESOLVED, that the Community Development Director or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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