

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION WAIVING THE REQUEST FOR PROPOSALS PROCESS AND AUTHORIZING THE DISTRICT ATTORNEY OR DESIGNEE TO EXECUTE A THREE YEAR AGREEMENT WITH KARPEL SOLUTIONS TO RECEIVE SOFTWARE UPDATES AND TECHNICAL SUPPORT OF PROSECUTOR BY KARPEL (PBK) A FULLY INTEGRATED, BROWSER BASED CASE MANAGEMENT SYSTEM FOR THE TERM OF OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2025, FOR AN AMOUNT NOT TO EXCEED \$401,397.50**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, there has been presented to this Board of Supervisors for its consideration and acceptance a three year maintenance agreement between the District Attorney's Office and Karpel Solutions for the continued access to Karpel Solution's case management system; and

**WHEREAS**, the District Attorney's Office has contracted with Karpel Solutions in prior years, and the three year agreement will provide for software updates and technical support, commencing October 1, 2022 through September 30, 2025, for a total payment obligation not to exceed \$401,397.50; and

**WHEREAS**, this Board finds that it is in the best interest of the County to waive the Request for Proposals (RFP) Process as \$1,404,582.13 has been paid to Karpel Solutions to date and no additional training will be required for the attorneys and

paralegal staff who utilize PBK since the District Attorney's Office currently utilizes Karpel Solutions' case management system; and

**WHEREAS**, there has been presented to this Board a form of such agreement and the Board has examined it as to both form and content and desires to enter into it.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED**, that the Request for Proposals (RFP) Process is waived and the District Attorney or his designee is authorized to execute the Agreement with Karpel Solutions.

**BE IT FURTHER RESOLVED** that the District Attorney or his designee is authorized to execute subsequent amendments to the executed Agreement which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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