

**RESOLUTION NO.**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AMENDMENT TO MASTER SALARY  
RESOLUTION 078309 TO AMEND SECTION 12 – VACATION TO ALLOW  
EMPLOYEES WHO HAD PREVIOUSLY ACCRUED VACATION HOURS OVER THE  
MAXIMUM LIMIT TO MAINTAIN AND USE ACCRUED EXCESS HOURS BY  
TRANSFERRING THE HOURS INTO THE ESSENTIAL WORKER COVID-19 LEAVE  
HOUR BANK**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, section 206a(4) of the San Mateo County Charter authorizes the Board of Supervisors to establish the number of all appointed officers and employees; and

**WHEREAS**, sections 206a(5) and 508 of the San Mateo County Charter authorize the Board of Supervisors to establish by ordinance or resolution the compensation and benefits of County officers and employees; and

**WHEREAS**, San Mateo County Ordinance No. 07303 ordered that henceforth the number of County appointed officers and employees and their compensation and benefits shall be established by resolution of the Board of Supervisors; and

**NOW THEREFORE, IT IS HEREBY ORDERED** that the Board of Supervisors authorizes an amendment to Master Salary Resolution 078309 as follows:

**SECTION 1:** Part 12 of the Resolution is amended as indicated:

ALL DEPARTMENTS

1. Essential employees who had previously accrued vacation hours over the maximum limit shall have previously accrued excess hours transferred to the essential worker COVID-19 leave hour bank to maintain and use. This provision does not extend or revive the original policy as a whole nor does it allow for any employee to accrue any new vacation hours above the maximum accrual limit or earn additional essential worker COVID-19 leave hours.

**SECTION 2: Effective Date**

2. This change is effective the pay period of adoption.

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