

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING A WAIVER OF THE REQUEST FOR PROPOSALS  
PROCESS AND APPROVING EXECUTION OF AN AGREEMENT WITH SECOND  
HARVEST OF SILICON VALLEY FOR FOOD ASSISTANCE PROGRAM SERVICES  
FOR THE TERM OF JULY 1, 2022 THROUGH JUNE 30, 2025, FOR A TOTAL  
OBLIGATION AMOUNT NOT TO EXCEED \$222,033**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, San Mateo County residents face some of the highest housing and cost of living expenses in the Country and struggle to afford their basic needs such as food; and

**WHEREAS**, community-based food assistance programs are a critical part of San Mateo County's safety net system, and are aimed at combatting food insecurity and ensuring that anyone who needs a healthy meal can get one immediately; and

**WHEREAS**, Second Harvest of Silicon Valley (Second Harvest) is the single largest non-governmental source of food for low-income residents of San Mateo County that partners with many local community-based organizations to distribute food, connects people with food resources in their neighborhood, and strengthens programs and policies that help build a hunger-free community; and

**WHEREAS**, the Human Services Agency (HSA) requests that the Board waive the Request for Proposals (RFP) process and execute a three-year agreement with Second Harvest of Silicon Valley to provide food assistance program services; and

**WHEREAS**, pursuant to Section 2.83.070(b) of the County Ordinance Code, the Board of Supervisors may waive the requirement for a request for proposals in any situation where the Board of Supervisors determines that the best interest of the County could be served without the necessity of requests for proposals; and

**WHEREAS**, HSA is recommending that the Board waive the request for proposals, because Second Harvest is the only Feeding America Food Bank for San Mateo County that provides food to many of the smaller local pantries, including the Core Service Agencies, and no partner or client is ever charged for food; and

**WHEREAS**, there has been presented to this Board of Supervisors for its consideration and acceptance an agreement, reference to which is hereby made for further particulars whereby Second Harvest will provide food assistance services to low-income residents who have incomes below 275% of the Federal Poverty Level in San Mateo County for the term of July 1, 2022 to June 30, 2025 for a total obligation amount not to exceed \$222,033; and

**WHEREAS**, this Board has approved the agreement as to both form and content and desires to enter into the agreement.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Request for Proposals process is waived, and the President of this Board of Supervisors be and is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto; and

**BE IT FURTHER RESOLVED** that the Human Services Agency Director or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in the aggregate), and/or modify the contract term and/or services so long as the modified term of services is/are within the current or revised fiscal provisions.

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