

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AMENDMENT NO. 6 TO THE AGREEMENT WITH  
COTTON, SHIRES AND ASSOCIATES INC., TO PROVIDE REVIEW OF  
GEOTECHNICAL AND GEOLOGIC REPORTS, EXTENDING THE TERM THROUGH  
SEPTEMBER 30, 2022, AND INCREASING THE AMOUNT BY \$60,000 TO AN  
AMOUNT NOT TO EXCEED \$684,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, a Request for Proposals (RFP) was issued in June 2014 for a consultant to provide geotechnical review services; and

**WHEREAS**, pursuant to that RFP, on December 1, 2014 the Planning and Building Department entered into an agreement with Cotton, Shires and Associates Inc., (CSA) for a term through June 30, 2017 and in an amount not-to-exceed \$50,000; and

**WHEREAS**, on September 26, 2016, the Department amended the agreement to increase the budget by \$49,000, with a not-to-exceed amount of \$99,000 (“Amendment No. 1”); and

**WHEREAS**, on February 28, 2017, the Department further amended the agreement to increase the budget by \$525,000, with a not-to-exceed amount of \$624,000, and to extend the term to November 30, 2019 (“Amendment No. 2”); and

**WHEREAS**, on December 1, 2020, the Department further amended the Agreement to extend the term to June 30, 2021 (“Amendment No. 3”); and

**WHEREAS**, on June 23, 2021, the Department further amended the Agreement to extend the term to September 30, 2021 (“Amendment No. 4”); and

**WHEREAS**, on September 30, 2021, the Department further amended the Agreement to extend the term to June 30, 2022 (“Amendment No. 5”); and

**WHEREAS**, the parties now wish to amend the Agreement to increase the budget by \$60,000, for a new not-to-exceed amount of \$684,000, and extend the term to September 30, 2022 (“Amendment No. 6”); and

**WHEREAS**, this Board has been presented with the Amendment and has examined and approved it as to both form and content and desires to enter into it.

**NOW THEREFORE, BE IT RESOLVED** that the President of the Board be and is hereby authorized and directed to execute said Amendment for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President’s signature thereto.

**BE IT FURTHER RESOLVED** that the Community Development Director, or the Director’s designee is authorized to execute contract amendments which modify the County’s maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract terms and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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