

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING THE CHIEF ELECTION OFFICER, OR DESIGNEE(S), TO EXECUTE AGREEMENTS WITH EACH VENDOR LISTED IN ATTACHMENT A TO THIS RESOLUTION TO PROVIDE, AS NEEDED, ESSENTIAL ELECTION-RELATED MATERIALS FOR THE JUNE 7, 2022 STATEWIDE DIRECT PRIMARY ELECTION, WITH A TERM OF MAY 17, 2022 THROUGH DECEMBER 31, 2022, FOR AN AGGREGATE AMOUNT NOT TO EXCEED \$2,100,000, AND GRANTING A WAIVER OF THE COMPETITIVE BIDDING REQUIREMENT FOR ACQUISITION OF THESE SERVICES PURSUANT TO SECTION 2.83.050(E) OF THE SAN MATEO COUNTY ORDINANCE CODE

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the San Mateo County Registration & Elections Division (the “Elections Division”) works with a number of vendors for election materials, and often encounters sudden changes in circumstance requiring significant adaptations within tight statutory deadlines; and

WHEREAS, California law recognizes the unique nature of elections-related procurement, and the Elections Code sets forth certain exceptions to general county procurement requirements, including exempting election departments from having to utilize their respective county’s purchasing agent when procuring election-related materials; and

WHEREAS, the Elections Division has provided a list of vendors, listed in Attachment A to this Resolution, to fulfill the Division’s election-related needs for the term of May 17, 2022, through December 31, 2022 (the “Term”); and

WHEREAS, the approval of this resolution will authorize the Chief Elections Officer, or designee(s), to execute agreements with the vendors listed in Attachment A for essential elections related services and supplies provided during the Term; and

WHEREAS, the Elections Division has existing contracts with certain of the listed vendors, and amendments extending said contracts are needed to ensure the continuing operational efficiency of the Elections Division and its ability to conduct the June 7, 2022 Direct Statewide Primary Election within all required statutory deadlines; and

WHEREAS, the Elections Division recommends the Board waive the requirement of competitive bidding for acquisition of the essential elections services listed on Attachment A pursuant to Section 2.83.050(e) of the San Mateo County Ordinance Code because the best interest of the County would be served without the necessity of competitive bidding; and

WHEREAS, prior to the Chief Elections Officer, or designee(s), executing agreements with the vendors identified in Attachment A of this resolution, documentation shall be obtained and retained, that all agreements have been reviewed and approved by the County Attorney, Risk Management, and Information Services Department, wherever applicable, and otherwise comply with applicable County ordinances.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Chief Elections Officer, or designee(s) is authorized to execute agreements with the vendors identified in Attachment A of this resolution, and/or to amend agreements now in place with said vendors, and waives the requirement of competitive bidding for acquisition of the essential elections services listed on Attachment A pursuant to Section 2.83.050(e) of the San Mateo County Ordinance Code in the amounts not to exceed those set forth on Attachment A.

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