



County of San Mateo

Contract Amendment Coversheet and Contract Amendment for >\$200K

CONTRACT SUMMARY

Contract No:	Contractor Name	Amendment No:
078605	Los Altos Mountain View Community Foundation	1

THE AGREEMENT HAS CHANGED AS FOLLOWS:

Agreement Amount			
Original Amount:	\$500,000		
Amendment 1 Amount:	N/A		
Amendment 2 Amount:			
Amendment 3 Amount:			
Current Amount:	Addition or Reduction:	New Total:	
\$500,000	\$0	\$500,000	
Agreement Term			
Original Start Date:	December 14, 2021	Original End Term:	December 31, 2023
Amendment 1 Start Date:	N/A	Amendment 1 End Date:	N/A
Amendment 2 Start Date:		Amendment 2 End Date:	
Amendment 3 Start Date:		Amendment 3 End Date:	

Paragraph Changes:

The Foundation has formally changed its name to the Los Altos Mountain View Community Foundation.

2. Grant:

The payment schedule is amended to allow for an upfront payment of \$125,000 upon execution of the amendment, two quarterly payments of \$125,000 each (total of \$250,000), and final payment of the remaining \$125,000 upon completion of the Project.

**AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
LOS ALTOS COMMUNITY FOUNDATION, NOW THE LOS ALTOS MOUNTAIN VIEW
COMMUNITY FOUNDATION**

THIS AMENDMENT TO THE AGREEMENT, entered into this 22 day of February, 2022, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Los Altos Community Foundation, now the Los Altos Mountain View Community Foundation, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, on December 14, 2021, the parties entered into a Measure K Grant Agreement for the benefit of the Center for Age-Friendly Excellence to continue the promotion of public policies and projects in support of healthy and active living by working with cities to become Age Friendly Certified San Mateo County jurisdictions in the amount of \$500,000 for the term December 14, 2021 through December 31, 2023; and

WHEREAS, the parties wish to amend the Agreement to change the formal name of the grantee and redefine the payment terms of the grant.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. The name of the grantee is the Los Altos Mountain View Community Foundation
2. Section 2 of the agreement is amended to read as follows:

Grant

County hereby grants to Grantee a sum not to exceed FIVE HUNDRED THOUSAND DOLLARS (\$500,000) in consideration of and on the condition that the sum be expended for the sole purpose of carrying out the objectives of Grantee's Project as identified in Exhibit A, and in no event shall the County's total fiscal obligation under this Agreement exceed this amount. Grantee agrees to assume any obligation to secure and furnish any additional funds that may be necessary to carry out its Project.

Funds granted under this Agreement shall not be disbursed until execution of this Agreement by County and Grantee.

County shall disburse grant funds to Grantee upon receipt of invoices. Invoices should be accompanied by back up documentation (e.g., receipts for professional services rendered, salary and benefits back up, etc.) and submittal of any required summary reports outlined in Exhibits A or B. The County reserves the right to change the disbursement method during the term of this Agreement.

The disbursement schedule is as follows:

- **Payment 1** – Invoice for up to 25% of the grant (\$125,000), upon execution of this Amendment to the Agreement.
- **Payment 2** – Invoice for up to \$125,000 on May 10, 2022, for the second quarter of tasks identified in Exhibit A, and upon submission of receipts/invoices showing expenditures of Payment 1 on items funded by the grant.
- **Payment 3** – Invoice for up to \$125,000 on August 10, 2022, for the third quarter of tasks identified in Exhibit A, and upon submission of receipts/invoices showing expenditures of Payment 2 on items funded by the grant.
- **Payment 4** – Invoice for the remainder of the grant (\$125,000), upon submission of receipts/invoices showing expenditures on items funded by the grant, including photographs and use of the Measure K logo as approved by the County.

Invoices: Requests for disbursement should be (1) on the organization’s letterhead, (2) include the date of invoice, amount requested, and Agreement number, and (3) submitted to the attention of:

Molly Villagomez, Accountant for Measure K
455 County Center, 4th Floor
Redwood City, CA 94063
mevillgomez@smcgov.org

2.

3.

All other terms and conditions of the agreement dated December 14, 2021, between the County and Contractor shall remain in full force and effect.

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: LOS ALTOS COMMUNITY FOUNDATION

<small>DocuSigned by:</small> <i>Adin Miller</i> <small>7EAD534E32E488</small>	<u>2/17/2022</u>	<u>Adin Miller</u>
Contractor Signature	Date	Contractor Name (please print)

For County:

COUNTY OF SAN MATEO

By:
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:
Clerk of Said Board