

# Department of Public Works



## Introduction of an Ordinance Amending Section 2.50.080 of the Ordinance Code Record of Survey Map Checking Fees

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# Record of Survey Map Checking Fees

## Record of Survey Fee Background:

- Business and Professions Code (BPC § 8762) requires a surveyor to file a Record of Survey with the County Surveyor in the county in which the field survey was made.
- A Record of Survey is required for various reasons, typically the requirement is tied to the development of property but can also include verifying the acreage of a parcel of land or checking for possible encroachments by adjoining properties.
- This includes all Records of Surveys performed within unincorporated San Mateo County and the 20 incorporated cities and towns.
- Of the Record of Surveys filed in recent years, approximately 17% County Unincorporated and 83% City Incorporated Areas
- On February 10, 2009, the Board adopted Ordinance 04460 to amend Section 2.50.080 to increase the record of survey map checking fees.

# Record of Survey Map Checking Fees

## Amendments to Ordinance 2.50.080 – Record of Survey Map Checking Fees

The County shall collect the following fees for checking Records of Surveys:

(a) Single Sheet Survey, which shall include the review of the original submittal and the review of one re-submittal:

Record of Survey Review	Current Fees	July 1, 2022	July 1, 2023	July 1, 2024	July 1, 2025	July 1, 2026
Single Sheet Survey	\$400.00	\$ 500.00	\$ 525.00	\$ 550.00	\$ 575.00	\$ 600.00

(b) Multi Sheet Survey, which shall include the review of the original submittal and the review of one re-submittal:

Record of Survey Review		Current Fees	July 1, 2022	July 1, 2023	July 1, 2024	July 1, 2025	July 1, 2026
Multi Sheet Survey	First Sheet	\$400.00	\$ 500.00	\$ 525.00	\$ 550.00	\$ 575.00	\$ 600.00
	Second Sheet	\$200.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
	Additional Sheet	\$200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00

(c) Additional Reviews - The County shall collect an additional \$100.00 per sheet for every additional re-review after the initial re-review of a record of survey.

(d) No work on reviewing or re-reviewing a record of survey will be done until after the required fees have been collected.

# Record of Survey Map Checking Fees

## Current Fee Structures in Bay Area Counties

- Santa Clara County: \$600
- Alameda County: \$500
- Contra Costa County: \$700
- San Francisco City and County: \$749

## County of San Mateo:

- \$400 (Current)
- \$500 (Proposed July 1, 2022)



# Record of Survey Map Checking Fees

## Timeline

February 8, 2022 – Introduce Ordinance with proposed  
Record of Survey Map Checking Fees

February 22, 2022 – Second reading of Ordinance

July 1, 2022 – New fees in effect



**Thank You!**

COUNTY OF SAN MATEO



*Questions?*

COUNTY OF SAN MATEO

