

**FIRST AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.**

THIS AMENDMENT TO THE AGREEMENT, entered into this ____ day of _____, 2022, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Clean Harbors Environmental Services, Inc., hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement for medical waste disposal services on December 14, 2021, for the term of January 1, 2022 through December 31, 2022, in an amount not to exceed \$200,000; and

WHEREAS, the parties wish to amend the Agreement to extend the term of the agreement through December 31, 2024, and increase the amount of \$400,000 to an amount not to exceed \$600,000.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 1, Exhibits and Attachments of the Agreement is amended to read as follows:
The following exhibits and attachments are attached to this Agreement and incorporated into this Agreement by this reference:

- Exhibit A—Services
- Exhibit B—Payments and Rates
- Exhibit C—Performance Metrics
- Exhibit E—Corporate Compliance SMMC Code of Conduct (Third Parties)
- Attachment H—HIPAA Business Associate Requirements
- Attachment A—COVID-19 Protocol
- Attachment B—Health Clearance Checklist

2. Section 3, Payments of the Agreement is amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibit A, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed SIX HUNDRED THOUSAND DOLLARS (\$600,000). In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this agreement. All invoices must be approved by the Safety Officer or their designee. Invoices must be sent to: SMMC-Accounts-Payable@smcgov.org. Processing time may be delayed if invoices are not submitted electronically.

3. Section 4, Term of the Agreement is amended to read as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be from January 1, 2022 through December 31, 2024.

4. Exhibit A of the Agreement is hereby replaced in its entirety with Revised Exhibit A (rev. 12/22/21), a copy of which is attached hereto and incorporated into the Agreement by this reference.
5. Attachment A, COVID-19 Protocol, and Attachment B, Health Clearance Checklist, are hereby added to the Agreement, copies of which are attached hereto and incorporated into the Agreement by this reference
6. **All other terms and conditions of the Agreement, between the County and Contractor shall remain in full force and effect.**

In witness of and in agreement with the terms of this Amendment, , the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: **Clean Harbors Environmental Services, Inc.**


Contractor Signature

12-30-21
Date

Brandon Beaver
Contractor Name (please print)



COUNTY OF SAN MATEO

By:
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:
Clerk of Said Board

Revised Exhibit A
(rev. 12/22/21)

In consideration of the payments set forth in Exhibit B, Contractor shall provide the following services:

A. Duties and Locations

Services will be provided at the following locations ("Clinics") where applicable. Locations may be added or eliminated by San Mateo Medical Center (SMMC) during the life of this contract through a mutually agreed upon amendment.

San Mateo Medical Center
222 W. 39th Avenue
San Mateo, CA 94403
Collection Frequency: As needed

Daly City Clinic
380 90th Street
Daly City, CA 94015
Collection Frequency: As needed

Daly City Youth Center
350 90th Street
Daly City, CA 94015
Collection Frequency: As needed

South San Francisco Clinic
306 Spruce Avenue
South San Francisco, CA 94080
Collection Frequency: As needed

Coastside Clinic
225 South Cabrillo Hwy, Ste. 100A
Half Moon Bay, CA 94019
Collection Frequency: As needed

Fair Oaks Health Center
2710 Middlefield Rd
Redwood City, CA 94063
Collection Frequency: As needed

Sequoia Teen Wellness Center
200 James Avenue
Redwood City, CA 94062
Collection Frequency: As needed

San Mateo County Youth Services Center
222 Paul Scannell Drive
San Mateo, CA 94402
Collection Frequency: As needed

Maguire Correctional Facility (MCF)
300 Bradford Street
Redwood City, CA 94063
Collection Frequency: As needed

Maple Street Correctional Center (MSCC)
1300 Maple Street
Redwood City, CA 94063
Collection Frequency: As needed

Behavioral Health and Rehabilitative Pharmacy - *BHRS*
727 Shasta St. Suite 203
Redwood City, CA 94063
Collection Frequency: As needed

Coastside Mental Health Services - *BHRS*
225 South Cabrillo Hwy Ste. 200A
Half Moon Bay, CA 94019
Collection Frequency: As needed

East Palo Alto Community Counseling Center - *BHRS*
2415 University Avenue Ste.101
East Palo Alto, CA 94303
Collection Frequency: As needed

North County Mental Health - *BHRS*
375 89th Ave
Daly City, CA 94015

Central County Mental Health - *BHRS*
1950 Alameda De Las Pulgas
San Mateo, CA 94403
Collection Frequency: As needed

South County Mental Health Services - *BHRS*
802 Brewster Avenue
Redwood City, CA 94063
Collection Frequency: As needed

Canyon Oaks - *BHRS*
400 Edmonds Road
Redwood City, CA 94062
Collection Frequency: As needed

B. Services shall include the following:

- a. Healthcare online Compliance Services
Contractor will help the County's healthcare facilities manage all their OSHA compliance requirements at the click of a mouse through our Healthcare Online Compliance Services. Available twenty-four/seven, this online application has been a trusted resource to thousands of healthcare organizations for compliance information, audits and training for over forty years. A variety of easy-to-follow online video training courses will satisfy OSHA requirements and provide your staff with instant certification in less than an hour, including:
 - DOT (Regulated Medical Waste)—Learn how to accurately classify and name medical wastes, as well as package, mark, label, and complete shipping paper documentation for these shipments. Required for healthcare personnel that will package medical waste for transport and must be taken at least once.
 - HIPAA—Helps employees understand the new requirements on patient privacy and security. Must be taken by all healthcare personnel.

- Bloodborne Pathogens (BBP)—Information on bloodborne pathogens and diseases, methods used to control occupational exposure, hepatitis B vaccination, and medical evaluation and post-exposure follow-up procedures. Must be taken annually by all personnel who could encounter potentially infectious material.
- GHS (Hazard Communication)—Covers labeling and SDS format changes contained in the revised OSHA hazard communication standard that requires using the new Globally Harmonized System of Classification and Labeling of Chemicals (GHS).
- Electrical Safety—Electrical safety requirements necessary for safeguarding employees in the healthcare environment. Recommended annually for SMMC, surgery centers and nursing homes staff.
- Ergonomics—Ergonomics helps lessen muscle fatigue, increases productivity and reduces the number and severity of work-related musculoskeletal disorders (MSD). This training helps ensures that healthcare workers are aware of ergonomics and its benefits, become informed about ergonomics related concerns in the workplace, and understand the importance of reporting early symptoms of MSD.
- Hand Hygiene—Lack of hand hygiene is a major cause of cross contamination and continues to be a problem in all healthcare settings. Proper hand hygiene lowers the spread of infection from patient to patient. This training helps healthcare employees understand the importance of proper hand hygiene and provides guidance on which hand hygiene protocol is best for their work environment.
- Fire Safety—Fire safety training looks at how fires start, reviews steps that can be taken to help prevent fires and discusses what employees should do in case of a fire emergency.
- Sharps Safety—Covers the nature of sharps injuries, the risks of exposure to bloodborne pathogens, how and where injuries occur, describes the types of engineered sharps injury prevention devices, and discusses safe work practices to prevent sharps injuries.

Additional, powerful features available through Contractor's affordable and easy to use Healthcare Online Compliance Services include access to:

- A Safety Plan Builder that will enable County facilities to meet OSHA standards for Exposure Control Plan, Hazard Communication Plan, Fire Prevention Plan and Emergency Action Plan in under one hour.
- Millions of Safety Data Sheets (SDS), which can be organized by location, department or room. You can even add electronic notes to each, as well as use the SDS data to create and print GHS labels directly from the application.
- All ICD-10 medical codes—plus the ability to search, print and bookmark codes that are relevant to the County's healthcare facilities.
- All 225,000 federal regulations that are updated monthly. The advanced search capability saves time managing and sharing updates.

- More than seventy-five Online Safety Audits that will enable your healthcare facilities to identify health, safety and fire hazards as they apply to State and federal regulations. You can even add comments, upload photographs and assign corrective reminders.
- The “My Compliance” tool built into the application will enable each County healthcare facility to monitor the progress of their compliance goals in one dashboard.
- Contractor will provide a technician twice a week at the San Mateo Medical Center (SMMC) to walk the hospital floors swapping out full reusable sharps and non-RCRA pharmaceutical waste containers with empties.
- Contractor anticipates waste pick-ups will be performed at SMMC every Tuesday and Friday. Depending on the specific location, pick-ups at Off-Sites will occur either once a week or as needed.

Contractor’s driver will arrive on the scheduled pick-up dates with all necessary shipping documents and paperwork. After checking in with the designated County representative, driver will unload service stock and supplies including:

- Disinfected empty tubs for biohazard and pathology wastes
- UN-rated 55-gallon lab pack boxes¹ for trace chemotherapy wastes.
- Racks with disinfected empty reusable containers for sharps and non-hazardous pharmaceutical waste.

Once all service container stock and supplies are unloaded, Contractor’s driver will load the tubs of medical waste and racks of sharps and pharmaceutical containers (SMMC only) onto the truck. Lab pack boxes filled with full containers of trace chemotherapy waste, as well as any chemical/laboratory and/or universal wastes that are packed and ready for shipment, will be marked/labeled per DOT requirements and loaded onto the truck too. Contractor’s driver will then obtain all necessary signatures from the authorized County representative before transporting your medical waste off-site. After the last scheduled pick-up of the day’s milk-run, our driver will make a final stop at Contractor’s permitted and medical waste transfer station and hazardous waste disposal facility in San Jose, California.

The following will occur at Contractor’s San Jose Facility after our employees unload medical waste from incoming box trucks and enter the tracking details in our systems:

- a) Racks of sharps and pharmaceutical reusable containers and tubs of biohazard waste will be loaded onto a Contractor’s tractor-trailer and transported south to our treatment facility in Santa Ana, California.
- b) Tub of pathology waste, boxes of trace chemotherapy waste and RCRA pharmaceutical waste will be loaded onto another tractor-trailer and shipped to Contractor’s Aragonite incineration facility in Dugway, Utah. Any RCRA and/or non-RCRA hazardous wastes manifested to the Aragonite facility will also be loaded onto the same truck.
- c) Any universal waste, RCRA and/or non-RCRA hazardous wastes manifested to the San Jose Facility will be received and placed into storage until the Facility is ready to process.

- d) Any RCRA and/or non-RCRA hazardous wastes manifested to another treatment, storage and disposal facility (TSDF) will be temporarily be stored. Within ten days or less, these containers will be loaded onto a tractor-trailer to complete the rest of their journey to manifested TSDF.

Please note that pathology waste is limited to non-fixative only. Jars, bottles, etc. of tissues in formalin or alcohol solutions cannot be placed in our reusable tubs and must be managed separately as Non-RCRA Hazardous Waste.

Contractor's Aragonite hazardous waste incineration facility in Dugway, Utah, will always be available as a secondary back-up facility for managing your medical wastes. In addition to incineration, the Aragonite facility has reusable container decanting, washing and disinfection capabilities. Contractor also has service agreements in place with local medical waste contractors that could be called upon for additional back-up support if needed.

b. Biohazardous wastes, used sharps, non-RCRA pharmaceuticals

i. Reusable Medical Waste Containers

1. Biohazard and Pathological Waste Tub

The California Medical Waste Management Act (MWMA) requires that all biohazard, trace chemotherapy and pathology waste containers for transport must be properly labeled to clearly identify the container contents and any potential hazards. In addition, The California Medical Waste Management Act (MWMA) requires that all biohazard, trace chemotherapy and pathology waste containers for transport must be properly labeled to clearly identify the container contents and any potential hazards. In addition, the label must be placed on the lid and all four sides of the container to ensure visibility from any lateral direction.

Contractor has taken extra steps to ensure these two requirements are met by permanently branding our reusable biohazard and pathology waste tubs:

- Every biohazard waste tub has the international biohazard symbol (☠), the US DOT Description and the word "BIOHAZARD" hot-stamped on the lid and sides. (Figure 3)
- Every pathology waste tub has the international biohazard symbol (☠), the US DOT Description, the words "PATHOLOGICAL WASTE" and the words "Incineration Only" hot-stamped on the lid and sides.



Figure 1: Required markings are permanently branded on Clean Harbor's medical waste tubs. The images on the right are close up views of the tub's lid flaps and narrow sides.

Contractor is committed to helping the County maintain a clean and compliant medical waste storage area that will pass regulatory agency inspections.

Tub Dimensions

43-Gallon Biohazard Tub

Height: 29.5"
 Width: 20.0"
 Depth: 25.0"



31-Gallon Pathology Tub

Height: 21.3"
 Width: 20.0"
 Depth: 25.0"



2. Sharps and Non-RCRA Pharmaceuticals (SMMC only)

Contractor's reusable container transition plan will include:

- No-cost installation by experienced professional installers.
- No charge for accessories such cabinets, brackets, wire floor dollies, etc. during the initial installation phase.
- Use of a detail-oriented Installation Organization Tool to ensure necessary stock is ordered and every container is exchanged.
- Pre-installation meetings with all necessary SMMC stakeholders to open lines of communication, set benchmarks/expectations and formulate a plan of execution along with contingencies.
- Oversight by a dedicated Project Manager
- In-service training for SMMC's EVS and clinical staff.

Examples of reusable sharps and pharmaceutical containers typically installed by Contractor at similar size hospitals are illustrated in Figure 4.

2-Gallon Reusable Containers



3-Gallon Reusable Containers



17-Gallon Reusable Containers



Figure 2: Reusable container sizes and configurations for sharps and pharmaceutical wastes. Although not shown, Contractor do offer horizontal drop lid configurations for 2- and 3-gallon blue pharmaceutical waste containers too.

3. **Emergency Requests for Reusable Containers**
 Contractor anticipates that any emergency request by SMMC for empty container stock would be a rare occurrence resulting from unique circumstances (such as a surge in pandemic cases that overwhelms SMMC's resources). Contractor understand that time is of the essence if SMMC runs out of empty medical waste tubs. Therefore, Contractor commits to responding and replenishing your service container stock within twenty-four hours.

Contractor will keep an inventory of clean and disinfected medical waste containers on hand at Contractor's San Jose Technical Services branch. The location of the Branch relative to the County's facilities included in the RFP's scope of work is illustrated in the Figure 5 map below.

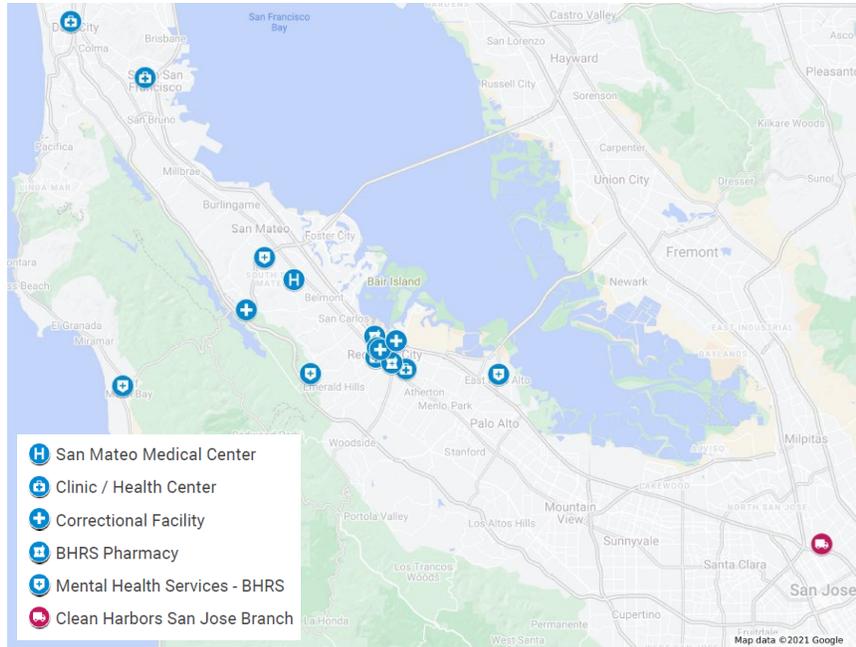


Figure 3: Contractor's San Jose Branch in relation to the San Mateo Medical Center and Off-Site locations.

c. RCRA and Non-RCRA Hazardous Wastes

RCRA and non-RCRA hazardous wastes (including universal wastes) will be serviced by Contractor as needed upon request. Contractor will pack and prepare these types of wastes for shipment. Contractor will send a team of two CleanPack Chemists and box truck at the applicable labor and equipment rates.

Upon request, Contractor's personnel can perform inspections of a County facility's satellite and main waste storage areas. This can occur while the chemist team is already on-site to pack and pick up waste, or Contractor can dispatch a chemist team exclusively for the purpose of conducting inspections.

ii. RCRA Pharmaceutical Waste

1. Service Approach Summary

Other vendors either require their customers to sort RCRA pharmaceuticals into numerous DOT hazard classes at the point of collection, or charge by the hour to sort and pack into multiple containers by DOT hazard class prior to shipping off-site. Customers must choose whether the convenience of having their vendor sort and pack is worth the added cost; or whether the cost savings of doing it themselves is worth the extra collection containers needed and additional distraction to their patient care staff. Instead of choosing trade-offs, choose a better way!

Contractor has a unique DOT exemption that enables us to ship certain commingled hazard classes. This means almost all RCRA pharmaceutical wastes can be collected in the same bins and shipped in the same shipping containers. Fewer collection bins are needed at points of generation, and more RCRA pharmaceutical waste is transported in fewer shipping containers.

Our approach begins with the County making each disposable pharmaceutical collection bin “reusable” by inserting a clear, 3-mil or greater poly liner. (Liners must be clear for health and safety purposes.) County personnel will place nearly all hazardous waste pharmaceuticals into the lined black, RCRA collection bins. A simple guide next to each bin will show your staff what does and does not go in the bin.

When a collection bin is full, County staff will swap out the full liner with an empty. The full liner will be placed with other full pharmaceutical bin liners into a 55-gallon DOT and UN-approved lab pack box as illustrated in Figure 6 on the right.

By using liners, the County will only need to purchase a few collection bins periodically to replace any that wear out or that cannot be reused due to the presence of sharps, blood and/or free liquids.

Unless there are sharps present, Contractor’s RCRA pharmaceutical waste disposal pricing applies to Bulk Chemotherapy Waste too. For health and safety reasons, however, packing requirements are different.

The process of swapping out a bin liner could potentially aerosolize chemotherapy residue. Therefore, full bins of bulk chemotherapy waste will not be reused. Instead, County healthcare personnel will place the full bins directly into lab pack boxes alongside full liner bags.

Controlled substances that County personnel have rendered non-retrievable in accordance with Subpart C of 21 CFR § 1317 may also be packed in the same lab pack box.

Unfortunately, there are a few unique items that your staff will need to collect in separate containers:

- Pharmaceuticals with unused sharps—must pack separately to prevent needlestick injuries to our disposal facility employees.
- Aerosol inhalers—which are not covered under Contractor’s DOT exemption
- P012-listed arsenic trioxide medications (such as Trisenox®)—see explanation below
- Unused silver nitrate applicators—see explanation below

40 CFR § 268.3(c) prohibits incineration as a treatment method for P012-listed inorganic waste materials. Stabilization followed by hazardous landfill is the only approved treatment method. Therefore, any P012-

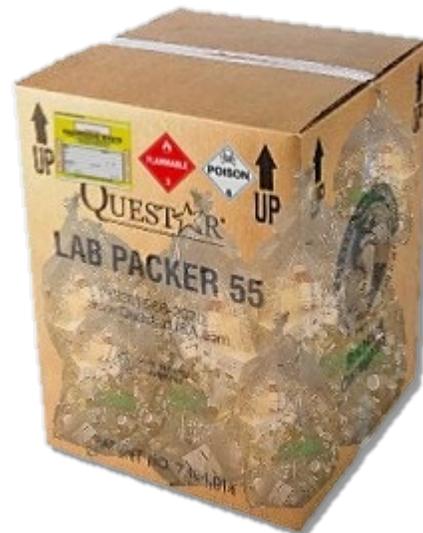


Figure 4: Sealed 55-gal copack box. (image partially transparent to show full liners inside)

listed inorganic pharmaceuticals will need to be kept separate from incinerable pharmaceuticals and lab packed by one of our CleanPack Chemists.

Because arsenic trioxide is an oncology drug with limited approved uses, most San Mateo Medical Center departments and Off-Sites will not be affected by this requirement. The same can also be said for unused silver nitrate applicators, which the County will rarely need to dispose.

Silver nitrate is an oxidizer and commingling unused applicators with other pharmaceuticals increases the risk of incompatible chemicals mixing. On the rare occasions when unused silver nitrate applicators must be disposed, County healthcare personnel should store in a separate container to be lab packed later by Contractor.

Please note that you will not be required to purchase replacement collection bins or liners from Contractor.

iii. Chemical, Laboratory and Universal Wastes

1. Tissue Samples in Formalin

Pathology waste management described previously in is not for tissues in free liquids and/or fixatives. Jars, bottles, etc. of tissues in formalin or alcohol solutions cannot be placed in our reusable tubs and must be managed separately. However, there is no need for County personnel to decant liquids from tissues.

Contractor has the lower cost and lower risk solution to manage pathology wastes. County personnel will simply place jars of tissue samples in formalin solutions into drums, and Contractor will transport full drums off-site for proper disposal at our RCRA-permitted Aragonite incineration facility. No decant is required because unlike lower-temperature medical waste incinerators, high-temperature RCRA incinerators can manage the specimens in the liquids.

Our approach will benefit the County by:

- Eliminating the labor and material costs associated with additional handling.
- Enabling your staff to focus on their core responsibilities instead of decanting.
- Preventing unnecessary staff exposure to formaldehyde—an OSHA regulated substance.
- Ensuring tissue samples are disposed in compliance with HIPAA without alteration.
- Reducing liability because Contractor will manage your tissue samples in-house instead of brokering to a third party.

2. CleanPack® Services

CleanPack—Contractor's laboratory chemical packing services—provides proper recognition and the safe handling, packaging, transportation and disposal of hazardous chemicals. From our Technical Services Branch in San Jose, a highly trained team of no less than two CleanPack Chemists and a box truck will be dispatched to County

healthcare sites to collect, sort, pack and transport waste off-site for disposal.

Skilled in chemical recognition and handling, CleanPack Chemists use our proprietary environmental management software and laptops while onsite to produce computer-generated shipping documents and labels. This system will also capture information that can be used by the County in follow-up reporting and cost allocation.

With our CleanPack Inventory Management System (CIMS) and a laptop computer, CleanPack Chemists will:

- Edit existing profiles for bulk drum wastes or create new profiles if required.
- Have on-site access to a proprietary chemical database containing over 150,000 unique chemicals and Safety Data Sheets—more than any other commercial program—enabling chemists to quickly and accurately determine potential compatibility issues.
- Both physically and electronically create, manage, sort, segregate and package complex lab pack materials into disposal containers; and track items that have been consolidated into larger disposal containers. When packing is complete, CIMS creates detailed container packing lists and consolidation sheets.
- Generate all required shipping documents from one system. Container labels, packing lists, manifests, bills of lading and land disposal restriction (LDR) forms are printed onsite with a portable dot-matrix impact printer.

CIMS maintains accurate inventory details by generator location including container number, shipping name, description, drum size, shipping volume, waste codes, and days in location. As each lab pack is created, CIMS will assign it a unique identification number. From that point on, your lab pack drum will be tracked by Contractor.

CleanPack Chemists will categorize and sort waste per DOT chemical compatibility guidelines (49 CFR 173.12), federal and state regulations, and ultimate disposal facility packaging protocol. Your hazardous waste will be packed in containers to the maximum density that is allowed by applicable regulations and consistent with safe transportation practices. All containers provided by Contractor will meet the US DOT's applicable UN-ratings and will be stamped with DOT approval markings.

Every lab packed drum will contain an absorbent packaging material. This will cushion the inner containers to minimize the risk of breakage during transport; and will absorb any liquid in the event of total failure of all liquid containers. Vermiculite (a lightweight inert absorbent) is Contractor's primary choice for packaging material. However, chemicals such as hydrofluoric acid that are incompatible with vermiculite will be packed using Polysorb instead.

When a drum is full, the chemist will close and tightly secure the lid. A copy of the packing list will be tucked into a waterproof adhesive envelope and attached to the side of the outer container. CleanPack Chemists will also attach applicable labels and markings to the

containers in accordance with US DOT and EPA requirements.

The designated County representative will sign the manifest and/or bill of lading and any other required paperwork. After a chemist driver signs as Transporter 1, a copy of the manifest will be left with the appropriate County contact. Once all the waste is packed, drums/containers marked and loaded onto the truck, and shipping documents printed and signed; the shipment data in CIMS will then be uploaded through a secure VPN connection to Contractor's internal Waste Information Network (WIN).

iv. Implementation and Ongoing Support

1. Site Set-Up

It is our understanding that County healthcare locations have already implemented some aspects of a hazardous and universal waste collection program. If the initial site survey Contractor performs at these sites indicates areas in need of improvement, your Account Manager—David Sato—will propose solutions.

For any new County locations added after the contract is executed, Contractor will assist with logistics in establishing an internal waste management collection system based on the results from each facility's site survey.

Whereas a pharmaceutical waste collection program will have numerous satellite accumulation area (SAA) containers throughout hospital floors, fewer SAAs are necessary for hazardous and universal waste management programs. Each SAA can have only one container at a time for each waste being produced.

Contractor will not set up a satellite collection container in an area which would pose an environmental risk if a spill were to occur (e.g., outside, adjacent to doors that open to the outside, adjacent to floor drains, etc.).

When setting up new programs for healthcare customers that do not have a hazardous and universal waste plan already in place, Contractor will generally begin with a 30 to 45-day trial run within a limited portion of the facility.

To measure success during the pilot period, Contractor will track feedback from the specific departments and measure the volume of hazardous waste taken from each area. Contractor will utilize this information to right-size the container sizes and locations for the balance of the facility.

The volume and size of collection containers needed for SMMC's Program can vary between departments. It may take four to six weeks to finally determine the right container size and quantity. Over time as your employees follow the Program, containers will be moved around until they reach a final collection location. More collection containers may be requested as well. This is all part of the initial set-up process and Contractor welcomes it.

Main accumulation areas (MAAs) are typically set up in the same rooms that a hospital is already using to store mercury, xylene, formaldehyde and miscellaneous laboratory chemicals. Each MAA will have clear barriers to unauthorized entry, contain no floor drains or cracks, and be separate from the SAAs.

Waste containers will be stored in a separate section of the room from "virgin" chemicals and provided adequate aisle space. Contractor's personnel will assist in creating a weekly inspection log for the MAAs, as well as instruct County personnel on the regulatory requirements that must be observed.

2. RCRA Waste Training for County Healthcare Personnel

Contractor believes training to be the number one most important aspect to any healthcare hazardous waste program. Skipping the training aspect will risk more than potential non-compliance. A program without training inevitably increases costs and the facility's carbon footprint due to too much waste being incorrectly collected as hazardous waste (such as garbage, empty containers, infectious waste, etc.).

While rolling out and conducting new programs, Contractor offers Pharmaceutical and Hazardous Waste Training to our healthcare industry customers. The courseware is developed uniquely for different hospital departments based upon the waste streams they would be expected to generate.

Contractor also has site-specific trainings available for locations that have slightly different needs than general patient care areas; including laboratories, radiology and surgery. Pharmaceutical and Hazardous Waste Training fulfills initial training needs as part of the Program's implementation; as well as identifies areas in the healthcare facility where it did not take hold.

A Train-the-Trainer approach for staff education will be provided by Contractor. SMMC will designate certain managers and employees for Contractor's personnel to train. These designated personnel will then train individual staff members, as well as provide refresher training using documents that Contractor help develop.

The hazardous and universal waste programs Contractor develop are based upon short, focused training sessions that healthcare managers and staff educators can easily tailor to their individual departments.

Contractor uses a training template that is customized for each client. Contractor edit the training documentation to meet state-specific requirements; and meet with the customer to review, edit and develop the final version. This document will also be incorporated into SMMC's new-hire program so that it is automatically received by new employees.

Please note that requests for regulatory-type training (e.g., HAZWOPER Refresher, DOT, etc.) can be arranged by Contractor through a third-party vendor. The cost for these services will be quoted to the County as needed.

After initial training compliance is reached, on-going training must become an integral part of program maintenance. Yearly training, whether in person, through e-mails, or with pamphlets, should be put into place. Experience has shown us that the more time allowed passing between trainings results in an increase in problems with a hazardous and universal waste collection program. Contractor will assist the County with annual training as needed. This will include providing

updated PowerPoint training presentations, especially when a significant regulatory change occurs.

3. Audits

Contractor conducts audits for healthcare facilities as part of our new customer and ongoing improvement processes. One or more of our professional chemists will walk each floor during the initial and subsequent meetings with healthcare facility representatives; and collaborate to develop best management practices for process, regulatory and financial performance improvements.

One important metric utilized by Contractor is determining if there are too many (or not enough) swap-outs of full containers for empties being performed. This is measured in relation to the specific function taking place, versus where the containers are in a facility (e.g., operating rooms, pharmacies, etc.).

Contractor also works with healthcare facility representatives to identify any Program areas that are not meeting expectations. This is validated through quality assurance / quality control checks, and identifying any unacceptable items found inside collection containers.

d. Transportation and Disposal

i. Transporter Qualifications

With a fleet of more than 17,000 company-owned and operated transportation vehicles, Contractor is ranked as one of the top twenty largest private carriers in North America.



Figure 5: Contractor will use a box truck with liftgate to pick-up medical wastes from County facilities.

Every vehicle used for transporting medical waste will be maintained in good condition, meet all US DOT requirements and have all inspection stickers, permits and licenses as required by local, state and federal regulatory authorities.

In addition, each Contractor's vehicle is equipped with:

- Fire extinguishers, spill clean-up supplies, safety equipment and accident reporting kits.
- Racks, straps or other suitable devices to secure all containers of waste materials.
- Secondary containment to capture materials in the event of a release while in transit.

ii. Primary Disposal Facilities

The County of San Mateo can rely on Contractor for the most comprehensive medical waste disposal services. As North America’s largest hazardous waste disposal company, Contractor own and operate more than 100 fully permitted waste management facilities located throughout the United States, Canada and Puerto Rico

Contractor anticipates using any or all transfer stations and disposal facilities listed in the table below to manage the County’s medical waste streams. All sites are owned and operated by Contractor.

Facility Name Location	Facility Actions
Contractor San Jose, LLC 1040 Commercial Street San Jose, CA 95112 CAD059494310	<ul style="list-style-type: none"> ▪ Temporary storage of biohazard, sharps and non-RCRA pharmaceutical wastes while in transit to Safety-Kleen in Santa Ana. ▪ Transfer containers of trace chemotherapy, pathology, RCRA pharmaceuticals and other RCRA and non-RCRA hazardous wastes onto another truck to complete the journey to their manifested disposal facility(s). ▪ Receive and fuel blend bulk drums of solvents and flammable liquids. ▪ Receive, consolidate and store universal wastes; later ship to end recycle facilities.
Safety-Kleen Systems, Inc. 2170 South Yale Street Santa Ana, CA 92704 CAT000613976	<ul style="list-style-type: none"> ▪ Decant sharps and biohazard (“red bag”) wastes from reusable containers/tubs into a 200-gallon bin. ▪ Decant pharmaceutical waste from reusable containers into 55-gallon drums. ▪ Ship drums of pharmaceutical wastes off-site to Contractor’s Aragonite incineration facility for destruction. ▪ Autoclave sharps and red bag wastes on-site. ▪ Containerize and ship <u>treated</u> bio-waste to a permitted municipal solid waste landfill in Orange County, California. ▪ Clean and disinfect all reusable containers via the facility’s tunnel washer. ▪ Ship empty clean reusable containers to Contractor’s transfer stations and branches.
Contractor Aragonite, LLC 11600 North Aptus Road Dugway, UT 84022 UTD981552177	<ul style="list-style-type: none"> ▪ Decant pathology waste from reusable containers into 55-gallon drums. ▪ Incineration of pathology, trace chemotherapy and pharmaceutical wastes; as well as RCRA and non-RCRA hazardous chemical and laboratory wastes. ▪ Clean and disinfect all reusable containers

	<p>via the facility's tunnel washer.</p> <ul style="list-style-type: none"> ▪ Ship empty clean reusable containers to Contractor's transfer stations and Technical Services branches in California.
<p>Contractor Grassy Mountain, LLC Exit 41 O I-80, 7 miles North of Knolls Grassy Mountain, UT 84029 UTD991301748</p>	<ul style="list-style-type: none"> ▪ Hazardous waste landfill of certain chemical and laboratory waste streams. Will also include arsenic trioxide lab packs if applicable. ▪ Some waste streams may be solidified and/or stabilized at the facility prior to landfill.

e. Online Services

Contractor is recognized as the environmental industry leader for developing and using technology that increases efficiencies. At the heart of this technology is our in-house designed and built proprietary web-based system – Waste Information Network (WIN). WIN connects all Contractor's branches and disposal facilities into one system, and controls and manages all the Company's processes in real-time.

Through a user-friendly web portal, Contractor's Online Services will provide the County with direct access to WIN's comprehensive waste and compliance management tools, such as:

- Paperless profile creation and approval process.
- Waste tracking in real time.
- Ability to download copies of signed manifests, weight tickets and invoices.
- Ability to easily produce reports such as manifest tracking, invoices, etc.

Online Services is **free to use** and available twenty-four hours a day, seven days a week at www.cleanharbors.com. There is no software to download. The site is hosted on Contractor's servers at our corporate headquarters and all web sessions are encrypted for security.

i. Online Profile Creation and Recertification

County personnel can view all Contractor's waste profiles for their location online by using our Electronic Waste Profile Application. Through a paperless, electronic submission function, users can create new, edit existing, and recertify expired profiles. No time is wasted with faxing hard copy profiles back and forth.

Online submittals speed up the approvals process and will enable County personnel to manage all waste profiles for multiple locations from one secure system. Built-in logic assists users by providing generic profile templates for common waste streams, the ability to copy existing profiles, federal and state waste codes, DOT shipping descriptions and a chemical database.

Supporting data, such as analytical results, safety data sheets, etc. can be uploaded and attached to the online profile too. Not only will this assist with the approval process, it also ensures that all supporting documentation for each waste stream can be easily accessed by County personnel from a single location.

ii. Downloadable Documents

Contractor scans and uploads all worksheets, timesheets, copies of signed manifests and bills of lading, weight tickets, etc. into our Online Document Imaging and Retrieval System. Scanned images are indexed for viewing, updating, and linking to waste tracking reports. Anytime County personnel need a copy of a signed manifest, medical waste tracking, invoice, etc., one can easily be downloaded from Online Services as a PDF file.

iii. Waste Tracking

Immediately after Contractor's box truck arrives at our San Jose medical waste transfer station, each waste container will be assigned a unique tracking number. This number will be printed on a label in the form of a bar code and adhered to its respective container.

Contractor's personnel will scan the bar codes every time the containers are moved (e.g., from transfer station to truck, from truck to disposal facility, from one location to another at the disposal facility, etc.).

Scanned data will automatically upload in real time to WIN. By logging on to their Online Services account, County personnel can generate real-time Waste Tracking Reports that map the path each container took from pickup to final disposal.

iv. Online Reports

County personnel may also use the Online Reports Application in Online Services to generate various management reports, which can be downloaded and saved on a hard drive, e-mailed or printed. Descriptions of reports available online and relevant to the County are provided below.

- Customer Biennial Data Extract: Produces an Excel-compatible report of manifest information to be used for biennial and other compliance reporting. County personnel will have the option to generate data for a master site and all associated generator sites. The search criteria can be modified to run by the Contractor's customer identification code, or the generator's EPA identification number
- Manifest Tracking Report: Produces a list of shipping documents, such as manifests and bills of lading, received by a Contractor's facility within a given date range of up to twelve months. Available in PDF or an Excel-compatible format. The PDF option includes hyperlinks to scanned shipping documents and (when applicable) weight tickets.
- Waste Tracking Detail Report: Produces a detailed PDF report of all waste shipments to Contractor's facilities, including displaying all plant-to-plant shipments.
- Waste Tracking Summary Report: Provides an Excel-compatible report of all County waste shipments to Contractor's facilities that includes the manifest number(s), the management method code for each waste stream, each container's tracking number, the new tracking number if waste was consolidated at a Contractor's disposal facility, the final disposal facility, and the date of final disposal.
- Waste Tracking Certificate of Disposal: Certifies that the waste has been received and will be treated and disposed in accordance with applicable federal and state laws and regulations.

- Profile Summary Report: Provides a listing of the County locations' waste profiles; including waste description, approval status, approved facilities and shipping information. This report is available in PDF and an Excel-compatible format.
- Invoice Summary Report: Produces an Excel-compatible summary report of invoices within the specified data range. The date range reflects the date that the invoices were printed. There may be a 14-day delay from the invoice date to the date the invoice is available on this report. A PDF option is also available that includes hyperlinks to invoice images.
- Online Services Access Report: Provides a listing of all accounts to which a specific County user has access, and a complete list of users with access to a specific account.

Contractor can also generate customized reports for the County outside the Online Services platform. To do so, County will contact Contractor's Account Manager with any unique reporting requests.

f. Emergency Response

Contractor manages thousands of environmental emergency responses and disaster recovery operations annually on land and water throughout North America. Whether it is a cleanup and removal of a single mercury bottle, a large-scale multiphase containment and cleanup of a coastal oil spill, or damage from an earthquake; Contractor is ready to take control of County's emergency and make appropriate decisions that will save the County time and money.

Whatever the response requires, from Level C through Level A, our personnel handle a broad array of hazardous materials including oil, gasoline, chemical, PCB and biological hazards.

One call to **1-800-OIL-TANK** will connect the County to Contractor's Emergency Operations Center (EOC).

The EOC is staffed live, twenty-four hours a day, seven days a week by DOT and RCRA-trained duty operators. This offers the County unmatched coordination and control of clean-up efforts, ensuring a timely response to your emergency needs.



Figure 6: A Clean Harbors' EOC duty officer at a workstation.

In addition to major spills and disasters, the EOC supports routine emergency calls, non-spill events such as COVID-19 confirmed/positive cases disinfection and decontamination, and emergency waste pick-up requests.

Upon answering a call, an EOC duty operator immediately becomes the assigned incident coordinator to dispatch resources and support on-site personnel. Duty operators are supported with technology resources that expedite the dispatch, management and reporting of all incidents.

The EOC's advanced response systems include:

- Computerized phone networks.

- Advanced mapping software.
- A GPS tracking program for equipment and vehicles.
- An internal dispatch program that enables duty operators to determine the resources that are readily available for immediate response.

Through the EOC, Contractor also has the capability to ramp up resources in anticipation of a natural disaster in order to better respond to customers' needs on a regional basis. This central coordination of assets and capabilities provides a higher level of service to our customers at a time when response resources are scarce.

Regardless of the time of day, only one call is needed for Contractor to mobilize. Between 8:00 AM and 5:00 PM on weekdays, your call to 1-800-OIL-TANK (1.800.645.8265) will be swiftly routed by the EOC directly to Contractor's San Jose Field Services branch. Our Field Services Branch is in the same building as San Jose Technical Services.

Calls placed after hours or on weekends or holidays will first be answered by an EOC duty operator. He or she will immediately notify the San Jose Field Services branch's supervisor on-call. The supervisor will contact the County representative to discuss their requirements, our availability and an immediate course of action.

Please note that Contractor does not guarantee a specific response time. However, Contractor do agree to use our best effort to respond within specific time frames and will contact the County if such time frames cannot be met in an emergency.

Working under all the guidelines of local, state, and federal agencies, Contractor will perform containment and begin cleanup.

Emergency Response Services may include, but are not limited to the following:

- Containment, recovery, repackaging and removal of waste or other materials
- Site evaluation, decontamination and restoration
- Transportation, storage, treatment or disposal of waste or other materials
- Sampling, laboratory analysis, and other related services
- Standby of personnel and equipment in anticipation of imminent activation
- Training and mock spill drill deployments

Afterwards, the County will have the option of purchasing a detailed Final Report regarding the nature of the release and the specifics of the response. Designed to fit any customer's protocol, the Final Report will include a timeline, photographs, and itemization of equipment, supplies, and personnel.

- g. Organizational Capacity and Experience
 - i. Project Team

Sales and Customer Service

David Petralia
Healthcare Sales Representative
petralia.david@cleanharbors.com
408.497.3727

David Sato
Account Manager
sato.david@cleanharbors.com
510.418.1141

**Healthcare Central
Customer Services**
healthcareservices@cleanharbors.com
855.633.9783

Brandon Beaver
Senior Vice President, Healthcare
beaver.brandon@cleanharbors.com
781.264.1490

OPERATIONS AND LOGISTICS

Ashlie Ward
San Jose Branch Manager
ward.ashlie@cleanharbors.com
408.451.5013

Stephen Clark
Regional CleanPack Coordinator
clark.stephen@cleanharbors.com
510.418.1141

CleanPack Chemists | Technicians

Every Contractor's employee receives rigorous training in the most sophisticated and advanced techniques for handling hazardous and biohazardous materials. Our training department utilizes in-house experts, two in-house environmental training centers, and online web-based training resources.

Contractor requires every applicable employee to attend twelve mandatory monthly module trainings during the calendar year. Because our medical industry customers need us to manage both their RCRA-hazardous wastes too, Contractor's healthcare technicians and CleanPack Chemists receive 24-hour Hazardous Waste Operations and Emergency Response (HAZWOPER) training.

Regardless of any over-the-road experience they may have had before being hired, employees that drive heavy-duty trucks/vehicles for Contractor undergo a 16-hour driver training course. Thereafter, a driving skills evaluation is conducted annually. Healthcare technicians and CleanPack Chemists that transport waste will possess at least a Class B commercial driver's license (CDL) with hazardous materials endorsement.

Listed below are the minimum training requirements Contractor has in place for our Healthcare Services employees in the State of California:

- California Medical Waste Act
- Healthcare Hazard Awareness Training
- DOT Regulations for Hazardous Materials Employees
- HIPAA Regulations
- Bloodborne Pathogens
- Decontamination, Infectious Materials
- Federal Motor Carrier | Contractor Policies and Procedures
- Fatigue Management Training
- Alcohol and Drug-Free Workplace
- Defensive Driving (commercial vehicle)
- Transporter Security Awareness
- Annual RCRA Training
- 24-Hour HAZWOPER

- 8-Hour HAZWOPER Refresher (taken as monthly one-hour modules²) that include:
 - Hazard Communication
 - Respiratory Protection
 - PPE | Hearing Conservation
 - Emergency Response
 - Medical Surveillance | Bloodborne Pathogens
 - Confined Space | Heat Stress
 - Decontamination
 - Drum and Material Handling

All Contractor's personnel that handle healthcare waste will at a minimum be vaccinated against Hepatitis B, Influenza, Tuberculosis, Mumps, Measles and Rubella.

Attachment A-COVID-19 Protocol

The California Department of Public Health recently issued two recent State Public Health Officer Orders relating to health care workers.

The subject of the State Public Health Officer Order of July 26, 2021 (“July 26 Order”) is “Health Care Worker Protections in High-Risk Settings” and a copy is available at:

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Order-of-the-State-Public-Health-Officer-Unvaccinated-Workers-In-High-Risk-Settings.aspx>.

The subject of the State Public Health Officer Order of August 5, 2021 (“August 5 Order”) is “Health Care Worker Vaccine Requirement” and a copy is available at:

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Order-of-the-State-Public-Health-Officer-Health-Care-Worker-Vaccine-Requirement.aspx>).

The County of San Mateo has determined that your agency contracts with the County to provide services at **San Mateo Medical Center (SMMC) and its clinics**, which are subject to the foregoing orders, and as a result your employees who work indoors at a County operated covered facility where they may have the potential for direct or indirect exposure to patients or SARS-CoV-2 airborne aerosols and therefore your staff are considered workers subject to those orders.

Proof of Vaccination

The August 5 Order requires that workers in covered health care facilities have their first dose of a one-dose COVID-19 vaccine regimen (e.g., Johnson & Johnson/Janssen) or their second dose of a two-dose COVID-19 vaccine regimen (e.g. Pfizer-BioNTech or Moderna) no later than September 30, 2021. Both the July 26 Order and the August 5 Order require operators of covered health care facilities to verify worker vaccination status.

In order to ensure compliance, please: (1) confirm in writing that you follow the California Department of Health Guidance for Vaccine Records Guideline and Standards (available at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Vaccine-Record-Guidelines-Standards.aspx>); and (2) provide documentation of vaccination for each individual from your agency who works at **SMMC and its clinics**, including the following information for each individual: full name and date of birth; vaccine manufacturer; and date of vaccine administration (for first dose and, if applicable, second dose).

If you do not follow the California Department Health Guidance for Vaccine Records Guideline and Standards, please provide the following information for each individual from your agency who works at **SMMC and its clinics**, as required by Section 4.b. of the Health Officer Order (citing the California Department of Public Health Guidance for Vaccine Records Guidelines & Standards):

- A photograph of a Covid-19 Vaccination Record Card (issued by the Department of Health and Human Services Centers for Disease Control & Prevention or WHO Yellow Card¹) which includes your name, the type of vaccine provided and date last dose administered); or
- Documentation of vaccination from a healthcare provider; or
- A digital record that includes a QR code that when scanned by a SMART Health Card reader displays to the reader client name, date of birth, vaccine dates and vaccine type.

In the event that the following information is not included in the above proof of vaccination, please provide it separately: full name and date of birth; vaccine manufacturer; and date of vaccine administration (for first dose and, if applicable, second dose).

Please send the foregoing documentation no later than September 30, 2021, to:

HS_SMMC_COVID19_Vaccine@smcgov.org

Exemption from Vaccine Requirements

If an individual from your agency who works at **SMMC and its clinics**, has sought exemption from the vaccine requirement under Section 2 of the August 5 Order, that individual must complete a declination form, signed by the individual, stating either of the following: (1) the worker is declining vaccination based on Religious Beliefs, or (2) the worker is excused from receiving any COVID-19 vaccine due to Qualifying Medical Reasons.

To be eligible for a Qualified Medical Reasons exemption, the worker must also provide to you, as their employer, a written statement signed by a physician, nurse practitioner, or other licensed medical professional practicing under the license of a physician stating that the individual qualifies for the exemption (but the statement should not describe the underlying medical condition or disability) and indicating the probable duration of the worker's inability to receive the vaccine (or if the duration is unknown or permanent, so indicate).

For any individual from your agency who works at **SMMC and its clinics**, and has sought exemption from the vaccine requirements, please submit the declination form referred to above to:

HS_SMMC_COVID19_Vaccine@smcgov.org

You do not need to provide a copy of the written statement signed by a physician, nurse practitioner, or other licensed medical professional referred to above, but you should maintain a copy in your records.

On at least a weekly basis, test results for unvaccinated exempt individuals from your agency who work at **SMMC and its clinics**, should be provided to: HS_SMMC_COVID19_Vaccine@smcgov.org

Testing Requirements

Section IV. of the July 26 Order requires that "unvaccinated" and "incompletely vaccinated" (as those terms are defined in the Order) health care workers undergo diagnostic screening testing with either PCR testing or antigen testing. Any PCR or antigen test used must either have Emergency Use Authorization by the U.S. Food and Drug Administration or be operating per the Laboratory Developed Test requirements by the U.S. Centers for Medicare and Medicaid Services.

Unvaccinated and incompletely vaccinated health care workers in Acute Health Care and Long-Term Care Settings must undergo such testing at least twice weekly, whereas those in other health care settings must undergo such testing at least weekly. You must ensure that your employees that work in County covered health care facilities as described above comply with these testing requirements. Testing will be offered onsite at SMMC for Contractor Personnel assigned to SMMC and its clinics.

If a worker tests positive please promptly notify SMMC Infection Control at 650-573-4744 and instruct your employee not to enter any County covered facilities until further notice (except as a patient).

The foregoing testing requirements apply for each individual worker until the required proof of vaccination discussed above has been submitted for that individual and that individual is “fully vaccinated,” as defined in the July 26 Order (i.e., it has been at least two weeks since the worker either received the second dose in an authorized two-dose series, such as Pfizer-BioNTech or Moderna, or received an authorized single-dose vaccine, such as Johnson & Johnson/Janssen).

Respirator and/or Mask Requirements

Please note that the July 26 Order and the August 5 order also address respirator and/or mask requirements at Sections III. and 3.b., respectively.

We appreciate your partnership in helping the County to keep its facilities safe and compliant.

We remind you that agreements with the County require services to be performed in accordance with applicable law. Please be advised that failure to comply timely or completely with the requirements described herein could result in contract termination.

If you have any questions, please do not hesitate to contact: Michele Medrano, Infection Control and Employee Health Manager: mimedrano@smcgov.org or 650-573-3409



To: SMMC Staff and Providers

From: Yousef Turshani, MD, Chief Medical Officer and Michele Medrano, RN Infection Control/Employee Health Manager
Subject: SMMC Health Requirements

San Mateo Medical Center is committed to the health and well-being of all its staff and medical providers. As part of that commitment, we ask that you provide us with the following information. **Please note that appointments and reappointments will be not be processed if the following health requirements are not met.**

1. Tuberculosis [Required]

- Fill out the attached TB Screening form and submit documentation of your most recent TB test. Testing must have been done within the last one year. We do accept either PPD skin test or QuantiFERON (QFT) blood test.

2. Measles, Mumps, Rubella and Varicella [Required]

- Submit proof of immunity to Measles, Mumps, Rubella and Varicella. Immunity must be demonstrated by serological evidence (titers) or documentation of 2 vaccinations.
- If titers are below a level indicating immunity, you must receive a boosting dose of vaccine and submit documentation of vaccination.

3. Hepatitis B [Required]

- Submit proof of immunity. If titers are below a level indicating immunity, it is recommended that you receive a boosting dose of vaccine. However, you have the right to decline by filling out and submitting the attached form.

4. Influenza [Required]

- SMMC provides the vaccine free of charge during flu season. If you choose not to be vaccinated, you are required to wear a surgical mask in any patient care area for the entire flu season (October-May) per policy. If you received vaccination elsewhere, you must provide proof of vaccination to SMMC Employee Health by filling out the attached form.

5. Tdap [Required]

- Documented Tdap vaccine within the last 10 years. You have the right to decline vaccination, please fill out attached form.

6. COVID-19 Vaccine or Approved Exemption [Required]

- Documented proof of being fully vaccinated against COVID-19 (fully vaccinated is defined as ≥ 2 weeks following receipt of the second dose in a 2-dose series such as Pfizer/COMIRNATY or Moderna, or ≥ 2 weeks following receipt of one dose of a single-dose vaccine such as Janssen)
- If you are unable to be vaccinated because of medical or religious reasons, then you must file for an exemption. Please email HS_SMMC_Employee_Health@smcgov.org to request the documentation needed to file and submit your exemption. If your exemption is approved, then you are required to complete either once or twice weekly COVID-19 testing depending on the physical location of your work.

7. N95 Fit Testing [Highly Recommend Completing Prior to Starting; Required Upon/After Start Date]

- All staff working in direct patient care must be N95 Fit tested annually. A schedule is available on the intranet. You can do fit testing after your start of work but it is highly recommended to do so prior as you will be unable to care for patients with suspected or confirmed airborne illnesses such as Covid-19 or TB. If you have been N95 fit tested elsewhere, please provide documentation of date tested and the size you were fitted for (if providing documentation of fit testing from another facility, the N95 must be a brand/model/size that SMMC carries). See attached calendar.

Please contact the IC Hotline at 650-573-4744 or email HS_SMMC_Employee_Health@smcgov.org with any questions.

San Mateo Medical Center- Health Clearance Check List

Applicant Name: _____ Degree: _____ Department: _____

Date of Hire: _____ DOB: _____ Contacted by MSO: _____

Phone Number: _____ Email: _____ Cleared by EH: _____

Please check one of the following boxes:

I am an Employee of San Mateo Medical Center and went to Kaiser, Occupational Health for medical clearance. ***No further documentation is needed****

I am a contractor and will submit the required medical screening documents listed below:

Tuberculosis (Required)

Annual Health Screening and Tuberculosis Surveillance (attached)* **AND**

Documentation of most recent TB test. ***Must have been done in the last 1 year****

Measles, Mumps, Rubella and Varicella (Required)

Documentation of Titers **OR**

Documentation of 2 vaccinations

Hepatitis B (Required)

Documentation of Titers **OR**

Documentation of 3 vaccinations

Declination signed (attached)*

Influenza (Required)

Documentation of Flu Vaccination **AND**

SMMC Flu Form (attached)*

Tdap (Required)

Submit documentation of vaccine. ***Must have been done within the last 10 years* OR***

Declination signed (attached) *

COVID-19 (Required)

Documentation of COVID-19 Vaccination **OR**

COVID-19 Exemption Forms submitted and approved

N95 Fit Testing (Recommend Completing Prior to Starting; Required Upon/After Start Date)



Fit tested elsewhere. ***Submit documentation for current year* OR***

Will get fit tested on next available date at SMMC