

ORDER FORM #00318676.0

Customer Name	County of San Mateo
Workday Entity Name	Workday Inc. 6110 Stoneridge Mall Road Pleasanton, CA 94588
MSA Effective Date	September 10, 2013
Order Effective Date	The later of the dates of the parties' signatures below
Order Term	January 27, 2022 through September 9, 2026
Currency	USD
Total Subscription Fee	269,881

Payment Schedule Table

Payment #	Payment Due Date	Payment Amount
1	Due in accordance with the MSA, invoiced upon Order Effective Date	36,309
2	Due September 10, 2022, invoiced in accordance with the MSA	58,393
3	Due September 10, 2023, invoiced in accordance with the MSA	58,393
4	Due September 10, 2024, invoiced in accordance with the MSA	58,393
5	Due September 10, 2025, invoiced in accordance with the MSA	58,393
Total Payment Amount		269,881

Subscription Fees Table

Subscription Period	Date Range	Subscription Fee
1	January 27, 2022 through September 9, 2022	34,772
2	September 10, 2022 through September 9, 2023	57,043
3	September 10, 2023 through September 9, 2024	58,184
4	September 10, 2024 through September 9, 2025	59,348
5	September 10, 2025 through September 9, 2026	60,534
Total Subscription Fee		269,881

The Subscription Fees Table provides the Subscription Fees for each applicable Subscription Period. The Subscription Fee for Subscription Period 2 onwards includes a capped Innovation Index of 2.0%. During the initial Term, any increases due to CPI are waived.

Subscription Rights Table

SKU	Service	Pricing Metric	Subscription Rights
EXP*	Expenses	FSE*	Full Enterprise with up to 16,000 Expense Reports Approved during the 12-month period preceding the Annual Reporting Date

*Customer agrees that the number of FSE Workers will always be equal to the total number of FSE Workers described in Order Form(s) #255923

Full Service Equivalent ("FSE") Count Table

FSE Population Category	Baseline FSE Count
Full Enterprise	6,063

1. Additional Definitions.

a. Transaction Category Definition

Transaction Category Definition Table

SKU	Transaction Category	Definition (each a Transaction)
EXP	Expense Reports Approved	Expense report fully approved, counted on first approval date. Subsequent re-approval is not counted again.

2. FSE Growth and Expansion

Due to the Add-On Services shown in the Subscription Rights Table, the FSE Expansion Rate(s) in Order Form(s) #255923 are incrementally increased as provided below:

FSE Expansion Table

SKU	FSE Expansion Rate
EXP	\$9.98

3. Additional Reporting Requirements.

Customer will report to subscriptions@workday.com by the **Annual Reporting Date** of August 10 as provided below for the metrics as provided below. If applicable, Workday will determine fees for the usage exceeding the annual limits in the Subscription Rights Table above based on the rates set forth in the Expansion Tables below. Unless otherwise provided below, Customer agrees to pay fees for any excess Subscription Rights at the Expansion Rates described below in this section to cover the period from the anniversary of the Order Term start date immediately following the Annual Reporting Date through the subsequent anniversary date. Customer agrees to execute an Order Form documenting the additional fees pursuant to this section.

a. Transaction Reporting.

Transaction Metric: The total cumulative number of transactions for the 12-month period preceding the Annual Reporting Date.

Transaction Expansion Table

SKU	Total Transaction Limit	Expansion Rate for Transaction Increase
EXP	Total of 32,000 Expense Reports Approved	\$41,713

Customer Information	Billing Contact, In Care of	Customer Support
Contact Name	Patricia Gonzales	Kristie Passalacqua
Street Address	455 County Ctr Fl 3	555 County Ctr Fl 4
City, State, Zip Code	Redwood City, CA 94063	Redwood City, CA 94063
Country	United States	United States
Phone/Fax #	(650) 599-1564	(650) 599-1330
Email (required)	pgonzales@smcgov.org	kpassalacqua@smcgov.org

The Total Subscription Fee is based on the maximum indicated in the Subscription Rights table and any use in excess of the maximums indicated will be subject to the Growth and Expansion section in the Order Form(s) #255923. Customer understands that the Base Subscription Fee for the Renewal Term of this Order Form is calculated using the annualized value of the final Subscription Period listed in the Subscription Fee Table above. These fees are incremental to the Base Subscription Fees in associated Order Form(s) #255923 and 233784.

This Order Form is only valid and binding when executed by both parties and is subject to the additional terms in the above-referenced MSA, Order Form(s) #255923, or related renewal Order Form in effect ("**Underlying Order Forms**"), and the Addendums and Exhibits attached hereto. In the event of a conflict, the provisions of this Order Form take precedence over the MSA and its exhibits and attachments. Capitalized terms not defined herein shall have the same meaning as the Underlying Order Forms. An active HCM subscription is required for use of the



Service applications listed herein. All remittance advice and invoice inquiries shall be directed to Accounts.Receivable@workday.com.

THE VALIDITY OF THIS ORDER FORM IS CONDITIONED ON WORKDAY RECEIVING A FULLY SIGNED COPY OF THIS ORDER FORM NO LATER THAN 4:00 PM PACIFIC TIME ON January 28, 2022 ("Deadline"). NOTWITHSTANDING THE FOREGOING, WORKDAY RESERVES THE RIGHT TO ACCEPT AN ORDER FORM SIGNED AFTER THE DEADLINE IF IT DEEMS FIT. TO DELIVER THE ORDER FORM TO WORKDAY, PLEASE EMAIL A COPY TO YOUR MAIN CONTACT AS WELL AS TO SIGNEDCONTRACTS@WORKDAY.COM AND REQUEST CONFIRMATION OF RECEIPT.

IN WITNESS WHEREOF, this Order Form is entered into as of the Order Effective Date.

County of San Mateo

Workday, Inc.

Michael Magaro

Michael Magaro (Jan 4, 2022 13:10 PST)

Signature

Signature

Michael Magaro

Name

Name

Senior Vice President, Business Finance

Title

Title

Jan 4, 2022

Date Signed

Date Signed

WORKDAY SERVICE SKU DESCRIPTIONS ADDENDUM

Expenses

Workday Expenses supports employee expense processing. Workday Expenses includes self-service and administrative functions to support employee expense reporting and reimbursement, including expense reports, global expense rules, approvals, reimbursement, credit card integration, and spend analytics. Workday Expenses includes connectors that facilitate integration to partners that provide capabilities, including: corporate card transactions, and support for 'punchout' to suppliers.