

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH WITH QUALTRICS, LLC FOR  
THE ENGINEERING, STORING AND MAINTENANCE OF A PUBLIC HEALTH  
REPORTING SYSTEM FOR THE TERM OF JULY 1, 2021, THROUGH JUNE 30,  
2022, IN AN AMOUNT NOT TO EXCEED \$298,700**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, Ordinance Code Section 2.83.170 authorizes the Board of Supervisors to waive the Request for Proposals process in any situation where the Board of Supervisors determines that the best interest of the County could be served without the necessity of proposals; and

**WHEREAS**, this Board has been asked to waive the Request for Proposals process into contract with Qualtrics, LLC to maintain the existing relationship and software development created at the beginning of the COVID-19 emergency; and

**WHEREAS**, this Board has determined that it is in the best interest of the County to waive the Request for Proposals process; and

**WHEREAS**, the County has an interest and desires to continued engineering, storing and maintenance of public health reporting system with Qualtrics to accurately enabling San Mateo County Health to provide required reporting to internal, external and State stakeholders ; and

**WHEREAS**, the parties now wish to execute an agreement effective July 1, 2021 through June 30, 2022, with Qualtrics, LLC, in an amount not to exceed \$298,700; and

**WHEREAS**, this Board has been presented with the agreement and has examined and approved it as to both form and content and desires to enter into the agreement; and

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the County requirement for the Request for Proposals process for said agreement is hereby waived.

**BE IT FURTHER RESOLVED** that the President of this Board of Supervisors be and is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Chief of San Mateo County Health or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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