



# AGENDA

---

Virtual Meeting

**Thursday, November 5, 2020**

**2:00 PM**

---

## **SPECIAL MEETING OF THE BOARD OF SUPERVISORS**

### **\*\*\*BY VIDEOCONFERENCE ONLY\*\*\***

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Thus, pursuant to Executive Order N-29-20, local and statewide health orders, and the CDC's social distancing guidelines which discourage large public gatherings, the Board chambers is no longer open to the public for meetings of the Board of Supervisors.

A video broadcast of the meeting can be viewed at: <https://sanmateocounty.legistar.com>. Closed Captioning will be provided for all Board meetings. While watching the video broadcast, please scroll over the video and click "CC" to turn closed captions on.

### **Public Participation**

The November 5, 2020 Special Board of Supervisors meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/98557740465>. The meeting ID is: 985 5774 0465. The November 5, 2020 Board of Supervisors meeting may also be accessed via telephone by dialing +1-669-900-6833 (Local). Enter the meeting ID: 985 5774 0465, then press #. (Find your local number: <https://smcgov.zoom.us/u/admSDqceDg>)

\*Written public comments may be emailed to [boardfeedback@smcgov.org](mailto:boardfeedback@smcgov.org), and should include the specific agenda item on which you are commenting.

\*Spoken public comments will also be accepted during the meeting through Zoom. If you only wish to watch the meeting and do not wish to address the Board, the Clerk requests that you view the meeting through Legistar.

**\*Please see instructions for written and spoken public comments at the end of this agenda.**

### **ADA Requests**

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format

for the meeting, should contact Sherry Golestan, Deputy Clerk of the Board, by 5:00 p.m. the day before the meeting at (650) 363-4123 and/or [sgolestan@smcgov.org](mailto:sgolestan@smcgov.org). Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

## **ACTION TO SET AGENDA**

*(This item is to set the agenda.)*

## **REGULAR AGENDA**

*(Because this is a special meeting, public comment is limited to the identified agenda item only and will take place after the item is presented.)*

## **HOUSING**

### **1. Recommendation to:**

#### **A) Adopt a resolution:**

1. Authorizing and directing the County Manager, or the Director of the Department of Housing as his designee, to prepare and submit an application for grant funds from the Homekey Program administered by the State of California Department of Housing and Community Development ("State HCD"), in response to its Notice of Funding Availability, dated July 16, 2020, in a total amount not to exceed \$16,822,500, which includes \$15,000,000 for capital expenditures and \$1,822,500 for capitalized operating subsidy; and
2. Authorizing and directing the County Manager, or the Director of the Department of Housing as his designee, to ensure that any funds awarded for capital expenditures are spent by December 30, 2020, and that any funds awarded for capitalized operating subsidies are spent by June 30, 2022, in the event the County's application for funds from the Homekey Program is approved; and
3. Authorizing and directing the County Manager, or the Director of the Department of Housing as his designee, to enter into, execute and deliver a Standard Agreement in a total amount not to exceed \$16,822,500, any and all other documents required or deemed

necessary or appropriate to secure the Homekey funds from State HCD and to participate in the HomeKey Program, and all amendments thereto, in the event the County's application for funds from the Homekey Program is approved; and

4. Authorizing an allocation of up to \$12,750,000 in CARES Act Funds as a match of local funds from the County for capital expenditures required by the Homekey Program, in the event the County's application for funds from the Homekey Program is approved; and

B) Adopt a resolution:

1. Declaring the Board of Supervisors' intention to purchase the Pacific Inn Hotel, located at 2610 El Camino Real, in Redwood City (Assessor Parcel Number 059-162-520) ("Property") for a total purchase price of \$21,500,000; and
2. Authorizing the President of the Board of Supervisors to execute a Real Estate Purchase and Sale Agreement and Escrow Instructions ("Agreement") for the County's acquisition of the Property for a total purchase price of \$21,500,000; and
3. Authorizing the County Manager, or his designee, to execute the Certificate of Acceptance, as well as any and all notices, escrow instructions, and documents required to facilitate the purposes of the Agreement.

2. Recommendation to:

A) Adopt a resolution

1. Authorizing and directing the County Manager, or the Director of the Department of Housing as his designee, to prepare and submit an application for grant funds from the Homekey Program NOFA administered by the State of California Department of Housing and Community Development ("State HCD"), in response to its Notice of Funding Availability, dated July 16, 2020, in a total amount not to exceed \$20,356,500, which includes \$18,048,000 for capital expenditures and \$2,308,500 for capitalized operating subsidy; and
2. Authorizing and directing the County Manager, or the Director of the Department of Housing as his designee, to ensure that any funds awarded for capital expenditures are spent by December 30, 2020, and that any funds awarded for capitalized operating subsidies are spent by June 30,

2022, in the event the County's application for funds from the Homekey Program is approved; and

3. Authorizing and directing the County Manager, or the Director of the Department of Housing as his designee, to enter into, execute and deliver a Standard Agreement in a total amount not to exceed \$20,356,500, any and all other documents required or deemed necessary or appropriate to secure the Homekey funds from State HCD and to participate in the HomeKey Program, and all amendments thereto, in the event the County's application for funds from the Homekey Program is approved; and
4. Authorizing an allocation of up to \$11,602,000 in CARES Act Funds as a match of local funds from the County for capital expenditures required by the Homekey Program, in the event the County's application for funds from the Homekey Program is approved; and

B) Adopt a resolution:

1. Declaring the Board of Supervisors' intention to purchase the TownePlace Suites Hotel, located at 1000 Twin Dolphin Drive, in Redwood City (Assessor Parcel Number 095-222-230) ("Property") for a total purchase price of \$29,250,000; and
2. Authorizing the President of the Board of Supervisors to execute a Real Estate Purchase and Sale Agreement and Escrow Instructions ("Agreement") for the County's acquisition of the Property for a total purchase price of \$29,250,000; and
3. Authorizing the County Manager, or his designee, to execute the Certificate of Acceptance, as well as any and all notices, escrow instructions, and documents required to facilitate the purposes of the Agreement.

## **ADJOURNMENT**

### **\*Instructions for Public Comment During Teleconference Meetings**

During teleconference meetings of the Board of Supervisors, members of the public may address the Members of the Board as follows:

### **\*Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [boardfeedback@smcgov.org](mailto:boardfeedback@smcgov.org).
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 12:00 p.m. on the day of the meeting, it will be provided to the Members of the Board and made publicly available on the agenda website under the specific item to which your comment pertains. The Clerk will make every effort to read emails received after that time but cannot guarantee such emails will be read during the meeting, although such emails will still be included in the administrative record.

### **\*Spoken Comments**

Spoken public comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:

1. The November 5, 2020 Board of Supervisors meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/98557740465>. The meeting ID is: 985 5774 0465. The November 5, 2020 Board of Supervisors meeting may also be accessed via telephone by dialing +1-669-900-6833 (Local). Enter the meeting ID: 985 5774 0465, then press #. (Find your local number: <https://smcgov.zoom.us/u/admSDqceDg>)
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Board President or Clerk of the Board calls for the item on which you wish to speak, click on "raise hand." The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
5. If your emailed comment is received by 12:00 p.m. on the of the meeting, it will be provided to the Members of the Board and made publicly available on the agenda website under the specific item to which your comment pertains. If e-mailed comments are received after 12:00 p.m. on the day of the meeting, the Clerk will make every effort to either provide such e mailed comments to the Board and make such e-mails publicly available on the agenda website, or read such emails during the meeting. Whether such e-mailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

Please note that the County will only be recording meetings of the Board of Supervisors through Legistar, and will not be recording through Zoom. For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly.

*Telecasts of the San Mateo County Board of Supervisors meetings can be seen throughout most of San Mateo County on Fridays at 10:00PM and Saturdays at 12:00AM on Peninsula TV Channel 26. Palo Alto Cable viewers can see the meetings Saturdays at 5:00PM on Channel 29. Please check local programming schedules for any additional air times. For more information on air dates for other communities, please contact Peninsula TV at (650) 637-1936.*

*Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the Clerk of the Board of Supervisors, located at 400 County Center, Redwood City, CA 94063, for the purpose of making those public records available for inspection. Documents and upcoming meetings are also available on the County's agenda management website at: <https://sanmateocounty.legistar.com/Calendar.aspx>. The San Mateo County Ordinance Code is online: [https://library.municode.com/ca/san\\_mateo\\_county/codes/code\\_of\\_ordinances](https://library.municode.com/ca/san_mateo_county/codes/code_of_ordinances)*