



AGENDA

Virtual Meeting

Tuesday, July 20, 2021

9:00 AM

*****BY VIDEOCONFERENCE ONLY*****

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. On June 11, 2021, the Governor issued Executive Order N-08-21 extending the suspension of those provisions to September 30, 2021. Thus, pursuant to Executive Order N-08-21, the Board chambers remains closed to the public for meetings of the Board of Supervisors, which will continue to be conducted exclusively via Zoom. For public participation instructions, please read the end of the agenda.

A video broadcast of the meeting can be viewed at: <https://sanmateocounty.legistar.com>. Closed Captioning will be provided for all Board meetings. While watching the video broadcast, please scroll over the video and click "CC" to turn closed captions on.

Public Participation

The July 20, 2021 Board of Supervisors meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/95809512148>. The meeting ID is: 958 0951 2148. The July 20, 2021 Board of Supervisors meeting may also be accessed via telephone by dialing +1-669-900-6833 (Local). Enter the meeting ID: 958 0951 2148, then press #. (Find your local number: <https://smcgov.zoom.us/u/admSDqceDg>)

*Written public comments may be emailed to boardfeedback@smcgov.org, and should include the specific agenda item on which you are commenting.

*Spoken public comments will also be accepted during the meeting through Zoom. If you only wish to watch the meeting and do not wish to address the Board, the Clerk requests that you view the meeting through Legistar.

***Please see instructions for written and spoken public comments at the end of this agenda.**

ADA Requests

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Sukhmani Purewal, Assistant Clerk of the Board, by 10:00 a.m. on the day before the meeting at (650) 363-1802 and/or spurewal@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

PLEDGE OF ALLEGIANCE

ROLL CALL

HONORING THE LIFE OF / BOARD MEMBER REMARKS

PUBLIC COMMENT

This item is reserved for persons wishing to address the Board on any County-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) County Manager's Report on the Regular Agenda; or 4) Board Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Board should complete a speaker's slip to make a public comment. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Board President.

ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS

(This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.)

PRESENTATIONS AND AWARDS

1. COVID-19 Update:
 - Informational update by Louise Rogers, Chief of Health

MATTERS SET FOR SPECIFIED TIME

Times listed under this section are approximate. The Board makes every effort to adhere to the times listed, but in some cases, because of unexpected presentations, items may not be heard precisely at the time scheduled. In no case will any item be heard before the scheduled time.

GOVERNING BOARD

9:00 a.m.

2. Acting as the Governing Board of the ten County Sewer/Sanitation Districts, conduct a public hearing:
 - A) Open public hearing

- B) Close public hearing

- C) Adopt an ordinance to amend Section 4.32.020 of Chapter 4.32 of Title 4, of the San Mateo County Ordinance Code, setting sewer service rates for FY 2021-22 through FY 2023-24 for the Burlingame Hills Sewer Maintenance District and the Crystal Springs County Sanitation District, previously introduced on May 18, 2021, and waive the reading of the ordinance in its entirety; and

- D) Adopt a resolution:
 - 1. Authorizing the imposition of sewer service charges for FY 2021-22; and
 - 2. Directing the filing of the FY 2021-22 Sewer Service Charges Report (the "Charges Report") for the 10 County Sewer/Sanitation Districts with the County Controller; and
 - 3. Authorizing the Director of Public Works to refund any overcharges resulting from data, data entry, or computational errors; and
 - 4. Authorizing the Director of Public Works to revise the Charges Report as a result of any parcel changes received from the County Assessor and/or County Controller and to file the revised Charges Report with the County Controller.

9:15 a.m.

- 3. Acting as the Governing Board of County Service Area No. 8 (North Fair Oaks), conduct a public hearing:
 - A) Open public hearing

 - B) Close public hearing

 - C) Adopt a resolution:
 - 1. Adopting the 2021-22 Fiscal Year Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8 (North Fair Oaks); and
 - 2. Directing the Director of the Office of Sustainability to file the 2021-22 Fiscal Year Garbage and Recyclables Collection Service Charges Report for County Services Area No. 8 (North Fair Oaks) with the County Controller; and
 - 3. Authorizing the Director of the Office of Sustainability to refund any

overcharges resulting from data, data entry, or computation errors; and

4. Authorizing the Director of the Office of Sustainability to revise the 2021-22 Fiscal Year Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8 (North Fair Oaks) as a result of any parcel changes received from the County Assessor and/or County Controller before July 31, 2021 and to file the revised Charges Report with the County Controller.

REGULAR AGENDA

COUNTY MANAGER

4. **Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$25,000, to All Five to allow for enrollment expansion of their infant, toddler and preschool program in Belle Haven, and authorizing the County Manager, or designee, to execute the grant agreement.

Sponsors: Supervisor Warren Slocum

5. **Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$50,000, to Renaissance Entrepreneurship Center to conduct a feasibility study regarding establishment of a Business and Family Resource Center in North Fair Oaks to support local small businesses and residents, and authorizing the County Manager, or designee, to execute the grant agreement.

Sponsors: Supervisor Warren Slocum

BOARD OF SUPERVISORS

6. Adopt a resolution:
 - A) Approving an allocation of \$2,000,000 in American Rescue Plan Act funds, or other funds as determined by the County Manager, to SMCU Community Fund for administration and distribution of grants to benefit eligible small businesses under the 2021 SMC Strong Small Business Assistance Program (the "Program"); and
 - B) Authorizing and directing the County Manager, or designee, acting in consultation with County Counsel, to negotiate and enter into, on behalf of the County, an agreement with SMCU Community Fund for the administration and distribution of \$2,000,000 in American Rescue Plan Act funds, or other funds as determined by the County Manager, to benefit eligible small businesses under the Program, and providing a fee to SMCU Community Fund in a total amount not to exceed \$75,000 for administration and expenses related to the Program for a term ending November 30, 2021, and granting a waiver of the competitive bidding process.

Sponsors: Supervisor Dave Pine and Supervisor David J. Canepa

7. Recommendation:

- A) Introduction of an ordinance authorizing, on a pilot basis, the permitting of Microenterprise Home Kitchen Operations (“MEHKO”) in San Mateo County, and waive the reading of the ordinance in its entirety; and
- B) Adopt a resolution:
1. Approving the allocation of \$238,000 in federal American Rescue Plan Act funds to the extent eligible and available, or other funds as determined by the County Manager, to the Environmental Health Services Division of San Mateo County Health to cover the cost of operating a pilot MEHKO permitting program; and
 2. Authorizing the establishment of a MEHKO Grant Program, pursuant to which individual grants of \$2500 shall be made to up to 25 MEHKO permitholders, who meet eligibility requirements, including demonstrating that they have either individually or as a small business suffered a negative economic impact from the pandemic, to be used for startup costs, and approving the allocation of \$62,500 in federal American Rescue Plan Act funds to the extent eligible and available, or other funds as determined by the County Manager, to the MEHKO Grant Program.

Sponsors:

Supervisor David J. Canepa and Supervisor Don Horsley

8. Adopt a resolution:

- A) Approving the allocation of \$500,000 in American Rescue Plan Act funds to the extent eligible and available, or other funds as determined by the County Manager, to qualifying businesses that have experienced economic hardship due to the COVID-19 public health emergency under the San Mateo County Micro Food Business Grant Program (the “Program”); and
- B) Authorizing the County Manager, or designee, to develop and modify application and grant awarding processes consistent with the Program criteria set forth in the resolution; and
- C) Authorizing the County Manager, or designee, acting in consultation with the County Counsel, to negotiate and execute, on behalf of the County, an agreement with the SMCU Community Fund for the administration and distribution of the \$500,000 in American Rescue Plan Act funds to the extent eligible and available, or other funds as determined by the County Manager, to qualifying businesses under the Program, and providing a fee to the SMCU Community Fund in a total amount not to exceed \$12,500 for administration and expenses related to the Program, for a term ending June 30, 2022, and granting a waiver of the competitive bidding

process.

Sponsors: Supervisor David J. Canepa and Supervisor Dave Pine

CONSENT AGENDA

All items on the consent agenda are approved by one action unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent agenda.

CONTROLLER

9. Adopt a resolution waiving the Request for Proposals process and authorizing an agreement with Superior, LLC, a CentralSquare Technologies Company (“CentralSquare”), for the purpose of providing application service provider and maintenance services for the County’s financial accounting application (“Finance Enterprise”) for the term of July 1, 2021 through June 30, 2024, with two one-year options to extend the term of the agreement through June 30, 2026 for a total not-to-exceed amount of \$1,250,861.38.

COUNTY COUNSEL

10. Adopt a resolution providing for the issuance and sale of the Sequoia Union High School District 2021-22 Tax and Revenue Anticipation Notes in an amount not to exceed \$24,000,000.
11. Adopt a resolution authorizing an amendment to the agreement with Athene Law LLP, increasing the amount payable by \$100,000 to an amount not to exceed \$350,000 and extending the term of the agreement to June 30, 2023.

COUNTY MANAGER

12. Adopt a resolution authorizing the President of the Board of Supervisors to execute an amendment to the Construction Manager at Risk agreement with Truebeck Construction for the County Government Center Projects increasing the amount by \$69,362,343, for a total adjusted contract value of \$142,892,534.
13. Adopt a resolution authorizing:
 - A) The County Manager, or designee, to execute an Easement Deed (“Easement”) granting an easement of approximately 315 square feet to PG&E on the property located at 2200 Broadway, in the City of Redwood City (“Property”); and
 - B) The County Manager, or designee, to execute any notices, consents, approvals, or other documents in connection with the Easement.
14. Adopt a resolution authorizing:

- A) The President of the Board of Supervisors to execute the Second Amendment to Lease/Concession Agreement with Rabbit Aviation Services, Inc., for the addition of aircraft transient parking ramp services at the San Carlos Airport for the continued term through April 30, 2025; and
- B) The Director of Public Works, or their designee, to accept or execute notices, options, consents, approvals, terminations, and documents in connection with the Lease/Concession Agreement.

HEALTH

- 15. Adopt a resolution authorizing the acceptance of a bequest in the amount of \$128,277.78 to the Meals on Wheels/Supplemental Meals on Wheels Trust.
- 16. Adopt a resolution authorizing an agreement with Vitalant to provide blood products and blood services for the term of January 1, 2021, through December 31, 2026, in an amount not to exceed \$1,500,000.
- 17. Adopt a resolution authorizing an agreement with Tarunpreet Bains, MD to provide hematology oncology services for the term of August 1, 2021 through July 31, 2024, in an amount not to exceed \$1,290,000.

HOUSING

- 18. Adopt a resolution:
 - A) Authorizing and certifying that if the County of San Mateo Department of Housing (“DOH”) receives an award from the State of California Department of Housing and Community Development (the “Department”) for funding under the Coronavirus Aid, Relief, and Economic Security (“CARES”) Act signed into law March 27, 2020 pursuant to the April 21, 2021 Housing and Community Development Coronavirus 2021 Homekey Set-Aside Application (“CDBG-CV2”) Invitation, that DOH will use such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws applicable to the CDBG-CV2 program as well as any and all contracts DOH may have with the Department; and
 - B) Authorizing and directing DOH, if it is to receive an award of CDBG-CV2 funds in an amount not to exceed \$4,750,000, to expend funds in accordance with all applicable rules and laws; and
 - C) Representing and certifying that DOH agrees to use the CDBG-CV2 funds only for Eligible Activities as approved by the Department and in accordance with all CDBG-CV2 requirements, CDBG-CV2 Guidelines, other applicable rules and laws as well as in a manner consistent and in compliance with the CDBG-CV2 Standard

Subrecipient Agreement, its CDBG-CV2 Application, and other contracts between DOH and the Department; and

- D) Representing and certifying that DOH shall be subject to the terms and conditions as specified in the Standard Agreement and the CDBG-CV2 Guidelines; and
- E) Authorizing DOH Director, or designee, in consultation with County Counsel, to execute the CDBG-CV2 Application, the CDBG-CV2 Standard Subrecipient Agreement, any subsequent amendments or modifications thereto, as well as any other documents, which are related to any CDBG-CV2 grant awarded to DOH as the Department may deem appropriate.

HUMAN RESOURCES

- 19. Adopt a resolution authorizing the Human Resources Director or the Director's designee to execute agreements with Cigna Dental for the period of January 1, 2022, to December 31, 2026, with the aggregate amount not to exceed \$3,675,000.
- 20. Accept an analysis on the actuarial impact upon future costs if the board were to adopt a resolution changing retiree health benefits and allowing unused sick leave to be converted into service credit at the time of retirement for Organization of Sheriff's Sergeants.
- 21. Report recommending the denial of claims (Non-culpable)

HUMAN SERVICES AGENCY

- 22. Adopt a resolution authorizing an agreement with Exemplar Human Services, LLC for analytic reporting subscription services and performance management services for a total amount not to exceed \$648,000 for the term of July 1, 2021 through June 30, 2023.
- 23. **Measure K:** Adopt a resolution authorizing an agreement with Homebase/The Center for Common Concerns, Inc., for the term of July 1, 2021 to June 30, 2024, for a total obligation amount not to exceed \$333,000 to provide training and technical assistance.
- 24. Adopt a resolution authorizing an amendment to the agreement with LifeMoves to increase funding by \$407,723 for a new total obligation amount not to exceed \$3,636,307 to cover the cost to expand homeless outreach services to include COVID-19 vaccine education and support services for the same term of July 1, 2017 to June 30, 2022.

PARKS

- 25. **Measure K:** Adopt a resolution authorizing:
 - A) The President of the Board of Supervisors to execute an agreement with CMG Landscape Architecture for the professional services required to design and permit the Reimagine Flood Park Project, for an amount not to exceed \$1,892,710, and for a term expiring June 30, 2023; and

- B) The Parks Director, or their designee, to execute amendments to the agreement to modify the County's maximum fiscal obligation by no more than \$25,000, and/or modify the agreement's terms and/or services, so long as the modified term(s) and/or services is/are within the current or revised fiscal provisions.

PLANNING AND BUILDING

26. Adopt a resolution authorizing an amendment to the agreement with 4Leaf, Inc. for the provision of plan review services, increasing the amount by \$70,000 to an amount not to exceed \$270,000, and extending the term to August 31, 2021.

CLOSED SESSION

(The Board will adjourn to closed session to consider the following items at the end of the agenda, or at any time during the meeting as time permits. At the conclusion of closed session, the Board will reconvene in open session to report on any actions taken for which a report is required by law.)

27. **Conference with Legal Counsel - Existing Litigation:**

C.M.O., a minor, by and through her Guardian ad Litem Mi'Trease Johnson v. County of San Mateo, et al.

United States District Court -Northern-Case No. 3:19-cv-02992-JCS

Consolidated with:

Maureen Okobi v. County of San Mateo, et al

United States District Court -Northern-Case No. 3:19-cv-03002

Conference with Legal Counsel - Anticipated Litigation:

Initiation of litigation pursuant to subdivision (c) of Section 54956.9

One case

ADJOURNMENT

***Instructions for Public Comment During Teleconference Meetings**

During teleconference meetings of the Board of Supervisors, members of the public may address the Members of the Board as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to boardfeedback@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.

4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the Board and made publicly available on the agenda website under the specific item to which your comment pertains. If e-mailed comments are received after 5:00p.m. on the day before the meeting, the Clerk will make every effort to either (i) provide such e-mailed comments to the Board and make such e-mails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such e-mailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

***Spoken Comments**

1. The July 20, 2021 Board of Supervisors meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/95809512148>. The meeting ID is: 958 0951 2148. The July 20, 2021 Board of Supervisors meeting may also be accessed via telephone by dialing +1-669-900-6833 (Local). Enter the meeting ID: 958 0951 2148, then press #. (Find your local number: <https://smcgov.zoom.us/j/95809512148>)
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Board President or Clerk of the Board calls for the item on which you wish to speak, click on "raise hand." At such time, the Clerk will announce the name of the last person whose hand was raised and that person will be the last verbal comment for that item. If any additional speakers queue up after the last-called speaker, you will be asked to email your public comment to boardfeedback@smcgov.org. During the public comment period, the clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.

Please note that the County will only be recording meetings of the Board of Supervisors through Legistar, and will not be recording through Zoom. For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly.

Telecasts of the San Mateo County Board of Supervisors meetings can be seen throughout most of San Mateo County on Fridays at 10:00PM and Saturdays at 12:00AM on Peninsula TV Channel 26. Palo Alto Cable viewers can see the meetings Saturdays at 5:00PM on Channel 29. Please check local programming schedules for any additional air times. For more information on air dates for other communities, please contact Peninsula TV at (650) 637-1936.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the Clerk of the Board of Supervisors, located at 400 County Center, Redwood City, CA 94063, for the purpose of making those public records available for inspection. Documents and upcoming meetings are also available on the County's agenda management website at: <https://sanmateocounty.legistar.com/Calendar.aspx>. The San Mateo County Ordinance Code is online: https://library.municode.com/ca/san_mateo_county/codes/code_of_ordinances