



# AGENDA

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Virtual Meeting

Tuesday, July 13, 2021

9:00 AM

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**\*\*\*BY VIDEOCONFERENCE ONLY\*\*\***

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. On June 11, 2021, the Governor issued Executive Order N-08-21 extending the suspension of those provisions to September 30, 2021. Thus, pursuant to Executive Order N-08-21, the Board chambers remains closed to the public for meetings of the Board of Supervisors, which will continue to be conducted exclusively via Zoom. For public participation instructions, please read the end of the agenda.

A video broadcast of the meeting can be viewed at: <https://sanmateocounty.legistar.com>. Closed Captioning will be provided for all Board meetings. While watching the video broadcast, please scroll over the video and click "CC" to turn closed captions on.

**Public Participation**

The July 13, 2021 Board of Supervisors meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/93631318788>. The meeting ID is: 936 3131 8788. The July 13, 2021 Board of Supervisors meeting may also be accessed via telephone by dialing +1-669-900-6833 (Local). Enter the meeting ID: 936 3131 8788, then press #. (Find your local number: <https://smcgov.zoom.us/u/admSDqceDg>)

\*Written public comments may be emailed to [boardfeedback@smcgov.org](mailto:boardfeedback@smcgov.org), and should include the specific agenda item on which you are commenting.

\*Spoken public comments will also be accepted during the meeting through Zoom. If you only wish to watch the meeting and do not wish to address the Board, the Clerk requests that you view the meeting through Legistar.

**\*Please see instructions for written and spoken public comments at the end of this agenda.**

**ADA Requests**

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Sukhmani Purewal, Assistant Clerk of the Board, by 10:00 a.m. on the day before the meeting at (650) 363-1802 and/or spurewal@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

## **HONORING THE LIFE OF / BOARD MEMBER REMARKS**

## **PUBLIC COMMENT**

*This item is reserved for persons wishing to address the Board on any County-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) County Manager's Report on the Regular Agenda; or 4) Board Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.*

*As with all public comment, members of the public who wish to address the Board should complete a speaker's slip to make a public comment. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Board President.*

## **ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS**

*(This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.)*

## **PRESENTATIONS AND AWARDS**

1. Presentation of a proclamation designating July as Parks and Recreation Month in San Mateo County.  
**Sponsors:** Supervisor Warren Slocum
2. Presentation of a proclamation designating July 18 - July 24 as Probation and Pretrial Services Week.  
**Sponsors:** Supervisor Don Horsley
3. COVID-19 Update:
  - Informational update by Louise Rogers, Chief of Health

## **MATTERS SET FOR SPECIFIED TIME**

*Times listed under this section are approximate. The Board makes every effort to adhere to the times listed, but in some cases, because of unexpected presentations, items may not be heard precisely at the time scheduled. In no case will any item be heard before the scheduled time.*

**9:15 a.m.**

**GOVERNING BOARD**

4. Acting as the Governing Board of County Service Area No. 1, conduct a public hearing to set the rate of the Special Parcel Tax for Extended Police and Structural Fire Services in County Service Area No. 1 for FY 2021-22 at \$65 per parcel:
  - A) Open public hearing
  - B) Close public hearing
  - C) Adopt a resolution setting the special parcel tax at an annual rate of \$65 per parcel for FY 2021-22 to fund extended police and structural fire protection services in County Service Area No. 1.

**Sponsors:** Supervisor Dave Pine

**REGULAR AGENDA****COUNTY MANAGER / COUNTY COUNSEL**

5. Conduct a public hearing on a Resolution of Necessity to acquire easements by eminent domain for an affordable housing project at 2700 Middlefield Road:
  - A) Open public hearing
  - B) Close Public hearing
  - C) Adopt a Resolution of Necessity declaring that the acquisition of three permanent easements and one temporary construction easement burdening a portion of the real property located at 2710 Middlefield Road, unincorporated Redwood City, California, Assessor Parcel Number 054-113-130, by eminent domain, is necessary to construct an affordable housing project at 2700 Middlefield Road.

**COUNTY MANAGER**

6. **Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$75,000, to Hispanic Foundation of Silicon Valley to assist in the transition of their educational excellence virtual programming for middle and high school students and their parents beyond the COVID-19 pandemic, and authorizing the County Manager, or designee, to execute the grant agreement.

**Sponsors:** Supervisor Warren Slocum
7. **Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$40,000, to Generations United for academic and enrichment classes and services to underserved families in the Redwood City and North

Fair Oaks communities, and authorizing the County Manager, or designee, to execute the grant agreement.

**Sponsors:** Supervisor Warren Slocum

## CONSENT AGENDA

*All items on the consent agenda are approved by one action unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent agenda.*

## BOARD OF SUPERVISORS

8. Recommendation for appointments to the Commission on Disabilities, each for an initial full term ending June 30, 2024:

A) Joyce Cabrera; and

B) Syroun Sanossian.

**Sponsors:** Supervisor Carole Groom and Supervisor Warren Slocum

## COUNTY COUNSEL

9. Adopt a resolution providing for the issuance of San Mateo Union High School District, San Mateo County, State of California, 2021-22 Tax and Revenue Anticipation Notes in an amount not to exceed \$25,000,000.

## COUNTY MANAGER

10. Accept this informational report updating the Board of Supervisors on the status of the North County Small Business Assistance Center ("Center") and authorize the President of the Board to submit letters of support for grant applications for the establishment and ongoing operation of the Center that do not require a County financial contribution.
11. Adopt a resolution authorizing the President of the Board to execute an amendment to the agreement with EVO to provide specialized project management support services for the Project Development Unit, extending the term for an additional 3 years through August 19, 2024 and increasing the amount by \$300,000 for a not to exceed amount of \$1,099,900.
12. Adopt a resolution authorizing the President of the Board of Supervisors to execute an agreement with the San Mateo Local Agency Formation Commission for the provision of staffing, office space, and services for Fiscal Year 2021-2022.

## GOVERNING BOARD

13. Acting as the Governing Board of the Fair Oaks Sewer Maintenance District (District), adopt a resolution authorizing:

- A) The President of the Board to execute, on behalf of the Fair Oaks Sewer Maintenance District, the Easement Dedication Agreement and Easement Deed with Jamis and Margaret MacNiven, Trustees, and William J & Karen S Milne, Trustees, accepting the dedication of a New Sanitary Sewer Easement on the property located at 327 Hillside Drive, Woodside, in San Mateo County; and
- B) The County Manager, or County Manager's designee, to execute on behalf of the Fair Oaks Sewer Maintenance District the Certificate of Acceptance attached to the Deed of Easement and Dedication across the Property; and to execute any and all notices, consents, approvals, escrow instructions, and documents in connection with the Agreement.

## HEALTH

- 14. Adopt a resolution authorizing an agreement with Living in Familiar Environments dba LIFE Inc. to provide representative payee services for the term of July 1, 2021 through June 30, 2023, in an amount not to exceed \$432,000.
- 15. Adopt a resolution authorizing an agreement with Daniel J. Buckley, MD to provide ophthalmology services for the term of July 1, 2021 through June 30, 2024, in an amount not to exceed \$460,000.

## HOUSING

- 16. Adopt a resolution:
  - A) Representing and certifying that if the County of San Mateo Department of Housing ("DOH") receives an award of Local Housing Trust Fund ("LHTF") Program funds from the Veterans and Affordable Housing Bond Act of 2018 ("Proposition 1") from the California Department of Housing and Community Development (the "Department") pursuant to the May 3, 2021 Local Housing Trust Fund Notice of Funding Availability ("LHTF NOFA"), attached hereto as Exhibit A, that DOH will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the LHTF Program, as well as any and all contracts DOH may have with the Department; and
  - B) Authorizing and directing DOH if it is to receive an award of LHTF Program funds in an amount not to exceed \$5,000,000 to expend funds in accordance with all applicable rules and laws; and
  - C) Representing and certifying that DOH agrees to use the LHTF Program funds only for Eligible Activities as approved by the Department and in accordance with all LHTF Program requirements, LHTF Program Guidelines, other rules and laws, as

- well as in a manner consistent and in compliance with the Standard Agreement, its Application, and other contracts between DOH and the Department; and
- D) Representing and certifying that DOH shall be subject to the terms and conditions as specified in the Standard Agreement, the LHTF Program Guidelines, and any other applicable Proposition 1 guidelines published by the Department; and
  - E) Authorizing DOH Director, or designee, in consultation with County Counsel, to execute the LHTF Program Application, the LHTF Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the LHTF Program or the LHTF grant awarded to DOH, as the Department may deem appropriate.

## **HUMAN RESOURCES**

- 17. Adoption of the Master Salary Resolution for FY 2021-2022.

## **HUMAN SERVICES AGENCY**

- 18. Adopt a resolution authorizing an agreement with Focus Strategies for the term of July 1, 2021 to June 30, 2024 and a total obligation amount not to exceed \$675,000 to provide technical assistance and consultation services.

## **PLANNING AND BUILDING**

- 19. Adopt an ordinance further amending the development agreement between the County of San Mateo and Big Wave, LLC, pursuant to Chapter 24.5 (Sections 6510, et seq.), Part One, Division VI (Planning) of the San Mateo County Ordinance Code, previously introduced on June 29, 2021, and waive the reading of the ordinance in its entirety.

## **PUBLIC WORKS**

- 20. Adopt a resolution authorizing:
  - A) The adoption of the Airport Master Fee Schedule for the use of facilities at the San Carlos and Half Moon Bay Airports (Airports), effective August 1, 2021; and
  - B) A three percent (3%) increase on the following categories of fees; aircraft hangar, T-shades, tiedown, and storage fees, effective August 1, 2021; and
  - C) An increase to the "Landing Fee" for charter operations from \$75 per landing to \$100 per landing, effective August 1, 2021; and
  - D) An increase to the "Daily Use Fee" from \$50 to \$75 to provide limited aeronautical services not currently offered by based businesses at the Airports, effective August

1, 2021; and

- E) A single "Commercial Operating Permit Fee" of \$500 per month for each aeronautical service provided in accordance with the County Airports Minimum Standards, effective August 1, 2021; and
- F) A "Rental Car Key Fee" of \$20 per rental car for rental car vendors operating without a permit/agreement with the County, effective August 1, 2021.

21. Adopt a resolution authorizing the establishment of a "Time Limited No Parking During Specified Hours, 10:00 P.M. through 7:00 A.M., Every Day" zone on Cañada Road in unincorporated Redwood City.

22. Adopt a resolution:

- A) Adopting the plans and specifications, including conformance with federal requirements, for the Gazos Creek Road Repair Project; and
- B) Authorizing the President of the Board to execute an agreement with VSS International Inc., in the amount of \$258,000 for the Gazos Creek Road Repair Project; and
- C) Authorizing the Director of Public Works to:
  - 1. Execute subsequent change orders to grant time extensions for project completion and payment up to a maximum aggregate amount not to exceed \$25,800, or approximately 10 percent of the agreement amount; and
  - 2. File a California Environmental Quality Act Notice of Exemption as the work qualifies for a Categorical Exemption.

### **CLOSED SESSION**

*(The Board will adjourn to closed session to consider the following items at the end of the agenda, or at any time during the meeting as time permits. At the conclusion of closed session, the Board will reconvene in open session to report on any actions taken for which a report is required by law.)*

23. **Conference with Legal Counsel - Existing Litigation:**

Richard Carrillo v. County of San Mateo

Claim Numbers: SM100664, SM110280, SM110357, SM110524

WCAB Case Numbers: ADJ767185; ADJ7805633; ADJ7895700; ADJ8015347

**Conference with Labor Negotiator:**

Negotiations: Organization of Sheriff's Sergeants (OSS) and Deputy Sheriff's Association (DSA)

Agency designated representative attending Closed Session: Kelly Tuffo

## **ADJOURNMENT**

### **\*Instructions for Public Comment During Teleconference Meetings**

During teleconference meetings of the Board of Supervisors, members of the public may address the Members of the Board as follows:

#### **\*Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [boardfeedback@smcgov.org](mailto:boardfeedback@smcgov.org).
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the Board and made publicly available on the agenda website under the specific item to which your comment pertains. If e-mailed comments are received after 5:00p.m. on the day before the meeting, the Clerk will make every effort to either (i) provide such e-mailed comments to the Board and make such e-mails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such e-mailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

#### **\*Spoken Comments**

1. The July 13, 2021 Board of Supervisors meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/93631318788>. The meeting ID is: 936 3131 8788. The July 13, 2021 Board of Supervisors meeting may also be accessed via telephone by dialing +1-669-900-6833 (Local). Enter the meeting ID: 936 3131 8788, then press #. (Find your local number: <https://smcgov.zoom.us/u/admSDqceDg>)
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Board President or Clerk of the Board calls for the item on which you wish to speak, click on "raise hand." At such time, the Clerk will announce the name of the last person whose hand was raised and that person will be the last verbal comment for that item.



If any additional speakers queue up after the last-called speaker, you will be asked to email your public comment to [boardfeedback@smcgov.org](mailto:boardfeedback@smcgov.org). During the public comment period, the clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.

Please note that the County will only be recording meetings of the Board of Supervisors through Legistar, and will not be recording through Zoom. For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly.

*Telecasts of the San Mateo County Board of Supervisors meetings can be seen throughout most of San Mateo County on Fridays at 10:00PM and Saturdays at 12:00AM on Peninsula TV Channel 26. Palo Alto Cable viewers can see the meetings Saturdays at 5:00PM on Channel 29. Please check local programming schedules for any additional air times. For more information on air dates for other communities, please contact Peninsula TV at (650) 637-1936.*

*Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the Clerk of the Board of Supervisors, located at 400 County Center, Redwood City, CA 94063, for the purpose of making those public records available for inspection. Documents and upcoming meetings are also available on the County's agenda management website at: <https://sanmateocounty.legistar.com/Calendar.aspx>. The San Mateo County Ordinance Code is online: [https://library.municode.com/ca/san\\_mateo\\_county/codes/code\\_of\\_ordinances](https://library.municode.com/ca/san_mateo_county/codes/code_of_ordinances)*