COUNTY OF SAN MATEO BOARD OF SUPERVISORS

BOARD OF SUPERVISORS DISTRICT 1: Dave Pine DISTRICT 2: Carole Groom Michael P. Callagy DISTRICT 3: Don Horslev DISTRICT 4: Warren Slocum COUNTY COUNSEL DISTRICT 5: David J. Canepa John C. Beiers

COUNTY MANAGER/ CLERK OF THE BOARD



Virtual Meeting

AGENDA

# Tuesday, October 20, 2020

9:00 AM

# \*\*\*BY VIDEOCONFERENCE ONLY\*\*\*

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Thus, pursuant to Executive Order N-29-20, local and statewide health orders, and the CDC's social distancing guidelines which discourage large public gatherings, the Board chambers is no longer open to the public for meetings of the Board of Supervisors.

A video broadcast of the meeting can be viewed at: https://sanmateocounty.legistar.com. Closed Captioning will be provided for all Board meetings. While watching the video broadcast, please scroll over the video and click "CC" to turn closed captions on.

#### Public Participation

The October 20, 2020 Board of Supervisors meeting may be accessed through Zoom online at https://smcgov.zoom.us/j/92133727891. The meeting ID is: 921 3372 7891. The October 20, 2020 Board of Supervisors meeting may also be accessed via telephone by dialing +1-669-900-6833 (Local). Enter the meeting ID: 921 3372 7891, then press #. (Find your local number: https://smcgov.zoom.us/u/admSDqceDg)

\*Written public comments may be emailed to boardfeedback@smcgov.org, and should include the specific agenda item on which you are commenting.

\*Spoken public comments will also be accepted during the meeting through Zoom. If you only wish to watch the meeting and do not wish to address the Board, the Clerk requests that you view the meeting through Legistar.

## \*Please see instructions for written and spoken public comments at the end of this agenda.

#### **ADA Requests**

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format

for the meeting, should contact Sukhmani Purewal, Assistant Clerk of the Board, by 10:00 a.m. on the day before the meeting at (650) 363-1802 and/or spurewal@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

## BOARD MEMBER REMARKS

### PUBLIC COMMENT

This item is reserved for persons wishing to address the Board on any County-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) County Manager's Report on the Regular Agenda; or 4) Board Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Board should complete a speaker's slip to make a public comment. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Board President.

## ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS

(This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.)

### PRESENTATIONS AND AWARDS

1. Honor the Health Coverage Team of the Month for October 2020 and authorize the President of the Board to sign the commendation.

<u>Sponsors:</u> COUNTY MANAGER

**2.** Presentation of a resolution honoring Captain Christina Corpus for the 2020 Barbara Hammerman Award recipient.

Supervisor Carole Groom

**3.** Presentation of a proclamation designating October 2020 as Disabilities Awareness Month.

<u>Sponsors:</u> Supervisor Carole Groom

**4.** Presentation of a proclamation designating October 2020 Domestic Violence Awareness Month.

<u>Sponsors:</u> Supervisor Carole Groom

**5.** Presentation of a proclamation designating October 2020 as Filipino American History Month.

<u>Sponsors:</u> Supervisor David J. Canepa

6. Presentation of the 13th Annual Housing Heroes Awards.

<u>Sponsors:</u> Supervisor Carole Groom

7. Recognition of Wellness Leadership Recipients.

**Sponsors:** Supervisor Carole Groom and HUMAN RESOURCES

**8.** Update on the San Mateo County Flood and Sea Level Rise Resiliency District.

<u>Sponsors:</u> Supervisor Dave Pine

- **9.** COVID-19 Update:
  - Informational update by Louise Rogers, Chief of Health

# **REGULAR AGENDA**

### **COUNTY MANAGER / INFORMATION SERVICES**

- **10.** Recommendation to adopt a resolution:
  - A) Approving the reallocation of Coronavirus Aid, Relief, And Economic Security (CARES) Act funds within the Public Internet Connectivity Pilot Project budget; and
  - B) Authorizing:
    - 1. An amendment to the agreement with Kaizen Technology Partners, LLC for project management, data analysis and application development, increasing the agreement amount by \$81,600 to an amount not to exceed \$ 576,600; and
    - 2. An amendment to the agreement with Strategy of Things, LLC for outreach and coordination services, increasing the agreement amount by \$36,000 to an amount not to exceed \$136,000.

### COUNTY MANAGER

- **11.** Adopt a resolution:
  - A) Approving an allocation of \$2,000,000 in Coronavirus Aid, Relief, and Economic Security (CARES) Act funds to Second Harvest of Silicon Valley to support the expansion of food assistance for vulnerable populations in San Mateo County to respond to the increased need for food assistance and increased costs in the distribution of food assistance due to the COVID-19 public health emergency; and
  - B) Authorizing and directing the County Manager, or designee, to negotiate and execute an agreement with Second Harvest of Silicon Valley to support the expansion of food assistance for vulnerable populations in San Mateo County to respond to the increased need for food assistance and increased costs in the

distribution of food assistance due to the COVID-19 public health emergency, for a total amount not to exceed \$2,000,000 for a term of October 20, 2020 through December 30, 2020.

- **12.** Adopt a resolution:
  - A) Approving an allocation of \$2,500,000 in Coronavirus Aid, Relief, and Economic Security (CARES) Act funds to Renaissance Entrepreneurship Center for administration and distribution to benefit small business owners who reside in certain target areas of the County and who are lower-income and directly and adversely impacted by the COVID-19 public health emergency; and
  - B) Authorizing directing the County Manager, or designee, to negotiate an agreement with Renaissance Entrepreneurship Center for administration and distribution of \$2,500,000 in CARES Act funds to benefit small business owners who reside in certain target areas of the County and who are lower-income and directly and adversely impacted by the COVID-19 public health emergency, and providing for a fee to Renaissance Entrepreneurship Center not to exceed \$500,000 for administration and expenses related to the grant program, for a term of October 20, 2020 through December 30, 2020.

#### **13. Measure K**: Recommendation to:

- A) Adopt a resolution authorizing:
  - A second contribution of \$2,000,000 in Measure K funds to the San Mateo County Immigrant Relief Fund to provide financial assistance to residents of San Mateo County who have been economically impacted by COVID-19, and who are ineligible for federal financial assistance programs because of their immigration status; and
  - The County Manager, or designee, to amend the grant agreement with Legal Aid Society of San Mateo County and Mission Asset Fund for the contribution of a total amount not to exceed \$4,000,000 to the San Mateo County Immigrant Relief Fund and distribution of this amount to selected recipients for a term of July 15, 2020 through December 31, 2020; and
- B) Approve an Appropriation Transfer Request (ATR) in the amount of \$2,000,000, transferring revenue from **Measure K** to Mission Asset Fund.
- 14. Measure K: Recommendation to:
  - A) Adopt a resolution authorizing a \$150,000 agreement with the San Mateo Resource Conservation District for CZU August Lightning Complex post-fire recovery services and expansion of the San Mateo Fire Safe Council's Chipper

Program; and

- B) Approve an Appropriation Transfer Request (ATR) for \$100,000 from Non-Departmental Services to the Office of Sustainability.
- 15. Measure K: Adopt a resolution authorizing a one-time grant of district-discretionary Measure K funds, not to exceed \$28,400 to Canopy for Climate Ready NFO (CRNFO) to provide incentives and outreach for North Fair Oaks residents to participate in Canopy's tree-planting program, providing an exception to the criteria for district-discretionary Measure K funds to allow for partial upfront funding, and authorizing the County Manager, or the County Manager's designee, to execute the grant agreement.

<u>Sponsors:</u> Supervisor Warren Slocum

# **BOARD OF SUPERVISORS**

- **16.** Adopt a resolution:
  - A) Approving a \$3,500,000 allocation of Coronavirus Aid, Relief, and Economic Security (CARES) Act funds to expand the "Public Internet Connectivity Pilot Project" to improve high-speed internet access and provide technology tools for disadvantaged students; and
  - B) Authorizing the County Manager, or designee, to negotiate, enter into, and/or amend agreements to expand the Public Internet Pilot Project to additional school districts up to a total amount not to exceed \$3,500,000 which amount(s) must be incurred no later than December 30, 2020.

<u>Sponsors:</u> Supervisor Warren Slocum and Supervisor Don Horsley

# **CONSENT AGENDA**

All items on the consent agenda are approved by one action unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent agenda.

# BOARD OF SUPERVISORS

**17.** Recommendation for the appointments of Supervisor Don Horsley and Supervisor David Canepa to an ad hoc Board of Supervisors committee for the purposes of reviewing plans, receiving updates, and making recommendations to the full Board regarding the Wildfire and Fuel Reduction Program.

Sponsors: Supervisor Don Horsley

**18.** Recommendation for the reappointment of Supervisor Carole Groom to the California State Association of Counties (CSAC) as the Board representative, for a term commencing January 1, 2021 through December 31, 2021.

<u>Sponsors:</u> Supervisor Warren Slocum

**19.** Adopt a resolution to extend the term of Aileen Cassinetto to the honorary post of San Mateo County Poet Laureate for an additional year from January 1, 2021 through December 31, 2021.

<u>Sponsors:</u> Supervisor Carole Groom and Supervisor Warren Slocum

**20.** Ratification of a resolution honoring the United Nations on its 75th Anniversary.

<u>Sponsors:</u> Supervisor Dave Pine

- Recommendation for the appointment of Belinda Arriaga to the San Mateo County Arts Commission, representing District 3, for an initial partial term ending December 31, 2022.
  <u>Sponsors:</u> Supervisor Don Horsley
- **22.** Recommendation for the appointment of John Steadman to the Coastside Design Review Committee, representing Princeton Community member, for an initial partial term ending March 31, 2023.

<u>Sponsors:</u> Supervisor Don Horsley

- **23.** Recommendation for reappointments to the Housing and Community Development Committee, each for a second full term ending December 31, 2024:
  - A) Nell Selander, representing as City of South San Francisco's Economic Development and Housing Manager; and
  - B) Richard Halloran, representing the Commission on Disabilities.

<u>Sponsors:</u> Supervisor Warren Slocum

24. Recommendation to approve the reappointment of Captain Paul Kunkel to the Emergency Medical Care Committee as the representative of the San Mateo County Police Chief's Association, for a first full term ending March 31, 2024.

Supervisor Warren Slocum

### COUNTY MANAGER

- **25.** Adopt a resolution authorizing:
  - A) The County Manager to execute a Declaration of Covenants and Restrictions for Oak Woodland and Oak Woodland Understory Habitat Preservation ("Deed Restriction") over approximately 4.7 acres of County owned property located at 200 Edmonds Road in Redwood City and identified as Assessor's parcel 050-470-050 required for the Cordilleras Health System Replacement Project ("Project"), in a form substantially similar to the attached; and
  - B) The County Manager to execute an Easement Exchange Agreement with Midpeninsula Regional Open Space District ("District") exchanging a non-exclusive parking easement for ten (10) parking spaces to serve District's Pulgas Ridge

Open Space Reserve over County owned property located at 200 Edmonds Road in Redwood City and identified as Assessor's parcel 050-470-050, for an Outfall Easement and Subsurface Easement required for the Project over District property known as Pulgas Ridge Open Space Reserve and identified as Assessor's Parcel Number 050-470-090, in forms substantially similar to those included in the Exchange Agreement; and

- C) The County Manager to execute an Environmental Mitigation Agreement in a form substantially similar to that one included in the Exchange Agreement, upon approval by County counsel, after offering District the opportunity to perform a Red-Legged Frog mitigation project to mitigate for the biological impacts of the Project, or alternatively for the County Manager to execute an agreement to purchase credits at a mitigation bank approved by United State Fish & Wild Life, in a form approved by County counsel, in an amount not to exceed Three Hundred Eighty Thousand Dollars (\$380,000.00) or as prescribed by regulatory agencies; and
- D) The County Manager, or designee, to execute escrow instructions, notices, consents, approvals, and any other, or make modifications to the documents or agreements, in connection with the Deed Restriction, Easement Exchange and Environmental Mitigation Agreement.
- **26.** Accept this informational report detailing Governor Gavin Newsom's final action on priority and tracked bills by the County.

# COUNTY MANAGER: OFFICE OF SUSTAINABILITY

- **27.** Adopt a resolution authorizing a fifth amendment to the agreement with Ecology Action for consulting services related to the San Mateo County Green Business Program, increasing the amount by \$210,000 for a new not to exceed amount of \$733,091.
- 28. Adopt a resolution authorizing the County Manager to grant an Easement Deed to Pacific Gas & Electric Company on County-owned property identified as APN: 052-341-250 and located in 555 County Center Redwood City Parking Structure 1 for the purposes of installing and maintaining electric vehicle charging infrastructure.

# DISTRICT ATTORNEY

- 29. Adopt a resolution authorizing the District Attorney to submit annual grant applications and execute grant agreements with the California Governor's Office of Emergency Services for the Victim/Witness Assistance Program for the period of October 1, 2020 to September 30, 2021, October 1, 2021 to September 30, 2022 and October 1, 2022 to September 30, 2023.
- **30.** Adopt a resolution:

- A) Ratifying the District Attorney's grant application and executed agreement with the California Governor's Office of Emergency Services for the Unserved/Underserved Victim Advocacy and Outreach Program Grant for the period of January 1, 2020 through December 31, 2020; and
- B) Authorizing the District Attorney to submit annual grant applications and execute similar agreements with the California Governor's Office of Emergency Services for the Unserved/Underserved Victim Advocacy and Outreach Program for the periods of January 1, 2021 to December 31, 2021 and January 1, 2022 to December 31, 2022.
- **31.** Adopt a resolution:
  - A) Ratifying the District Attorney's grant application and executed agreement with the California Governor's Office of Emergency Services for the Elder Abuse (XE) Program for the period of January 1, 2020 to December 31, 2020; and
  - B) Authorizing the District Attorney to submit annual grant applications and execute similar agreements with the California Governor's Office of Emergency Services for the Elder Abuse (XE) Program for period of January 1, 2021 to December 31, 2021 and January 1, 2022 to December 31, 2022.
- **32.** Adopt a resolution:
  - A) Ratifying the District Attorney's grant application and executed agreement with the California Governor's Office of Emergency Services for the Child Advocacy Center Program for the period of April 1, 2020 through March 31, 2021; and
  - B) Authorizing the District Attorney to submit annual grant applications and execute similar agreements with the California Governor's Office of Emergency Services for the Child Advocacy Center Program for period of April 1 2021 to March 31, 2022 and April 1, 2022 to March 31, 2023.
- 33. Adopt a resolution authorizing the District Attorney to submit annual grant applications and execute grant agreements with the California Governor's Office of Emergency Services for the County Victim Services Program for the period of January 1, 2021 to December 31, 2021, January 1, 2022 to December 31, 2022 and January 1, 2023 to December 31, 2023.

### **GOVERNING BOARD**

- 34. Adopt resolutions:
  - A) Acting as the Board of Supervisors, authorizing:

- The President of the Board of Supervisors to execute an agreement between the Burlingame Hills Sewer Maintenance District and the County that provides a \$465,000 loan to the Burlingame Hills Sewer Maintenance District for a portion of the cost for the Hillside and Adeline Area Sanitary Sewer Rehabilitation Project.
- Approve an Appropriation Transfer Request (ATR) in the amount of \$482,203, appropriating \$465,000 from Non-Departmental Services Loan Proceeds and \$17,023 from Departmental Reserves to Infrastructure Assets - Water and Sewer, in the Burlingame Hills Sewer Maintenance District budget for the Hillside and Adeline Area Sanitary Sewer Rehabilitation Project.
- B) Acting as the Governing Board of the Burlingame Hills Sewer Maintenance District, authorizing:
  - The President of the Board of Supervisors to execute an agreement between the Burlingame Hills Sewer Maintenance District and the County that provides a \$465,000 loan to the Burlingame Hills Sewer Maintenance District for a portion of the cost for the Hillside and Adeline Area Sanitary Sewer Rehabilitation Project; and
  - Adoption of plans and specifications, including conformance with prevailing wage scale requirements, for the Hillside and Adeline Area Sanitary Sewer Rehabilitation Project in the Burlingame Hills Sewer Maintenance District; and
  - 3. The President of the Board of Supervisors to execute an agreement with Ranger Pipelines Incorporated, in the amount of \$1,944,645 for the Hillside and Adeline Area Sanitary Sewer Rehabilitation Project in the Burlingame Hills Sewer Maintenance District; and
  - 4. The Director of Public Works to execute subsequent change orders to grant time extensions for project completion and payment up to a maximum aggregate amount not to exceed \$194,465, or approximately 10% of the agreement amount and File a Notice of Exemption for a California Environmental Quality Act Categorical Exemption.
- **35.** Acting on behalf of the County and the Governing Board of County Service Areas No. 7 and No. 11, adopt a resolution authorizing:
  - A) An agreement with Bracewell Engineering, Inc., to provide operation and maintenance services for County-maintained small water systems, for the term of

October 20, 2020 through October 19, 2023, in an amount not-to-exceed \$850,000; and

B) The Director of Public Works to execute contract amendments to modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services if the modified term of services is/are within the current or revised fiscal provision.

## HEALTH

- **36.** Adopt a resolution authorizing the Chief of San Mateo County Health, or the Chief's designee, to further amend "Great Plates Delivered" program agreements with 19 of the participating restaurants to increase the maximum amount payable for an aggregate amount not to exceed \$12,960,486 for the 19 agreements, and extending their terms through December 31, 2020.
- 37. Adopt a resolution authorizing an amendment to the agreement with Sonrisas Dental Health, Inc. to provide dental health services, extending the term of the agreement through June 30, 2021 and increasing the amount payable by \$80,150, to an amount not to exceed \$500,125.
- **38.** Adopt a resolution authorizing an amendment to the agreement with Ravenswood Family Health Center to provide primary care services, extending the term of the agreement through June 30, 2021, and increasing the amount by \$33,057, to an amount not to exceed \$354,357.

### HOUSING

- **39.** Adopt a resolution authorizing the Director of the Department of Housing or the Director's designee to execute:
  - A) An agreement with Baird + Driskell Community Planning in a total amount not to exceed \$770,500 for the term of August 1, 2020 through January 31, 2023 to support the 21 jurisdictions within, and including, San Mateo County with their Housing Elements and approving a waiver of the Request for Proposals process for this agreement; and
  - B) A collaboration agreement with the Town of Atherton, City of Belmont, City of Brisbane, City of Burlingame, Town of Colma, City of Daly City, City of East Palo Alto, City of Foster City, City of Half Moon Bay, Town of Hillsborough, City of Menlo Park, City of Millbrae, City of Pacifica, Town of Portola Valley, City of Redwood City, City of San Bruno, City of San Carlos, City of San Mateo, City of South San Francisco, and Town of Woodside, which sets forth each party's obligations for payment to the County for reimbursement of costs to Baird + Driskell Community Planning and for contract administration and management under the Agreement

with Baird + Driskell Community Planning.

### **HUMAN RESOURCES**

- **40.** Adopt a resolution:
  - A) Authorizing the execution of an agreement with Corodata Records Management, Inc. to provide document storage and destruction services for the term of October 6, 2020 through October 5, 2025, in an amount not to exceed \$900,000; and
  - B) Waiving the Request for Proposal (RFP) process; and
  - C) Exempting the agreement from the Living Wage Ordinance.
- **41.** Report recommending the denial of claims (Non-culpable)

# HUMAN SERVICES AGENCY

**42.** Adopt a resolution waiving the Request for Proposals (RFP) process and approving the execution of an agreement with Novigo Solutions, Inc., to provide software maintenance and technical support for the QUEST application for the term of October 1, 2020 to September 30, 2023, in a total amount not to exceed \$215,850.

### **INFORMATION SERVICES**

- **43.** Adopt a resolution authorizing an amendment to the agreement with Interpersonal Frequency, LLC to provide managed support services for the County's Enterprise Drupal website environment, extending the term through April 30, 2022 and increasing the amount by \$81,000 for a new not-to-exceed amount of \$484,239.
- **44.** Adopt a resolution authorizing an amendment to the agreement with Mesa Energy Systems, Inc. to provide critical cooling, power systems support, and maintenance services, extending the term through November 20, 2022, and increasing the Agreement amount by \$293,432, in an amount not to exceed \$830,354.

### PUBLIC WORKS

- **45.** Adopt a resolution:
  - A) Adopting plans and specifications, including conformance with prevailing wage scale requirements for the Middlefield Road Improvement Project in the North Fair Oaks Area; and
  - B) Authorizing the Director of Public Works to call for sealed proposals to be received by Tuesday, December 15, 2020 at 2:30 p.m., in the office of the County Manager/Clerk of the Board of Supervisors; and

- C) Authorizing the Director of Public Works to extend the call for bids and bid opening up to sixty (60) calendar days beyond the time and date originally set forth by the Board of Supervisors.
- **46.** Adopt a resolution authorizing an amendment to the On-Call Engineering and Professional Services agreement with Towill, Inc. for surveying services to increase the amount by \$500,000 to \$1,000,000.
- **47.** Adopt a resolution approving the Santa Cruz Avenue and Alameda de las Pulgas Improvements Project and supporting an application to the San Mateo Transportation Authority for pedestrian and bicycle program funding.
- **48.** Adopt a resolution:
  - A) Approving the Final Map for Subdivision PLN2011-00044; and
  - B) Directing the Clerk of the Board to execute the appropriate certificate on the Final Maps and cause the Final Maps to be recorded with the San Mateo County Recorder.

## HONORING THE MEMORY OF

# CLOSED SESSION

(The Board will adjourn to closed session to consider the following items at the end of the agenda, or at any time during the meeting as time permits. At the conclusion of closed session, the Board will reconvene in open session to report on any actions taken for which a report is required by law.)

### 49. <u>Conference with Labor Negotiator</u>:

Unrepresented Management and Attorney employees Agency designated representative attending Closed Session: Rocio Kiryczun

### ADJOURNMENT

#### \*Instructions for Public Comment During Teleconference Meetings

During teleconference meetings of the Board of Supervisors, members of the public may address the Members of the Board as follows:

#### \*Written Comments:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to boardfeedback@smcgov.org.

2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.

3. Members of the public are limited to one comment per agenda item.

4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.

5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the Board and made publicly available on the agenda website under the specific item to which your comment pertains. The Clerk will make every effort to read emails received after that time but cannot guarantee such emails will be read during the meeting, although such emails will still be included in the administrative record.

#### \*Spoken Comments

Spoken public comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:

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2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.

3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.

4. When the Board President or Clerk of the Board calls for the item on which you wish to speak, click on "raise hand." The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.

5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the Board and made publicly available on the agenda website under the specific item to which your comment pertains. If e-mailed comments are received after 5:00 p.m. on the day before the meeting, the Clerk will make every effort to either provide such e mailed comments to the Board and make such e-mails publicly available on the agenda website, or read such emails during the meeting. Whether such e-mailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

Please note that the County will only be recording meetings of the Board of Supervisors through Legistar, and will not be recording through Zoom. For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contract Zoom directly.

Telecasts of the San Mateo County Board of Supervisors meetings can be seen throughout most of San Mateo County on Fridays at 10:00PM and Saturdays at 12:00AM on Peninsula TV Channel 26. Palo Alto Cable viewers can see the meetings Saturdays at 5:00PM on Channel 29. Please check local programming schedules for any additional air times. For more information on air dates for other communities, please contact Peninsula TV at (650) 637-1936.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the Clerk of the Board of Supervisors, located at 400 County Center, Redwood City, CA 94063, for the purpose of making those public records available for inspection. Documents and upcoming meetings are also available on the County's agenda management website at: https://sanmateocounty.legistar.com/Calendar.aspx. The San Mateo County Ordinance Code is online: https://library.municode.com/ca/san\_mateo\_county/codes/code\_of\_ordinances