

MINUTES

Board Members

Dave Pine
Carole Groom
Don Horsley
Warren Slocum
Adrienne J. Tissier

**County Manager/
Clerk of the Board**
John L. Maltbie

County Counsel
John C. Beiers

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Meeting was called to order at 9:02 a.m.

TUESDAY, APRIL 22, 2014

PLEDGE OF ALLEGIANCE

ROLL CALL – Present: Supervisors Pine, Groom, Horsley, Slocum and Tissier

Absent: None

Supervisors Pine and Tissier arrived at 9:10 a.m.

PUBLIC COMMENT

Speakers recognized by the President:

Martin Fox, Belmont
Therese M. Dyer, Pacifica
Roger Medler, Pacifica

This item is reserved for persons wishing to address the Board on any County-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) County Manager's Report on the Regular Agenda; or 4) Board Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Board should complete a speaker's slip to make a public comment. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Board President.

ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS

Motion: Horsley / Second: Slocum

Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier

Noes: None

(This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.)

PRESENTATIONS AND AWARDS

1. [Presentation of a proclamation \(3558\) designating April 2014 as National Poetry Month as April 2014 as National Poetry Month \(Supervisor Warren Slocum\)](#)

Speakers recognized by the President:

Supervisor Warren Slocum, Board of Supervisors

Motion: Slocum / Second: Horsley

Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier

Noes: None

2. [Poetry reading by Caroline Goodwin, San Mateo County Poet Laureate \(Supervisor Warren Slocum\)](#)

Speakers recognized by the President:

Supervisor Warren Slocum, Board of Supervisors

Caroline Goodwin, Poet Laureate

3. [Presentation recognizing StarVista's "Starting Line Breakfast" Awardees Sergeant Matthew Lethin and Jimi Sosa \(Supervisors Carole Groom and Don Horsley\)](#)

Speakers recognized by the President:

Supervisor Carole Groom, Board of Supervisors

Supervisor Don Horsley, Board of Supervisors

Sara Mitchell, StarVista

Sergeant Matthew Lethin, Recipient

Jimi Sosa, Recipient

4. [Presentation of a proclamation \(3559\) designating May 3rd and 4th, 2014 as Streets Alive! Parks Alive! Weekend in San Mateo County \(Supervisor Carole Groom\)](#)

Speakers recognized by the President:

Supervisor Carole Groom, Board of Supervisors

Sinead Cunningham, Belmont Parks & Recreation

5. [Presentation on Employee Engagement](#)

Speakers recognized by the President:

Donna Vaillancourt, Human Resources

Massanda D'Johns, Controller's Office

Kim Cagno, Deputy Director of Child Support Services

Supervisor Dave Pine, Board of Supervisors

MATTERS SET FOR SPECIFIED TIME

Times listed under this section are approximate. The Board makes every effort to adhere to the times listed, but in some cases, because of unexpected presentations, items may not be heard precisely at the time scheduled. In no case will any item be heard before the scheduled time.

6. 9:00 a.m.

Public hearing to consider:

- A) An introduction of an ordinance amending Chapter 21B, Planned Colma District, and Chapter 28.1, Design Review Districts, of the County Zoning Regulations, to allow emergency shelters as a use by right in those PC-zoned areas also designated High Density and Medium High Density Residential, and waiver of reading the ordinance in its entirety; and
- B) Certify the Negative Declaration as complete and correct

This item was continued to May 6, 2014 for adoption.

- 1) Report and recommendation
- 2) Open public hearing
- 3) Close hearing

Motion to close the hearing: Tissier / Second: Horsley

**Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier
Noes: None**

Speakers recognized by the President:

Steve Monowitz, Planning and Building
Will Gibson, Planning and Building

7. 9:15 a.m.

Public hearing to adopt a Resolution (073104) ordering the cancellation of certain authorized, but unissued and unsold, general obligation bonds of the Jefferson Union High School District in the aggregate principal amount of \$37,040,000.

- 1) Report and recommendation
- 2) Open public hearing
- 3) Close public hearing

Motion to close the hearing: Tissier / Second: Horsley

**Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier
Noes: None**

- 4) Adopt Resolution

Motion to adopt Resolution: Tissier / Second: Horsley

Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier
Noes: None

Speakers recognized by the President:

John Nibbelin, County Counsel
Supervisor Dave Pine, Board of Supervisors

8. 9:30 a.m.

[Public hearing to consider Resolutions \(073105 & 073106\) approving the County Subsidy Priorities presented by the San Mateo County Child Care Partnership Council for the distribution of future California Department of Education funding for State Preschool Services and infant toddler Child Care and Development Services.](#)

- 1) [Report and recommendation](#)
- 2) [Open public hearing](#)
- 3) [Close public hearing](#)

Motion to close the hearing: Tissier / Second: Pine

Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier
Noes: None

- 4) [Adopt Resolutions](#)

Motion to adopt Resolutions: Tissier / Second: Groom

Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier
Noes: None

Speakers recognized by the President:

Nirmala Dillman, San Mateo County Office of Education
Supervisor Don Horsley, Board of Supervisors
Supervisor Dave Pine, Board of Supervisors

REGULAR AGENDA

PUBLIC WORKS

9. [Accept this report and provide guidance to staff on fire station replacement options.](#)

Speakers recognized by the President:

Jim Porter, Public Works
Supervisor Adrienne Tissier, Board of Supervisors
Supervisor Don Horsley, Board of Supervisors
Supervisor Dave Pine, Board of Supervisors

Justin Sheaff, San Mateo County Fire
John Maltbie, County Manager
Supervisor Carole Groom, Board of Supervisors
Supervisor Warren Slocum, Board of Supervisors
Carolyn Shade, Pescadero and PMAC

COUNTY MANAGER

10. [Resolution \(073107\):](#)

- A) [Declaring intention to sell Circle Star Plaza and setting the terms and conditions of the sale; setting the date, time and place for opening proposals; and directing the posting and publishing of the notice of sale. Determine that the proposed sale is exempt from review under the California Environmental Quality Act pursuant to section 15312 of the California Environmental Quality Act Guidelines relating to sales of surplus government property](#)
- B) [Authorizing the County Manager or his designee to execute notices, consents, escrow instructions, approvals, amendments, terminations and other documents in connection with the Purchase and Sale Agreement](#)

Speakers recognized by the President:

Peggy Jensen, Deputy County Manager
Freda Manuel, County Manager's Office
John Nibbelin, County Counsel
Supervisor Dave Pine, Board of Supervisors

Motion: Tissier / Second: Horsley

Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier

Noes: None

11. [County Manager's Report #7](#)

Speakers recognized by the President:

John Maltbie, County Manager
Supervisor Adrienne Tissier, Board of Supervisors
Supervisor Dave Pine, Board of Supervisors

BOARD OF SUPERVISORS

12. [Board Members' Reports](#)

Supervisor Adrienne Tissier thanked Chuck Harvey of CalTrain for his work on the Middlefield Road pedestrian train tracks crossing.

Supervisor Tissier also reminded everyone about the 10th Annual Disaster Preparedness Day to be held on Saturday, June 7, 2014 at the San Mateo County Event Center. Parking and admission will be free between 10:00 a.m. and 11:00 a.m.

Supervisor Tissier announced that a Newtown Summit Report Out will be held on Monday, May 5, 2014 from **XX:XX a.m. to XX:XX p.m.** at the Oracle Conference Center

Supervisor Dave Pine commented on the Coast to Coast Prescription Program, and suggested that those who are eligible should obtain a card to receive discounts on prescription drugs.

CONSENT AGENDA

All items on the consent agenda are approved by one action unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent agenda.

13. [Approve the minutes for the meeting of April 8, 2014](#)

BOARD OF SUPERVISORS

14. [Resolution \(073108\) authorizing an Appropriation Transfer Request in the amount of \\$1,000,000 from the Measure A Trust Fund to the Housing Endowment and Regional Trust of San Mateo County \(Supervisors Don Horsley and Warren Slocum\)](#)
15. [Ratification of a resolution \(3560\) honoring Art L. Lloyd upon his retirement as the Transit Expert Member of the San Mateo County Transit District Board of Directors and the Caltrain Joint Powers Board \(Supervisor Dave Pine\)](#)

This item was moved to Presentations and Awards.

Speakers recognized by the President:

Supervisor Carole Groom, Board of Supervisors
Supervisor Adrienne Tissier, Board of Supervisors
Art Lloyd, Recipient

16. [Ratification of a proclamation \(3561\) designating April 24, 2014 as Armenian Genocide Commemoration Day \(Supervisor Dave Pine\)](#)

This item was moved to Presentations and Awards.

Speakers recognized by the President:

Supervisor Dave Pine, Board of Supervisors
Khatchig Tazian, Armenian National Committee of America

COUNTY MANAGER

17. [Resolution \(073109\) authorizing:](#)
- A) [The President of the Board of Supervisors to execute a Lease Agreement with 550 Quarry Road, LLC, a California Limited Liability Company, of office and warehouse space at 550 Quarry Road, San Carlos, California, for a term of ten years, with two](#)

additional five year options at a rent of \$57,988.80 per month which increases 3% annually; and

- B) The County Manager or his designee to accept or execute notices, options and documents associated with the Lease including, but not limited to, extension or termination of the Lease under the terms set forth therein

HEALTH SYSTEM

18. Resolution (073110) authorizing an agreement with Pacific Interpreters Inc., a LanguageLine Solutions Company, to provide interpreter services for the term of January 1, 2014 through December 31, 2016, in an amount not to exceed \$600,000
19. Resolution authorizing:
- A) An agreement with Brius, LLC to provide augmented residential care services at Millbrae Manor for seriously mentally ill clients for the term of May 1, 2014 through September 30, 2020; and
- B) An amendment to the Operations Management and Lease Agreements for Burlingame Long Term Care Center, delaying the due date for a loan to Brius from July 15, 2014 to July 15, 2015, extending the term of the Management and Lease Agreements through September 30, 2020; and making other minor modifications to the Management and Lease Agreements

This item was continued to the meeting of May 6, 2014.

Speakers recognized by the President:

Jean Fraser, Health System

20. Resolution (073111) authorizing an amendment to the agreement with Addiction Research and Treatment, Inc. for narcotic replacement therapy services, extending the term through June 30, 2015, and increasing the amount by \$622,654 to an amount not to exceed \$1,245,308
21. Resolution (073112) authorizing an amendment to the agreement with BAART Behavioral Health Services, Inc. for narcotic replacement therapy services and criminal justice realignment services, extending the term through June 30, 2015, and increasing the amount by \$418,765 to an amount not to exceed \$842,530
22. Resolution (073113) authorizing an amendment to the agreement with Horizon Services, Inc. for residential alcohol and drug detoxification services and criminal justice realignment services, extending the term through June 30, 2015, and increasing the amount by \$902,508 to an amount not to exceed \$1,895,016
23. Resolution (073114) authorizing an amendment to the agreement with the San Mateo Community Health Authority for operational support services, increasing the amount by \$45,000 to an amount not to exceed \$129,125

24. [Introduction of an ordinance amending the Master Salary Ordinance to reflect the deletion of one Food Service Worker position and the addition of one LEAP Implementation Manager position, and waiver of reading the ordinance in its entirety](#)

This item was continued to the meeting of May 6, 2014 for adoption.

HOUSING

25. [Resolution \(073115\) authorizing the Director of the Department of Housing to execute an agreement with MP Runnymede Associates to upgrade Runnymede Gardens Senior Housing for the term of April 23, 2014 through April 22, 2018, in an amount not to exceed \\$340,500](#)

26. [Resolution \(073116\):](#)

- A) [Approving funding commitments for the following shelter expansion and renovation projects: \\$252,111 for the Safe Harbor Shelter, \\$2,200,000 for the Maple Street Shelter, and \\$490,673 for the Project WeHope Shelter, using County funds derived from the liquidation of Low and Moderate Income Housing funds formerly held by redevelopment agencies in San Mateo County; and](#)
- B) [Authorizing the Director of the Department of Housing or the Director's designee to execute contracts for the three shelter expansion and renovation projects](#)

The Board approved this item, but directed that staff to return in June at the time that other Measure A initiatives would be considered; with analysis regarding possible additional financial support for Project WeHope Shelter.

Speakers recognized by the President for Items #26 & #27:

Supervisor Don Horsley, Board of Supervisors
Supervisor Carole Groom, Board of Supervisors
Bill Lowell, Department of Housing
John Maltbie, County Manager
Supervisor Adrienne Tissier, Board of Supervisors
Supervisor Warren Slocum, Board of Supervisors
Brian Greenberg, InnVision Shelter Network
Pastor Bains, Project WeHope Shelter
Martin Fox, Belmont

Motion: Groom / Second: Slocum

Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier
Noes: None

27. [Resolution \(073117\):](#)

- A) [Approving a \\$1,950,000 funding commitment for the InnVision Shelter Network Family Crossroads renovation project and a \\$250,000 funding commitment for the Women's Recovery Association Hillside House expansion project, using County funds derived from the liquidation of Low and Moderate Income Housing funds formerly held by](#)

[redevelopment agencies in San Mateo County; and](#)

- B) [Authorizing the Director of the Department of Housing or the Director's designee to execute contracts for funding the indicated small-scale transitional housing projects](#)

The Board approved an amendment to the Resolution, increasing financial support to InnVision Shelter Network to \$2,200,000 and deleting financial support to the Women's Recovery Association Hillside House, in response to Women's Recovery Association's withdrawal of its funding application.

Motion: Tissier / Second: Groom

**Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier
Noes: None**

28. [Resolution \(073118\) authorizing the Director of the Department of Housing to execute an agreement with Main Street Park I, LLP to provide funding for the Main Street Park I acquisition project for the term of April 1, 2014 through June 30, 2015, in an amount not to exceed \\$605,000](#)

HUMAN RESOURCES

29. [Report recommending the denial of claims \(Non-culpable\)](#)
30. [Resolution \(073119\) authorizing the County Procurement Manager to issue Purchase Orders to SAP Public Services, Inc. for the provision of proprietary SAP Business Objects software licenses, maintenance and support for the term of April 8, 2014 through June 30, 2015, for a total collective fiscal obligation not to exceed \\$215,232](#)
31. [Resolution \(073120\) authorizing an agreement, with Keith A. Hillegass Company to provide Third Party Administrative services for the County's General Liability and Auto Liability Claims for the term of May 1, 2014 through May 1, 2017 with two one-year options to extend the agreement, in an amount not to exceed \\$560,000](#)
32. [Introduction of an ordinance amending the salary ordinance to delete one position, add one position, convert two positions to different classifications, and adjust the salary for two classifications; and accepting the report on the total number of positions in the County and waiver of reading the ordinance in its entirety](#)

This item was continued to the meeting of May 6, 2014 for adoption.

HUMAN SERVICES AGENCY

33. [Resolution \(073121\) authorizing an amendment to the agreement with the California State Association of Counties to continue to provide management services for the oversight of the Welfare Clients Data Systems Management, extending the term through June 30, 2015, increasing the amount by \\$125,274 to \\$363,314](#)

PLANNING AND BUILDING

34. [Resolution \(073122\) ratifying the ordinance codes of the Coastside Fire Protection District, Menlo Park Fire Protection District, Woodside Fire Protection District, Colma Fire Protection District and Belmont Fire Protection District for enforcement within the unincorporated areas of San Mateo County lying within their jurisdictional boundaries and delegating enforcement to the Fire Chief of each Fire Protection District](#)

PUBLIC WORKS

35. [Resolution \(073123\) authorizing an agreement with the Hiller Aviation Museum which allows Hiller to conduct the Biggest Little Air Show Event on Saturday, May 3, 2014 at the San Carlos Airport](#)
36. [Resolution \(073124\) authorizing agreements with “on-call” Mechanical and Electrical Engineering firms, Turley and Associates Mechanical Engineering Group, Inc., Mazzetti, Inc., Taylor Engineering, and Ted Jacob Engineering Group, to provide mechanical and electrical services on various County facilities construction projects on an as needed basis, for the term of May 1, 2014 through April 30, 2016, for an amount not to exceed \\$200,000 per agreement](#)
37. [Resolution \(073125\):](#)
- A) [Adopting plans and specifications, including conformance with prevailing wage scale requirements for the resurfacing and construction of valley gutters on Valparaiso Avenue, from Altschul Avenue to Alameda de las Pulgas – West Menlo Park area; and](#)
 - B) [Authorizing the Director of Public Works to call for sealed proposals to be received by Wednesday, May 14, 2014 at 2:30 p.m., in the office of the Clerk of the Board of Supervisors](#)
38. [Resolution \(073126\):](#)
- A) [Adopting the plans and specifications, including conformance with prevailing wage scale requirements, for the Crystal Springs Regional Trail South of Dam Project; and](#)
 - B) [Authorizing the Director of Public Works to call for sealed proposals to be received by May 14, 2014 at 2:30 p.m. in the office of the Clerk of the Board of Supervisors](#)
39. [Resolution \(073127\):](#)
- A) [Adopting the construction plans, specifications, and conformance with prevailing wage scale requirements for the County Office Building Two Energy Management and Control System Upgrade; and](#)
 - B) [Authorizing the Director of Public Works to call for sealed bids to be received by Wednesday, May 21, 2014, at 2:30 p.m. in the office of the County Manager/Clerk of the Board of Supervisors](#)

SHERIFF

40. [Adoption of an ordinance \(04696\) amending the Master Salary Ordinance to add one Deputy Sheriff position, convert one Deputy Sheriff position to a Sheriff's Sergeant position, previously introduced on April 8, 2014 and waiver of reading the ordinance in its entirety](#)

The meeting adjourned at 12:25 p.m. in memory of Norbert Dale Dunham, Charles M. Stone and Howard Poblitz.