



AGENDA

Hybrid Meeting

Thursday, May 1, 2025

4:00 PM

*****IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****

*****PLEASE NOTE CHANGE IN MEETING LOCATION*****

*This meeting of the San Mateo County Parks Commission will be held in **Room 101, 455 County Center, 1st floor, Redwood City, CA, 94063.** Members of the public will be able to participate in the meeting in person in Redwood City or remotely via the Zoom platform. Remote public participation is encouraged. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda. A video recording of the meeting will be posted online on the Parks Department website following the meeting.*

Representing the people of San Mateo County and in their interest, the Parks Commission acts as an advisory body to the Board of Supervisors on matters related to open space, parks and recreation, the fish and game fund, and providing a public and transparent forum on items agendized for its consideration in coordination with the County Parks Department.

PUBLIC PARTICIPATION

The May 1, 2025 Parks Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/88324051202> . The webinar ID is: 883 2405 1202. The May 1, 2025 Parks Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the Webinar ID: 883 2405 1202, then press #. Members of the public can also attend this meeting physically in Room 101, 455 County Center, 1st floor, Redwood City. Virtual public participation is encouraged, due to the small size of the meeting room.

Written public comments may be emailed to parksandrecreation@smcgov.org and should indicate the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda. Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

Please see instructions for written and spoken public comments at the end of this agenda.

ADA REQUESTS

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact the Parks Department by 10:00 a.m. on the day before the meeting at parksandrecreation@smcgov.org . Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

1. Pledge of Allegiance**2. Swearing in of Commissioner Brooks Esser, District 4****3. Roll Call****4. Public Comment**

This item is reserved for persons wishing to address the Commission on any Parks-related matters that are not otherwise on this meeting agenda.

As with all public comment, members of the public who wish to address the Commission should complete a speaker's slip to make a public comment in person. Speakers are customarily limited to two minutes.

5. Action to Set the Agenda**6. Reports and Presentations**

- 6.1 Parks Foundation Director's Report
- 6.2 Parks Department Budget Presentation

7. Regular Agenda

- 7.1 Recommendations on Parks Department Budget
- 7.2 Approval of the 2025 Commission Workplan (ACTION)
- 7.3 Presentation on Santa Cruz Mountains Stewardship Network

8. Items of Outstanding Business

- 8.1 Discuss topics and potential dates for a Commission presentation to the Board of Supervisors
- 8.2 Amend the Parks Commission 2025 Meeting Calendar to hold the June 2025 Meeting at Flood County Park (ACTION)
- 8.3 Reminder of future meeting dates and locations

9. Commissioner Updates

- 9.1 Commissioner report out on information items, subcommittee or project updates

10. Items for a Future Agenda

- County priorities update
- Welcome & onboarding of new Commissioners
- County diversity, equity, and inclusion initiatives
- Partnerships and connections – have representatives of partner organizations such as Together Bay Area and/or the Santa Cruz Mountains Stewardship Network provide presentations to the Commission. Discuss which County department may be able to attend.
- Update on sustainability actions for the Parks Department & alignment with action plan for County Office of Sustainability. Regional transportation and active transportation
- Fuel reduction project updates
- Summary of Revitalize Coyote Point survey
- Subcommittee structure and assignments
- Processes to address public comment
- Address technological gaps to ensure accessibility for public attendees and improve participation at in-person and remote meetings.
- Park vendor RFP processes and updates.
- Addressing inappropriate public comment

11. Adjournment

County of San Mateo Parks and Recreation Commission

VACANT, District 1 | Thaddeus Block, District 2 | Irma Rodriguez Mitton,
District 3 (Chair) | VACANT, District 4 | Basem Manneh, District 5 (Vice-Chair) |

County of San Mateo Parks Department

Nicholas J. Calderon, Parks Director
Hannah Ormshaw, Assistant Parks Director

Instructions for Public Comment During In Person and Remote Participation Meetings

During meetings of the Parks and Recreation Commission, members of the public may address the Parks and Recreation Commission members as follows:

*Written Comments:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to parksandrecreation@smcgov.org
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.

3. Members of the public are limited to one comment per agenda item
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the Parks and Recreation Commission members and made publicly available on the Parks and Recreation Commission website along with the agenda. We cannot guarantee that e-mails received less than 24 hours before the meeting will be read during the meeting but such emails will still be included in the administrative record of the meeting.

*Spoken Comments:

In person Participation:

1. If you wish to speak to the Commission, please fill out a speaker's slip located near the conference room door. If you have anything that you wish distributed to the Commission and included in the official record, please hand it to the staff person for the Parks Department who will distribute the information to the Commission members and staff.

Via Zoom:

1. The May 1, 2025 Parks Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/88324051202> .The webinar ID is: 883 2405 1202. The May 1, 2025 Parks Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the Webinar ID: 883 2405 1202, then press #. Members of the public can also attend this meeting physically in Room 101, 455 County Center, 1st floor, Redwood City. Virtual public participation is encouraged, due to the small size of the meeting room.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up -to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Board President or Clerk of the Board calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak



Fiscal Year 2025-27 Recommended Budget

Parks Commission Meeting

May 1, 2025

**Fiscal Year 2025-27
Recommended Budget**

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FY 2025-27 Budget Unit Summary

Parks and Recreation (3900B)

	FY 2023-24 Actuals	FY 2024-25 Revised	FY 2025-26 Recomm	Change	FY 2026-27 Prelim Recomm	Change
Taxes	3,157,825	6,813,042	4,337,672	(2,475,370)	-	(4,337,672)
Fines, Forfeitures and Penalties	18,417	8,000	16,000	8,000	16,000	-
Use of Money and Property	245,837	256,434	231,682	(24,752)	235,659	3,977
Intergovernmental Revenues	153,785	285,000	-	(285,000)	-	-
Charges for Services	2,066,284	2,387,630	2,464,630	77,000	2,464,630	-
Interfund Revenue	2,016	999	180,999	180,000	224,534	43,535
Miscellaneous Revenue	275,471	177,000	132,000	(45,000)	92,000	(40,000)
Other Financing Sources	-	120,000	-	(120,000)	-	-
Total Revenue	5,919,635	10,048,105	7,362,983	(2,685,122)	3,032,823	(4,330,160)
Fund Balance	2,575,461	2,678,295	2,628,295	(50,000)	2,628,295	-
Total Sources	8,495,096	12,726,400	9,991,278	(2,735,122)	5,661,118	(4,330,160)
Salaries and Benefits	13,836,786	15,944,289	17,120,852	1,176,563	17,869,201	748,349
Services and Supplies	6,121,881	11,387,193	8,257,909	(3,129,284)	2,657,809	(5,600,100)
Other Charges	2,747,133	3,028,575	3,191,789	163,214	3,291,276	99,487
Fixed Assets	114,334	-	-	-	-	-
Other Financing Uses	642,595	13,202	14,587	1,385	15,122	535
Total Gross Appropriations	23,462,729	30,373,259	28,585,137	(1,788,122)	23,833,408	(4,751,729)
Intrafund Transfers	(822,961)	(2,305,516)	(1,472,730)	832,786	(70,000)	1,402,730
Net Appropriations	22,639,767	28,067,743	27,112,407	(955,336)	23,763,408	(3,348,999)
Contingencies/Dept Reserves	2,575,461	2,628,295	2,628,295	-	2,628,295	-
Total Contingencies and Reserves	2,575,461	2,628,295	2,628,295	-	2,628,295	-
Total Requirements	25,215,228	30,696,038	29,740,702	(955,336)	26,391,703	(3,348,999)
Net County Cost	16,720,133	17,969,638	19,749,424	1,779,786	20,730,585	981,161
SALRES - Salary Resolution	85.0	85.0	85.0	0.0	85.0	0.0

Funding Adjustments

1. Current Level Budget: Budget adjustments are made to reflect current costs for existing levels of service and performance in FY 2025-26 and FY 2026-27, including: negotiated salary and benefit increases, including merit increases and adjustments to retiree health contributions; adjustments to internal service charges; and the elimination of one-time revenues and expenditures. As a one-time funding source, Fund Balance is removed from the Current Level Budget. Net funding adjustments for FY 2025-26 total \$1,785,589. Net funding adjustments for FY 2026-27 total \$981,404.

	FY 2025-26 CLB FUNDING ADJUSTMENTS	FY 2026-27 CLB FUNDING ADJUSTMENTS
SOURCES	(9,741,089)	(2,580,783)
REQUIREMENTS		
GROSS APPROPRIATIONS	(7,562,721)	1,028,916
INTRAFUND TRANSFERS	2,235,516	-
CONTINGENCIES/DEPT. RESERVES	(2,628,295)	(2,628,295)
NET COUNTY COST	1,785,589	981,404

2. Reappropriation of Fund Balance and Reserves: This action re-appropriates Fund Balance and Reserves from the prior year.

	FY 2025-26 RLB FUNDING ADJUSTMENTS	FY 2026-27 RLB FUNDING ADJUSTMENTS
SOURCES	2,628,295	2,628,295
REQUIREMENTS		
GROSS APPROPRIATIONS	-	-
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	2,628,295	2,628,295
NET COUNTY COST	-	-

3. Position Adjustment – Administrative Assistant I: This action deletes one Executive Secretary - Confidential position and adds one Administrative Assistant I position to align with the current operational and administrative needs of the Parks Department. This adjustment reflects a realignment of duties and support functions to improve organizational efficiency.

	FY 2025-26 RLB FUNDING ADJUSTMENTS	FY 2026-27 RLB FUNDING ADJUSTMENTS
SOURCES	-	-
REQUIREMENTS		
GROSS APPROPRIATIONS	(5,803)	(6,046)
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	-	-
NET COUNTY COST	(5,803)	(6,046)

4. Measure K – Appropriations for Non-Capital Projects and Programs: This action allocates Measure K funding to support Natural Resource Management, Fire Mitigation, and Parks Operations and Maintenance. The funding will assist with ongoing programs and address the operational and maintenance needs of the County parks system. Specifically, it will be used to enhance the visitor experience; address deferred maintenance; protect and steward natural resources; replace outdated facilities; remove hazardous trees; mitigate wildfire risk; and improve playgrounds, picnic areas, campgrounds, restrooms, culverts, and trails throughout County parks.

	FY 2025-26 RLB FUNDING ADJUSTMENTS	FY 2026-27 RLB FUNDING ADJUSTMENTS
SOURCES	3,775,000	(3,775,000)
REQUIREMENTS		
GROSS APPROPRIATIONS	3,775,000	(3,775,000)
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	-	-
NET COUNTY COST	-	-

5. Trust Fund Transfers for Park Needs: This action appropriates funding from the planned transfers of previously received general donations held in the trust funds for the following parks: Coyote Point Park, San Pedro Valley Park, Fitzgerald Marine Reserve, San Bruno Mountain Park, Huddart Park, Wunderlich Park, Edgewood Park, and Memorial Park. These funds will be used to support projects and/or purchases that are necessary or not fully funded in FY 2025–26. All donations will be applied exclusively to the park for which they were originally designated (e.g., a donation to Huddart Park will be used solely for Huddart Park-related projects or purchases).

	FY 2025-26 RLB FUNDING ADJUSTMENTS	FY 2026-27 RLB FUNDING ADJUSTMENTS
SOURCES	40,000	(40,000)
REQUIREMENTS		
GROSS APPROPRIATIONS	40,000	(40,000)
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	-	-
NET COUNTY COST	-	-

6. Measure K Rollover – Fire Mitigation Project: This action is added to rollover appropriations from FY 2024-25 for the Schenly Creek and Rhododendron Crossing Repairs project, which will be completed in FY 2025-26 and fully funded with the Fire Mitigation Measure K initiative.

	FY 2025-26 RLB FUNDING ADJUSTMENTS	FY 2026-27 RLB FUNDING ADJUSTMENTS
SOURCES	162,672	(162,672)
REQUIREMENTS		
GROSS APPROPRIATIONS	162,672	(162,672)
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	-	-
NET COUNTY COST	-	-

7. Non-Department Services Rollover for Non-Capital Projects and Programs: This action is added to rollover funding from Non-Departmental Services into FY 2025–26 to support the continuation of two existing initiatives: the geographic information system (GIS) Development Project and the Tree Risk Management Program. The Tree Risk Management Program focuses on identifying and mitigating hazardous trees that pose potential health and safety risks across the County park system.

	FY 2025-26 RLB FUNDING ADJUSTMENTS	FY 2026-27 RLB FUNDING ADJUSTMENTS
SOURCES	-	-
REQUIREMENTS		
GROSS APPROPRIATIONS	1,402,730	(1,402,730)
INTRAFUND TRANSFERS	(1,402,730)	1,402,730
CONTINGENCIES/DEPT. RESERVES	-	-
NET COUNTY COST	-	-

FY 2025-27 Total Funding Adjustments

	FY 2025-26 TOTAL FUNDING ADJUSTMENTS	FY 2026-27 TOTAL FUNDING ADJUSTMENTS
SOURCES	(3,135,122)	(3,930,160)
REQUIREMENTS		
GROSS APPROPRIATIONS	(2,188,122)	(4,357,532)
INTRAFUND TRANSFERS	832,786	1,402,730
CONTINGENCIES/DEPT. RESERVES	-	-
NET COUNTY COST	1,779,786	975,358

FY 2025-27 Budget Unit Summary

Fish and Game (3950B)

	FY 2023-24 Actuals	FY 2024-25 Revised	FY 2025-26 Recomm	Change	FY 2026-27 Prelim Recomm	Change
Fines, Forfeitures and Penalties	326	1,500	1,500	-	1,500	-
Use of Money and Property	2,365	500	-	(500)	-	-
Total Revenue	2,691	2,000	1,500	(500)	1,500	-
Fund Balance	68,405	61,096	-	(61,096)	-	-
Total Sources	71,096	63,096	1,500	(61,596)	1,500	-
Services and Supplies	10,000	63,096	1,500	(61,596)	1,500	-
Total Gross Appropriations	10,000	63,096	1,500	(61,596)	1,500	-
Net Appropriations	10,000	63,096	1,500	(61,596)	1,500	-
Non-General Fund Reserves	61,096	-	-	-	-	-
Total Contingencies and Reserves	61,096	-	-	-	-	-
Total Requirements	71,096	63,096	1,500	(61,596)	1,500	-
Net County Cost	-	-	-	-	-	-

Funding Adjustments

1. Current Level Budget: Budget adjustments are made to reflect current costs for existing levels of service and performance in FY 2025-26 and FY 2026-27, including the elimination of one-time revenues and expenditures. As a one-time funding source, Fund Balance is removed from the Current Level Budget. Funding adjustments net to zero for FY 2025-26. Funding adjustments net to zero for FY 2026-27.

	FY 2025-26 CLB FUNDING ADJUSTMENTS	FY 2026-27 CLB FUNDING ADJUSTMENTS
SOURCES	(61,596)	-
REQUIREMENTS		
GROSS APPROPRIATIONS	(61,596)	-
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	-	-
NET COUNTY COST	-	-

FY 2025-27 Total Funding Adjustments

	FY 2025-26 TOTAL FUNDING ADJUSTMENTS	FY 2026-27 TOTAL FUNDING ADJUSTMENTS
SOURCES	(61,596)	-
REQUIREMENTS		
GROSS APPROPRIATIONS	(61,596)	-
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	-	-
NET COUNTY COST	-	-

FY 2025-27 Budget Unit Summary

Coyote Point Marina (3980B)

	FY 2023-24 Actuals	FY 2024-25 Revised	FY 2025-26 Recomm	Change	FY 2026-27 Prelim Recomm	Change
Use of Money and Property	30,883	10,000	20,000	10,000	20,000	-
Intergovernmental Revenues	-	71,765	-	(71,765)	-	-
Charges for Services	1,507,292	1,717,460	1,655,460	(62,000)	1,655,460	-
Miscellaneous Revenue	30,469	-	5,000	5,000	5,000	-
Total Revenue	1,568,643	1,799,225	1,680,460	(118,765)	1,680,460	-
Fund Balance	314,232	-	1,345,010	1,345,010	1,245,010	(100,000)
Total Sources	1,882,875	1,799,225	3,025,470	1,226,245	2,925,470	(100,000)
Salaries and Benefits	612,177	755,404	762,245	6,841	792,601	30,356
Services and Supplies	457,576	668,464	549,812	(118,652)	514,680	(35,132)
Other Charges	641,858	375,357	368,403	(6,954)	373,179	4,776
Fixed Assets	-	-	-	-	-	-
Other Financing Uses	-	-	100,000	100,000	-	(100,000)
Total Gross Appropriations	1,711,610	1,799,225	1,780,460	(18,765)	1,680,460	(100,000)
Net Appropriations	1,711,610	1,799,225	1,780,460	(18,765)	1,680,460	(100,000)
Non-General Fund Reserves	171,265	-	1,245,010	1,245,010	1,245,010	-
Total Contingencies and Reserves	171,265	-	1,245,010	1,245,010	1,245,010	-
Total Requirements	1,882,875	1,799,225	3,025,470	1,226,245	2,925,470	(100,000)
Net County Cost	(0)	-	-	-	-	-
SALRES - Salary Resolution	3.0	3.0	3.0	0.0	3.0	0.0

Funding Adjustments

1. Current Level Budget: Budget adjustments are made to reflect current costs for existing levels of service and performance in FY 2025-26 and FY 2026-27, including: negotiated salary and benefit increases, including merit increases and adjustments to retiree health contributions; adjustments to internal service charges; decreases in revenue from berth rentals and fuel sales; decreases in fuel purchases; reductions in Services and Supplies; and the elimination of one-time revenues and expenditures. As a one-time funding source, Fund Balance is removed from the Current Level Budget. Funding adjustments net to zero for FY 2025-26. Funding adjustments net to zero for FY 2026-27.

	FY 2025-26 CLB FUNDING ADJUSTMENTS	FY 2026-27 CLB FUNDING ADJUSTMENTS
SOURCES	(118,765)	(1,345,010)
REQUIREMENTS		
GROSS APPROPRIATIONS	(118,765)	(100,000)
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	-	(1,245,010)
NET COUNTY COST	-	-

2. Reappropriation of Fund Balance, Reserves, and Associated Expenditures: This action reappropriates Fund Balance, Reserves, and associated expenditures for the planning of the Marina's next dredging episode.

	FY 2025-26 RLB FUNDING ADJUSTMENTS	FY 2026-27 RLB FUNDING ADJUSTMENTS
SOURCES	1,345,010	1,245,010
REQUIREMENTS		
GROSS APPROPRIATIONS	100,000	-
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	1,245,010	1,245,010
NET COUNTY COST	-	-

FY 2025-27 Total Funding Adjustments

	FY 2025-26 TOTAL FUNDING ADJUSTMENTS	FY 2026-27 TOTAL FUNDING ADJUSTMENTS
SOURCES	1,226,245	(100,000)
REQUIREMENTS		
GROSS APPROPRIATIONS	(18,765)	(100,000)
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	1,245,010	-
NET COUNTY COST	-	-

FY 2025-27 Budget Unit Summary

Parks Capital Projects (3990B)

	FY 2023-24 Actuals	FY 2024-25 Revised	FY 2025-26 Recomm	Change	FY 2026-27 Prelim Recomm	Change
Taxes	1,487,781	8,509,393	5,710,000	(2,799,393)	-	(5,710,000)
Use of Money and Property	11,638	10,000	10,000	-	10,000	-
Intergovernmental Revenues	2,193,580	3,500,000	1,000,000	(2,500,000)	-	(1,000,000)
Interfund Revenue	1,395,223	2,678,891	853,604	(1,825,287)	-	(853,604)
Miscellaneous Revenue	1,776,972	6,300,516	-	(6,300,516)	-	-
Other Financing Sources	1,850,823	16,053,425	3,500,000	(12,553,425)	-	(3,500,000)
Total Revenue	8,716,017	37,052,225	11,073,604	(25,978,621)	10,000	(11,063,604)
Fund Balance	1,426,473	2,007,128	3,177,138	1,170,010	1,277,138	(1,900,000)
Total Sources	10,142,490	39,059,353	14,250,742	(24,808,611)	1,287,138	(12,963,604)
Services and Supplies	83,818	634,990	-	(634,990)	-	-
Fixed Assets	2,410,361	10,966,915	8,621,604	(2,345,311)	10,000	(8,611,604)
Other Financing Uses	5,641,182	26,105,310	4,352,000	(21,753,310)	-	(4,352,000)
Total Gross Appropriations	8,135,361	37,707,215	12,973,604	(24,733,611)	10,000	(12,963,604)
Net Appropriations	8,135,361	37,707,215	12,973,604	(24,733,611)	10,000	(12,963,604)
Non-General Fund Reserves	2,007,128	1,352,138	1,277,138	(75,000)	1,277,138	-
Total Contingencies and Reserves	2,007,128	1,352,138	1,277,138	(75,000)	1,277,138	-
Total Requirements	10,142,490	39,059,353	14,250,742	(24,808,611)	1,287,138	(12,963,604)
Net County Cost	-	-	-	-	-	-

Funding Adjustments

1. Current Level Budget: Budget adjustments are made to reflect current costs for existing levels of service and performance in FY 2025-26 and FY 2026-27, including the elimination of one-time revenues and expenditures. As a one-time funding source, Fund Balance is removed from the Current Level Budget. Funding adjustments net to zero for FY 2025-26. Funding adjustments net to zero for FY 2026-27.

	FY 2025-26 CLB FUNDING ADJUSTMENTS	FY 2026-27 CLB FUNDING ADJUSTMENTS
SOURCES	(39,049,353)	(3,177,138)
REQUIREMENTS		
GROSS APPROPRIATIONS	(37,697,215)	(1,900,000)
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	(1,352,138)	(1,277,138)
NET COUNTY COST	-	-

2. Reappropriation of Fund Balance, Reserves, and Associated Expenditures: This action reappropriates Fund Balance, Reserves, and associated expenditures in FY 2025-26 for one-time capital projects, including the Ohlone State Historic Trail Markers project and Pescadero Community Plaza project.

	FY 2025-26 RLB FUNDING ADJUSTMENTS	FY 2026-27 RLB FUNDING ADJUSTMENTS
SOURCES	3,177,138	1,277,138
REQUIREMENTS		
GROSS APPROPRIATIONS	1,900,000	-
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	1,277,138	1,277,138
NET COUNTY COST	-	-

3. Grant Rollover for the Replacement of the Magic Mountain Playground: This action adjusts the rollover of federal funding for the replacement of the aging Magic Mountain Playground at Coyote Point Recreation Area. The funding, secured by U.S. Representative Kevin Mullin in FY 2024–25, will support the development of a new and accessible playground designed to accommodate visitors of all ages and abilities. Measure K funds from the Coyote Point Recreation Area Modernization Project will supplement the federal allocation to fully fund the replacement project.

	FY 2025-26 RLB FUNDING ADJUSTMENTS	FY 2026-27 RLB FUNDING ADJUSTMENTS
SOURCES	1,000,000	(1,000,000)
REQUIREMENTS		
GROSS APPROPRIATIONS	1,000,000	(1,000,000)
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	-	-
NET COUNTY COST	-	-

4. Non-Departmental Services Rollover for Capital Projects: This action adjusts rollover appropriations in FY 2025–26 to support the completion of the San Bruno Mountain Day Use Improvement Project and the Realize Flood Park Project. The rollover funding will be used to finalize remaining work and cover project close-out costs for both initiatives.

	FY 2025-26 RLB FUNDING ADJUSTMENTS	FY 2026-27 RLB FUNDING ADJUSTMENTS
SOURCES	3,500,000	(3,500,000)
REQUIREMENTS		
GROSS APPROPRIATIONS	3,500,000	(3,500,000)
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	-	-
NET COUNTY COST	-	-

5. In-Lieu Fee Rollover for Capital Projects: This action appropriates rollover funds from FY 2024–25 to recognize in-lieu fees previously collected and deposited into the Parks Dedication Fee Trust Fund. These fees, collected from new residential subdivisions, will be used to support capital improvement projects, including the Huddart Park Improvement Project, Quarry Park Trail Enhancements, and the Coyote Point Recreation Area Modernization Project.

	FY 2025-26 RLB FUNDING ADJUSTMENTS	FY 2026-27 RLB FUNDING ADJUSTMENTS
SOURCES	853,604	(853,604)
REQUIREMENTS		
GROSS APPROPRIATIONS	853,604	(853,604)
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	-	-
NET COUNTY COST	-	-

6. Measure K Rollover – Capital Projects: This action is added to rollover appropriations from FY 2024-25 for one-time capital projects, including the Memorial Waterline Replacement Project and the Tunitas Creek Beach Improvement Project. Rollover will be used to complete the latter capital project. The former capital project will have its rollover reallocated to complete the Coyote Point Modernization Project.

	FY 2025-26 RLB FUNDING ADJUSTMENTS	FY 2026-27 RLB FUNDING ADJUSTMENTS
SOURCES	3,210,000	(3,210,000)
REQUIREMENTS		
GROSS APPROPRIATIONS	3,210,000	(3,210,000)
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	-	-
NET COUNTY COST	-	-

7. Measure K – Reallocation of Capital Project: Measure K rollover is reallocated in FY 2025-26 from the Memorial Waterline Replacement Project to the Coyote Point Modernization Project. Funding will be moved to the Parks Capital Projects Measure K initiative to complete the capital project.

	FY 2025-26 RLB FUNDING ADJUSTMENTS	FY 2026-27 RLB FUNDING ADJUSTMENTS
SOURCES	-	-
REQUIREMENTS		
GROSS APPROPRIATIONS	-	-
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	-	-
NET COUNTY COST	-	-

8. Measure K – Appropriations for Capital Projects: This action allocates Measure K funding in FY 2025–26 to complete several capital projects, including the Realize Flood Park Project, Parkwide Paving improvements, and the Coyote Point Recreation Area Modernization Project. The new Measure K allocations for these efforts will be designated under the Parks Capital Projects Measure K initiative.

	FY 2025-26 RLB FUNDING ADJUSTMENTS	FY 2026-27 RLB FUNDING ADJUSTMENTS
SOURCES	2,500,000	(2,500,000)
REQUIREMENTS		
GROSS APPROPRIATIONS	2,500,000	(2,500,000)
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	-	-
NET COUNTY COST	-	-

FY 2025-27 Total Funding Adjustments

	FY 2025-26 TOTAL FUNDING ADJUSTMENTS	FY 2026-27 TOTAL FUNDING ADJUSTMENTS
SOURCES	(24,808,611)	(12,963,604)
REQUIREMENTS		
GROSS APPROPRIATIONS	(24,733,611)	(12,963,604)
INTRAFUND TRANSFERS	-	-
CONTINGENCIES/DEPT. RESERVES	(75,000)	-
NET COUNTY COST	-	-

FY 2025-27 Recommended Budget
Measure K Funded Initiatives
Parks Department (3900D)

Budget Unit	Project/ Initiative	Project/ Program Name	FY 2025-26 Recomm	FY 2026-27 Prelim Recomm
3900B	PRKG1	RCD Measure K Grant (pass-through)	200,000	-
3900B	PRKG2	Fire Safe Measure K Grant (pass-through)	200,000	-
3900B	NATRS	Natural Resource Management	275,000	-
3900B	PRKFM	Fire Mitigation	1,162,672	-
3900B	PRKOP	Parks Operations and Maintenance	2,500,000	-
3990B	PRKCP	Parks Capital Projects	2,710,000	-
3990B	PRKTU	Tunitas Creek Beach Improvement Project	3,000,000	-
TOTAL			10,047,672	-

FY 2025-27 Recommended Budget
Position Adjustment Summary
Parks Department (3900D)*

- Delete One (1) Vacant Executive Secretary – Confidential Position
- Add One (1) Administrative Assistant I Position
- Total Change in Number of Regular/Authorized Positions is Zero (0)

*There are 85 authorized or regular positions in the Parks and Recreation budget unit (i.e., 3900B) and three (3) authorized or regular positions in the Coyote Point Marina budget (i.e., 3980B). Position totals remain unchanged from the prior year.

FY 2025-27 Recommended Budget
Capital Projects Summary
Parks Department (3900D)

Budget Unit	Project Name	FY 2025-26 Recomm	FY 2026-27 Prelim Recomm
3980B	Marina Dredging Project (Planning)	100,000	-
3990B	San Bruno Mountain Day Use Improvement Project	500,000	-
3990B	Ohlone State Historic Trail Markers Project	400,000	-
3990B	Pescadero Community Plaza	1,500,000	-
3990B	Realize Flood Park	3,700,000	-
3990B	Coyote Point Park Modernization Project	3,004,791	-
3990B	Quarry Park Trail Improvements	111,069	-
3990B	Huddart Park Improvement Project	47,744	-
3990B	Parkwide Paving	700,000	-
3990B	Tunitas Creek Beach Improvement Project	3,000,000	-
TOTAL		13,063,604	-

San Mateo County Parks Commission

2025 Workplan Final Recommendations

1 May 2025

Purpose:

To support our role as advisors to the San Mateo County Board of Supervisors, this workplan should serve as a framework to:

- provide context for Commission meeting agendas, discussions with community members and partners, and subcommittee or working group structure and assignments
- align Commission's work with County and Parks Department priorities
- guide the Commission to develop policy and budget recommendations that advance the mission of San Mateo County Parks, within the available capacity of staff and other resources

Workplan Priorities:

Based on prior discussions, the Commission proposes organizing its 2025 work based on alignment with Parks Department priority areas and the Commission's overall role to advise the Board of Supervisors on parks policy and budget performance. The following topics have been identified as priority areas:

- Visitor Services: Partnerships and Connections
- Facilities & Infrastructure: Revitalize Coyote Point
- Natural Resource Management: Oversight of the State Fish & Game Propagation Fund
- Budget, Policy & Performance: Alignment with County Priorities
- Visitor Services: Accessibility & Sustainability

While these priority areas will guide the Commission's work, they are not meant to exclude other topics from being brought before the Commission, whether requested by the Board of Supervisors, Parks staff, the Commission itself, or the general public.

Priority Areas:

1. VISITOR SERVICES: Partnerships and Connections

Lead: Commissioner Block

Desired outcome: Exploring opportunities to improve interconnectedness of parks and public spaces, such as providing more options for access without cars, designing multi-use trail routes or finding ways to leverage resources across partners to encourage more multi-modal visitor use

Action plan: In consultation with Department staff, develop list of primary partners to approach for discussions and presentations to public Commission meetings. Partners could include: Together Bay Area, Santa Cruz Mountain Stewardship Network, Silicon Valley Bicycle Coalition, Bicycle and Pedestrian Advisory Council, Bay Area Trails Collaborative, etc.

2. FACILITIES & INFRASTRUCTURE: Revitalize Coyote Point

Lead: Commissioner Maneh

Desired outcome: Ensure the planned Revitalize Coyote Point project receives sufficient investment and other support to remain on track for timely completion

Action plan: Serve as Commission point of contact for any community outreach, activities, or funding appropriations requests needed to support the planned project.

3. NATURAL RESOURCE MANAGEMENT: Fish & Game Propagation Fund Oversight

Lead: Commissioner Rodriguez Mitton

Desired outcome: Evaluate 2024 program and consider recommendations for improvement for the 2026-2027 funding cycle

Action plan: Request follow-up conversations and final report from 2024 recipients; consult with CA Dept of Fish & Wildlife and Dept staff to inform recommendations for evaluation report

4. BUDGET, POLICY & PERFORMANCE: Alignment with County Priorities

Lead: Commissioner Rodriguez Mitton

Desired outcome: Assessment of County Parks current operations, identification of areas of merit and opportunities for further development, to ensure Parks Dept remains fiscally healthy and delivers an optimal visitor experience throughout all Parks facilities.

Action plan: Consult with County Executive staff and Supervisors to understand County priorities; survey best practices in comparable parks departments, and meet with community and agency stakeholders.

5. OTHER AREAS OF INTEREST: Accessibility and Sustainability

(Lead TBD and topics addressed based on Commission capacity)

- Support Parks policies, programs, and initiatives that uphold County's commitments to providing equitable access to Parks facilities and activities.
- Monitor visitor demographics to maintain visibility into demographic segments and support efforts to expand access for under-represented groups.
- Support Parks efforts to maintain alignment with County Sustainability goals and Community Climate Action Plans.
- Works towards exploration of expansion of regional transportation connections to enhance equitable access to parks across county, city, and regional open space

RESOLUTION NO. 2025-02

PARKS AND RECREATION COMMISSION, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AMENDING THE PARKS AND RECREATION COMMISSION'S REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2025

RESOLVED, by the Parks and Recreation Commission of the County of San Mateo, State of California, that

WHEREAS, at the December 5, 2024 Parks and Recreation Commission meeting, the Commission adopted Resolution No. 2024-3 which established its regular meeting schedule for calendar year 2025; and

WHEREAS, the Commission desires to amend its regular meeting schedule to hold its June 5 2025 meeting at Flood County Park in Menlo Park, San Mateo County.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the schedule of regular meetings for the Parks and Recreation Commission for the calendar 2025 year shall be as follows:

DATE/TIME	LOCATION
January 9, 2025 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City
February 6, 2025 4:00-6:00 p.m.	Room 101 (with remote public participation available), 455 County Center, 1 st Floor, Redwood City
March 6, 2025 4:00-6:00 p.m.	Manzanita Hall (with remote public participation available), 500 County Center, 1 st Floor, Redwood City

April 3, 2025 4:00-6:00 p.m.	Redwood Conference Room (with remote public participation available), 455 County Center, 4 th Floor, Redwood City
May 1, 2025 4:00-6:00 p.m.	Room 101 (with remote public participation available), 455 County Center, 1 st Floor, Redwood City
June 5, 2025 4:00-6:00 p.m.	Flood County Park (in person only)
July 4, 2025 4:00-6:00 p.m.	No Meeting – Summer Recess
August 7, 2025 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available), 400 County Center, 1 st Floor, Redwood City
September 4, 2025 4:00-6:00 p.m.	In Park (in person only)
October 2, 2025 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available), 400 County Center, 1 st Floor, Redwood City
November 6, 2025 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available), 400 County Center, 1 st Floor, Redwood City
December 4, 2025 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City

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