



AGENDA

Hybrid Meeting

Thursday, April 3, 2025

4:00 PM

*****IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****

*****PLEASE NOTE CHANGE IN MEETING LOCATION*****

*This meeting of the San Mateo County Parks Commission will be held in **the Redwood Conference Room, 455 County Center, 4th floor, Redwood City, CA, 94063.** Members of the public will be able to participate in the meeting in person in Redwood City or remotely via the Zoom platform. Remote public participation is encouraged. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda. A video recording of the meeting will be posted online on the Parks Department website following the meeting.*

Representing the people of San Mateo County and in their interest, the Parks Commission acts as an advisory body to the Board of Supervisors on matters related to open space, parks and recreation, the fish and game fund, and providing a public and transparent forum on items agendized for its consideration in coordination with the County Parks Department.

PUBLIC PARTICIPATION

The April 3, 2025 Parks Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/87596647836>. The webinar ID is: 875 9664 7836. The April 3, 2025 Parks Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the Webinar ID: 875 9664 7836, then press #. Members of the public can also attend this meeting physically in The Redwood Conference Room, 455 County Center, 4th floor, Redwood City. Virtual public participation is encouraged, due to the small size of the meeting room.

Written public comments may be emailed to parksandrecreation@smcgov.org and should indicate the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda. Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

Please see instructions for written and spoken public comments at the end of this agenda.

ADA REQUESTS

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact the Parks Department by 10:00 a.m. on the day before the meeting at parksandrecreation@smcgov.org . Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

1. Pledge of Allegiance**2. Roll Call****3. Public Comment**

This item is reserved for persons wishing to address the Commission on any Parks-related matters that are not otherwise on this meeting agenda.

As with all public comment, members of the public who wish to address the Commission should complete a speaker's slip to make a public comment in person. Speakers are customarily limited to two minutes.

4. Action to Set the Agenda**5. Reports and Presentations**

5.1 Department Update

6. Regular Agenda

6.1 Parks Department Presentation – Interpretive Program (Informational)

6.2 2025 Commission Workplan Discussion (Informational)

7. Commissioner Updates

7.1 Commissioner report out on information items, subcommittee or project updates

8. Items for a Future Agenda

- County priorities update
- Welcome & onboarding of new Commissioners
- County diversity, equity, and inclusion initiatives
- Partnerships and connections – have representatives of partner organizations such as Together Bay Area and/or the Santa Cruz Mountains Stewardship Network provide presentations to the Commission. Discuss which County department may be able to attend.
- Update on sustainability actions for the Parks Department & alignment with action plan for County Office of Sustainability. Regional transportation and active transportation
- Fuel reduction project updates
- Summary of Revitalize Coyote Point survey
- Subcommittee structure and assignments
- Processes to address public comment
- Address technological gaps to ensure accessibility for public attendees and improve participation at in-person and remote meetings.
- Park vendor RFP processes and updates.
- Addressing inappropriate public comment

9. Adjournment

County of San Mateo Parks and Recreation Commission

VACANT, District 1 | Thaddeus Block, District 2 | Irma Rodriguez Mitton,
District 3 (Chair) | VACANT, District 4 | Basem Manneh, District 5 (Vice-Chair) |

County of San Mateo Parks Department

Nicholas J. Calderon, Parks Director
Hannah Ormshaw, Assistant Parks Director

Instructions for Public Comment During In Person and Remote Participation Meetings

During meetings of the Parks and Recreation Commission, members of the public may address the Parks and Recreation Commission members as follows:

*Written Comments:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to parksandrecreation@smcgov.org
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.

3. Members of the public are limited to one comment per agenda item
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the Parks and Recreation Commission members and made publicly available on the Parks and Recreation Commission website along with the agenda. We cannot guarantee that e-mails received less than 24 hours before the meeting will be read during the meeting but such emails will still be included in the administrative record of the meeting.

*Spoken Comments:

In person Participation:

1. If you wish to speak to the Commission, please fill out a speaker's slip located near the conference room door. If you have anything that you wish distributed to the Commission and included in the official record, please hand it to the staff person for the Parks Department who will distribute the information to the Commission members and staff.

Via Zoom:

1. The April 3, 2025 Parks Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/87596647836>. The webinar ID is: 875 9664 7836. The April 3, 2025 Parks Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the Webinar ID: 875 9664 7836, then press #. Members of the public can also attend this meeting physically in The Redwood Conference Room, 455 County Center, 4th floor, Redwood City. Virtual public participation is encouraged, due to the small size of the meeting room.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up -to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Board President or Clerk of the Board calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak

DEPARTMENT UPDATE
San Mateo County Parks Commission
April 3, 2025

Visitor Experience

Visitor Data

The San Mateo County Parks Department will report visitor data to the Parks Commission on a quarterly basis; however, because visitor data is submitted to the office on the first day of the following month (submitted on April 1 for March) and the Commission meets on the first Thursday of each month, the data will be reported two months after the end of the quarter. For example, Quarter 1 data will be reported in the May Department Report.

Facilities and Infrastructure

Don Horsley County Park at Tunitas Creek Beach

Construction at Don Horsley County Park at Tunitas Creek Beach continues, with work on walkways, utilities, landscaping, and interpretive features in progress. Currently, utilities companies are scheduling work on site as part of the effort to underground phone and electric lines, and there is some delay in their scheduling. It is projected that Don Horsley County Park will be open to the public in summer 2025.

Realize Flood Park

Construction of Phase 1 of the Realize Flood Park Project continues to progress. The small multi-use sports field, tennis/pickleball courts, basketball court, sand volleyball court, and drop-in picnic areas and walking paths in the eastern segment of the park were completed, and a partial opening of the park in December provides access to these facilities. Walking paths, picnic and reservation sites, and landscaping in the western segment of the park are nearing completion, along with renovations to one of the restroom buildings. These predominantly landscaped portions of the park will remain closed until plantings have established in spring 2025.

Design efforts for the new playground at Flood Park playground continue, using the preferred project alternative known as Boulder Canyon as the direction for equipment selections and layout. The playground, which will be inclusive in design, will include a double tower with a bridge, spin zone, swing bank, double zipline, tot lot, interactive boulders and logs, and seating.

San Bruno Mountain Day Use Improvement Project

Construction of the new day use area restroom and open-air interpretive pavilion is scheduled to start in spring 2025 and be completed by early fall 2025. The project will reorganize the existing picnic sites into 9 groupings of 1, 2, or 4 table groupings, and 6 sites will be accessible to people of all abilities and connected with a circular pathway. The new restroom and interpretive pavilion will be located about 250 feet west of the current building and will have 4 accessible stalls and a connected covered open-air area with interpretive panels, exhibit space, and other interpretive content for connecting visitors with the park. Recent progress on the project includes securing an agreement with a paving and grading firm to conduct the pathway and picnic site surfacing upgrades. During construction,

closure of the day use area will be necessary.

Natural Resource Management

Wildfire Hazard Reduction Projects

The natural resource management team is in planning phases for wildfire fuel reduction and forest health projects planned for implementation this summer. These projects include creation of shaded fuel break areas at Junipero Serra County Park and forest health work at Pescadero Creek County Park. Maintenance efforts to manage invasive plants and other vegetation regrowth is also being scoped and planned for previously completed fuel reduction project areas at Huddart, Wunderlich, Edgewood, and San Bruno Mountain.

Spring wildlife monitoring

This time of year bring a variety of wildlife monitoring activities for the Natural Resource Management team, including nesting bird surveys, mission blue and bay checkerspot butterfly surveys, California red legged frog monitoring, and western snowy plover surveys.

**San Mateo County Parks Commission
2025 Workplan DRAFT Recommendations
For discussion, April 3, 2025**

Purpose:

To support our role as advisors to the San Mateo County Board of Supervisors, this workplan should serve as a framework to:

- provide context for Commission meeting agendas, discussions with community members and partners, and subcommittee or working group structure and assignments
- align Commission’s work with County and Parks Department priorities
- guide the Commission to develop policy and budget recommendations that advance the mission of San Mateo County Parks, within the available capacity of staff and other resources

Proposal:

Currently, the Parks Commission has three inactive subcommittees, and a list of items proposed for future meeting agendas. The table below proposes a method for re-organizing the Commission’s work based on alignment with Parks Department priority areas and the Commission’s overall role to advise the Board of Supervisors on parks policy and budget performance. All of the “Items for Future Agenda” are grouped into one of these priority areas.

In place of existing subcommittees, we propose the following:

- One Commissioner will lead each priority area of work: Visitor Services, Facilities & Infrastructure, Natural Resource Management
- All Commissioners will jointly work on Budget, Policy, & Performance
- The Lead Commissioner will identify:
 - 1 or 2 potential work areas to focus on for remainder of 2025, based on the suggested future agenda items.
 - A desired outcome for that work
 - Any additional stakeholders (County staff, community members, other agency partners) that may be invited to present, serve on a subcommittee, or otherwise inform the work
 - Next action steps to achieve desired outcome before November, 2025
- New Commissioners (once appointed) may elect to co-lead a priority area

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PRIORITY AREA / Commission Lead	Lead Commissioner	POTENTIAL WORK AREAS (Items for Future Agenda)	DESIRED OUTCOME	ADDITIONAL STAKEHOLDERS	ACTION STEPS
VISITOR SERVICES	Commissioner Manneh	County diversity, equity, and inclusion initiatives	Increasing demographics in the parks – promoting access for people who aren’t currently visiting our parks.		Viewing Park activities at Coyote Point to self-survey the park users, report back on who is coming in to the parks
	Commissioner Block	Partnerships and connections	<p>inviting partners on a semi-regular basis to be able to present – proposing a schedule and framework for these presentations.</p> <p>Could meet outside of the commission meetings with these partner agencies to learn about their work and plan for presentations</p>	<p>primary focus would be identifying and doing outreach to additional stakeholders.</p> <p>groups for consideration: ‘together bay area’ park agencies, recreation based groups.</p> <p>and ‘santa cruz mountain stewardship network’ natural</p>	outreach to these groups.

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				resources stewardship ‘silicon valley bicycle coalition. mid peninsula regional space district BPAC - bicycle and pedestrian advisory council Bay Areas trail collaborative - looking at trails in general. multi use trial routes and opportunities for regional trial networks.	
		Accessibility for public attendees at in-park Commission meetings			

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2025 Workplan DRAFT Recommendations
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FACILITIES & INFRASTRUCTURE		Sustainability action plans & alignment with County Sustainability goals			
		Regional transportation connections			
		Revitalize Coyote Point			
		Review all Parks Master Plans			
NATURAL RESOURCE MANAGEMENT	Commissioner Rodriguez Mitton	Fuel reduction project updates	Evaluate if Dept has sufficient resources to maintain proactive fuel load management or if adjustments should be considered	San Mateo RCD, Cal Fire, La Honda Fire Brigade; Friends of groups	Research comparable programs around Bay; convene stakeholders for feedback; develop metrics for evaluating impact
		Integrated Pest Management policies and transparency	Ensure policy is aligned with statewide best practices	Santa Cruz Mountains Stewardship Network; MROSD, POST, CA Invasive Plant Council;	Research comparable programs across state; convene stakeholders for feedback;

**San Mateo County Parks Commission
2025 Workplan DRAFT Recommendations
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		Fish & Game Propagation Fund oversight	Evaluate 2024 program; consider recommendations for improvement	CA Dept of Fish & Game	Request follow-up conversations with each recipient; invite to present to whole commission
BUDGET, POLICY, & PERFORMANCE	Commissioner Rodriguez Mitton	Alignment with County priorities	Map areas of strength and opportunities for further development	County Executive Office; Supervisors Offices	Invite presentation from County Exec's office; meet with Supervisors staff
		Consideration of revised fee structures	Fiscal health balanced with equitable access	County Executive Office, local organizations	Survey of similar fee structures around Bay Area
		Park vendor RFP process and updates	Optimal park visitor experience	Dept staff, concessionaires;	Review current process
		Addressing inappropriate public comment	Compliance with public meeting protocols and standards	Dept staff, County Counsel	Meet with Counsel; review County training and policies