



AGENDA

Hybrid Meeting

Thursday, March 6, 2025

4:00 PM

*****IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****

*****PLEASE NOTE CHANGE IN MEETING LOCATION*****

*This meeting of the San Mateo County Parks Commission will be held in **Manzanita Hall, 500 County Center, 1st floor, Redwood City, CA, 94063.** Members of the public will be able to participate in the meeting in person in Redwood City or remotely via the Zoom platform. Remote public participation is encouraged. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda. A video recording of the meeting will be posted online on the Parks Department website following the meeting.*

Representing the people of San Mateo County and in their interest, the Parks Commission acts as an advisory body to the Board of Supervisors on matters related to open space, parks and recreation, the fish and game fund, and providing a public and transparent forum on items agendized for its consideration in coordination with the County Parks Department.

PUBLIC PARTICIPATION

The March 6, 2025 Parks Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/89383401747> . The webinar ID is: 893 8340 1747. The March 6, 2025 Parks Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the Webinar ID: 893 8340 1747, then press #. Members of the public can also attend this meeting physically in The Criminal Justice Training Room, 400 County Center, 1st floor, Redwood City. Virtual public participation is encouraged, due to the small size of the meeting room.

Written public comments may be emailed to parksandrecreation@smcgov.org and should indicate the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda. Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

Please see instructions for written and spoken public comments at the end of this agenda.

ADA REQUESTS

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact the Parks Department by 10:00 a.m. on the day before the meeting at parksandrecreation@smcgov.org . Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

1. Pledge of Allegiance**2. Roll Call****3. Public Comment**

This item is reserved for persons wishing to address the Commission on any Parks-related matters that are not otherwise on this meeting agenda.

As with all public comment, members of the public who wish to address the Commission should complete a speaker's slip to make a public comment in person. Speakers are customarily limited to two minutes.

4. Action to Set the Agenda**5. Reports and Presentations**

5.1 Parks Foundation Report

6. Regular Agenda

6.1 2025 Commission Workplan Discussion (Informational)

7. Items of Outstanding Business

7.1 Update 2025 Commission Calendar to Revise April 2025 Meeting Location (ACTION)

7.2 Department report to Commission on Board of Supervisors Measure K Study Session (Informational)

8. Commissioner Updates

8.1 Commissioner report out on information items, subcommittee or project updates

9. Items for a Future Agenda

- County priorities update
- Welcome & onboarding of new Commissioners
- County diversity, equity, and inclusion initiatives
- Partnerships and connections – have representatives of partner organizations such as Together Bay Area and/or the Santa Cruz Mountains Stewardship Network provide presentations to the Commission. Discuss which County department may be able to attend.
- Update on sustainability actions for the Parks Department & alignment with action plan for County Office of Sustainability. Regional transportation and active transportation
- Fuel reduction project updates
- Summary of Revitalize Coyote Point survey
- Subcommittee structure and assignments
- Processes to address public comment
- Address technological gaps to ensure accessibility for public attendees and improve participation at in-person and remote meetings.
- Park vendor RFP processes and updates.
- Addressing inappropriate public comment

10. Adjournment

County of San Mateo Parks and Recreation Commission

VACANT, District 1 | Thaddeus Block, District 2 | Irma Rodriguez Mitton,
District 3 (Chair) | VACANT, District 4 | Basem Manneh, District 5 (Vice-Chair) |

County of San Mateo Parks Department

Nicholas J. Calderon, Parks Director
Hannah Ormshaw, Assistant Parks Director

Instructions for Public Comment During In Person and Remote Participation Meetings

During meetings of the Parks and Recreation Commission, members of the public may address the Parks and Recreation Commission members as follows:

*Written Comments:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to parksandrecreation@smcgov.org
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.

3. Members of the public are limited to one comment per agenda item
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the Parks and Recreation Commission members and made publicly available on the Parks and Recreation Commission website along with the agenda. We cannot guarantee that e-mails received less than 24 hours before the meeting will be read during the meeting but such emails will still be included in the administrative record of the meeting.

*Spoken Comments:

In person Participation:

1. If you wish to speak to the Commission, please fill out a speaker's slip located near the conference room door. If you have anything that you wish distributed to the Commission and included in the official record, please hand it to the staff person for the Parks Department who will distribute the information to the Commission members and staff.

Via Zoom:

1. The March 6, 2025 Parks Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/89383401747> .The webinar ID is: 893 8340 1747. The March 6, 2025 Parks Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the Webinar ID: 893 8340 1747, then press #. Members of the public can also attend this meeting physically in The Criminal Justice Training Room, 400 County Center, 1st floor, Redwood City. Virtual public participation is encouraged, due to the small size of the meeting room.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up -to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Board President or Clerk of the Board calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak

San Mateo County Parks Commission
2025 Workplan DRAFT Recommendations
For discussion, March 6, 2025

Purpose:

To support our role as advisors to the San Mateo County Board of Supervisors, this workplan should serve as a framework to:

- provide context for Commission meeting agendas, discussions with community members and partners, and subcommittee or working group structure and assignments
- align Commission’s work with County and Parks Department priorities
- guide the Commission to develop policy and budget recommendations that advance the mission of San Mateo County Parks, within the available capacity of staff and other resources

Proposal:

Currently, the Parks Commission has three inactive subcommittees, and a list of items proposed for future meeting agendas. The table below proposes a method for re-organizing the Commission’s work based on alignment with Parks Department priority areas and the Commission’s overall role to advise the Board of Supervisors on parks policy and budget performance. All of the “Items for Future Agenda” are grouped into one of these priority areas.

In place of existing subcommittees, we propose the following:

- One Commissioner will lead each priority area of work: Visitor Services, Facilities & Infrastructure, Natural Resource Management
- All Commissioners will jointly work on Budget, Policy, & Performance
- The Lead Commissioner will identify:
 - 1 or 2 potential work areas to focus on for remainder of 2025, based on the suggested future agenda items.
 - A desired outcome for that work
 - Any additional stakeholders (County staff, community members, other agency partners) that may be invited to present, serve on a subcommittee, or otherwise inform the work
 - Next action steps to achieve desired outcome before November, 2025
- New Commissioners (once appointed) may elect to co-lead a priority area

**San Mateo County Parks Commission
2025 Workplan DRAFT Recommendations
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PRIORITY AREA / Commission Lead	POTENTIAL WORK AREAS (Items for Future Agenda)	DESIRED OUTCOME	ADDITIONAL STAKEHOLDERS	ACTION STEPS
VISITOR SERVICES	County diversity, equity, and inclusion initiatives			
	Partnerships and connections			
	Accessibility for public attendees at in-park Commission meetings			
FACILITIES & INFRASTRUCTURE	Sustainability action plans & alignment with County Sustainability goals			
	Regional transportation connections			
	Revitalize Coyote Point			
	<i>Review all Parks Master Plans</i>			

**San Mateo County Parks Commission
2025 Workplan DRAFT Recommendations
For discussion, March 6, 2025**

NATURAL RESOURCE MANAGEMENT	Fuel reduction project updates			
	<i>Integrated Pest Management policies and transparency</i>			
	<i>Fish & Game Propagation Fund oversight</i>			
BUDGET, POLICY, & PERFORMANCE	<i>Alignment with County priorities</i>			
	<i>Consideration of revised fee structures</i>			
	Park vendor RFP process and updates			
	Addressing inappropriate public comment			

RESOLUTION NO. 2025-01

PARKS AND RECREATION COMMISSION, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AMENDING THE PARKS AND RECREATION COMMISSION'S REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2025

RESOLVED, by the Parks and Recreation Commission of the County of San Mateo, State of California, that

WHEREAS, at the December 5, 2024 Parks and Recreation Commission meeting, the Commission adopted Resolution No. 2024-3 which established its regular meeting schedule for calendar year 2025; and

WHEREAS, the Commission desires to amend its regular meeting schedule to hold its April 3 2025 meeting at the Criminal Justice Training Room in 400 County Center, 1st Floor, Redwood City, CA., to accommodate time sensitive agenda topics; and

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the schedule of regular meetings for the Parks and Recreation Commission for the calendar 2025 year shall be as follows:

DATE/TIME	LOCATION
January 9, 2025 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City
February 6, 2025 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available), 400 County Center, 1 st Floor, Redwood City
March 6, 2025 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available), 400 County Center, 1 st Floor, Redwood City

April 3, 2025 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available), 400 County Center, 1 st Floor, Redwood City
May 1, 2025 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available), 400 County Center, 1 st Floor, Redwood City
June 5, 2025 4:00-6:00 p.m.	In Park (in person only)
July 4, 2025 4:00-6:00 p.m.	No Meeting – Summer Recess
August 7, 2025 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available), 400 County Center, 1 st Floor, Redwood City
September 4, 2025 4:00-6:00 p.m.	In Park (in person only)
October 2, 2025 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available), 400 County Center, 1 st Floor, Redwood City
November 6, 2025 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available), 400 County Center, 1 st Floor, Redwood City
December 4, 2025 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City