



AGENDA

Hybrid Meeting

Thursday, October 3, 2024

4:00 PM

Special Meeting of the San Mateo County Parks Commission

*****IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****

*This meeting of the San Mateo County Parks Commission will be held in **The Criminal Justice Training Room, 400 County Center, 1st floor, Redwood City, CA, 94063.** Members of the public will be able to participate in the meeting in person in Redwood City or remotely via the Zoom platform. Remote public participation is encouraged. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda. A video recording of the meeting will be posted online on the Parks Department website following the meeting.*

Representing the people of San Mateo County and in their interest, the Parks Commission acts as an advisory body to the Board of Supervisors on matters related to open space, parks and recreation, the fish and game fund, and providing a public and transparent forum on items agendized for its consideration in coordination with the County Parks Department.

PUBLIC PARTICIPATION

The October 3, 2024 Parks Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/86884371610> . The webinar ID is: 868 8437 1610. The October 3, 2024 Parks Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the Webinar ID: 868 8437 1610, then press #. Members of the public can also attend this meeting physically in The Criminal Justice Training Room, 400 County Center, 1st floor, Redwood City. Virtual public participation is encouraged, due to the small size of the meeting room.

Written public comments may be emailed to parksandrecreation@smcgov.org and should indicate the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.

Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

Please see instructions for written and spoken public comments at the end of this agenda.

ADA REQUESTS

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact the Parks Department by 10:00 a.m. on the day before the meeting at parksandrecreation@smcgov.org . Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

1. Pledge of Allegiance**2. Roll Call****3. Public Comment**

This item is reserved for persons wishing to address the Commission on any Parks-related matters that are not otherwise on this meeting agenda.

As with all public comment, members of the public who wish to address the Commission should complete a speaker's slip to make a public comment in person. Speakers are customarily limited to two minutes.

4. Action to Set the Agenda**5. Parks Foundation Report****6. Department Update****7. Regular Agenda**

- 7.1 Youth Commissioner Liaison Introduction (INFORMATIONAL)
- 7.2 Recommendation on the Fish and Game Propagation Fund appropriation (ACTION)
- 7.3 Amend the San Mateo County Parks Commission Meeting Schedule to hold the November meeting at Don Horsley County Park at Tunitas Creek Beach and at an alternate time (ACTION)
- 7.4 Addition of ongoing questions raised in public comment to a future Commission Agenda (INFORMATIONAL)

8. Subcommittee Updates

- 8.1 Budget & Performance Subcommittee
- 8.2 Equity, Inclusion, and Access Subcommittee
- 8.3 Partnerships & Connections Subcommittee
- 8.4 Agenda Subcommittee
- 8.5 Fish & Game Fund Subcommittee (ad hoc)

9. Items for a Future Agenda

- 9.1 County diversity, equity, and inclusion initiatives
- 9.2 Partnerships and connections – have representatives of partner organizations such as Together Bay Area and/or the Santa Cruz Mountains Stewardship Network provide presentations to the Commission.
- 9.3 Update on sustainability actions for the Parks Department & alignment with action plan for County Office of Sustainability. Regional transportation and active transportation
- 9.4 Fuel reduction project updates
- 9.5 Summary of Revitalize Coyote Point survey

10. Adjournment

County of San Mateo Parks and Recreation Commission

Jorge Laguna, District 1 | Thaddeus Block, District 2 | Irma Rodriguez Mitton,
District 3 (Vice-Chair) | Meda O. Okelo, District 4 (Chair) | Basem Manneh,
District 5 |

County of San Mateo Parks Department

Nicholas J. Calderon, Parks Director
Hannah Ormshaw, Assistant Parks Director

Instructions for Public Comment During In Person and Remote Participation Meetings

During meetings of the Parks and Recreation Commission, members of the public may address the Parks and Recreation Commission members as follows:

*Written Comments:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to parksandrecreation@smcgov.org
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.

5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the Parks and Recreation Commission members and made publicly available on the Parks and Recreation Commission website along with the agenda. We cannot guarantee that e-mails received less than 24 hours before the meeting will be read during the meeting but such emails will still be included in the administrative record of the meeting.

*Spoken Comments:

In person Participation:

1. If you wish to speak to the Commission, please fill out a speaker's slip located near the conference room door. If you have anything that you wish distributed to the Commission and included in the official record, please hand it to the staff person for the Parks Department who will distribute the information to the Commission members and staff.

Via Zoom:

1. The October 3, 2024 Parks Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/86884371610> . The webinar ID is: 868 8437 1610. The October 3, 2024 Parks Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the Webinar ID: 868 8437 1610, then press #. Members of the public can also attend this meeting physically in The Criminal Justice Training Room, 400 County Center, 1st floor, Redwood City. Virtual public participation is encouraged, due to the small size of the meeting room.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up -to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Board President or Clerk of the Board calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak

Commission Subcommittees

Subcommittees	Assigned Commissioners
Budget & Performance Subcommittee	
Equity, Inclusion, and Access Subcommittee	
Partnerships & Connections Subcommittee	
Agenda Subcommittee	Commissioner Okelo, Commissioner Rodriguez Mitton
Fish & Game Subcommittee	Commissioner Okelo, Commissioner Rodriguez Mitton

DEPARTMENT UPDATE
San Mateo County Parks Commission
October 3, 2024

Visitor Experience

Visitor Data

The San Mateo County Parks Department will report visitor data to the Parks Commission on a quarterly basis; however, because visitor data is submitted to the office on the first day of the following month (submitted on October 1 for September) and the Commission meets on the first Thursday of each month, the data will be reported two months after the end of the quarter. For example, Quarter 3 data will be reported in the November Department Report.

Interpretive Events

Between July and September of 2024, the Interpretive Division hosted or participated in 58 events, including the Memorial Park 100-year anniversary celebration, Summerfest at Coyote Point Recreation Area, classroom programs on wildlife and habitats, a Big Lift event, Junior Ranger activities, library and book mobile events, and Take a Hike events. In total, approximately 3,791 people were served by the division. The details of each event are included in this report as Attachment 1.

Volunteer Events

The Volunteer Program hosted 98 volunteer events throughout the parks system between January and July 2024. Events included various planting, weeding, and mulching events for invasive plant control and habitat restoration, and trail restoration and rehabilitation projects. These events totaled 7,031 hours of volunteer effort supporting and improving the parks. The details of each event are included in this report as Attachment 2.

Facilities and infrastructure

Don Horsley County Park at Tunitas Creek Beach

At the September 24, 2024 Board of Supervisors meeting, Supervisor Slocum and Supervisor Mueller introduced a resolution to name the Tunitas Creek Beach property “Don Horsley County Park at Tunitas Creek Beach”, to honor the memory of former sheriff and supervisor Don Horsley and all of his contributions to the residents of San Mateo County including the creation of the newest County park. This resolution passed unanimously. For more information on County facility naming by the Board of Supervisors, see County Ordinance 2.52 in Attachment 3.

Amenities at Don Horsley County Park are continuing to take form. The parking lot, ADA pathway to the midbluff, and overlooks have been graded; the restrooms and ranger station are almost completed; and the benches at the amphitheater have been installed. All hardscape is scheduled to be constructed by the end of October/early November, with handrails, guardrails, and landscaping to follow. Substantial completion is scheduled for December 20, 2024. Depending on weather, Don Horsley County Park

at Tunitas Creek Beach could be open to the public as soon as December 2024.

Realize Flood Park

Construction of Phase 1 of the Realize Flood Park Project continues to progress. The small multi-use sports field, tennis/pickleball court, basketball court, sand volleyball court, expanded parking lot, and walking paths in the eastern segment of the park are scheduled to be completed in early November 2024 and opened to the public before Thanksgiving. Picnic and reservation sites, walking paths in the western segment of the park, and the meadows will open to the public in early 2025.

Design efforts for the new playground at Flood Park playground continue, using the preferred project alternative known as Boulder Canyon as the direction for equipment selections and layout. The Department is working with its consultants, CMG Landscape Architecture, to select the appropriate equipment and prepare detailed engineered plans for construction. The playground, which will be inclusive in design, will include a double tower with a bridge, spin zone, swing bank, double zipline, tot lot, interactive boulders and logs, and seating.

Coyote Point Recreation Area

Throughout 2024, the Department has been engaging with the public to better understand what experiences people would like to have at Coyote Point. In early September, a survey closed regarding two alternative concept plans with ecology forward alternative and an activity forward alternative in various zones of the park. The ecology forward alternative focuses on landscape restoration and passive amenities that allow for people to connect with nature, like trails and picnic sites. The activity forward alternative focuses on building new recreational amenities, creating new opportunities to play, and enabling more community events. Results of this summer's online survey are being tabulated and will be released to the public this fall. The Department intends to present the findings and resulting concepts to the Commission by the end of 2024.

San Bruno Mountain Day Use Improvement Project

Construction of the construction of the new day use area restroom and open-air interpretive pavilion facility is scheduled to start in spring 2025. Upgrades to the picnic sites and access paths will now also start concurrently with the restroom and interpretive pavilion building work next spring, to increase cost and schedule efficiencies for the project.

Natural Resource Management

Wildfire Hazard Reduction at Junipero Serra County Park

The department received a grant award from the Federal Emergency Management Agency (FEMA) under their Hazard Mitigation Grant Program to complete fuel reduction efforts at Junipero Serra County Park. The grant award is for \$284,287 in federal funds for the project and will entail understory thinning and hazardous tree removals within 100 to 200 feet of park boundary areas, to establish a shaded fuel break. The total project size is approximately 22 acres.

Attachment 1

Date	Event	Location	Supervisory District	Attendance
July 3	YMCA Field Trip (Redwood City/EPA)	Wunderlich Park	3	34
July 3	Library Junior Ranger Program	San Pedro Valley Park	3	8
July 5	SCA CuriOdyssey Field Trip	Coyote Point	2	9
July 5	Big Lift Field Trip - Taft ES	Edgewood Park	3	35
July 6	Take A Hike	Pescadero Creek Park	3	15
July 6	Animal Engineers for youth program	Redwood City Library	4	12
July 9	Summer Lessons with CCC	Friendship Park	4	5
July 10	Tide Pool Tour	FMR	3	30
July 10	Reikes Center Weeding	Friendship Park	4	15
July 11	Memorial Park Centennial Celebration	Memorial Park	3	250
July 12	Big Lift Field Trip - Pescadero ES	Memorial Park	3	60
July 13	CRC Program with Parks Foundation	Sam McDonald Park	3	30
July 13	Library Nature Family Hike	San Pedro Valley Park	3	17
July 13	Art Class - with Reikes Center	Friendship Park	4	14
July 16	Summer Lessons with CCC	Friendship Park	4	6
July 17	Library Junior Ranger Program	San Pedro Valley Park	3	25
July 18	CBEEP Teacher Fellowship	Office of Education		15
July 18	Lunch and Learn Speaker Series	Zoom		15
July 20	Library Nature Hike - Bog Trail	San Bruno Mountain	5	25
July 23	RCT Promotores Hike	Huddart Park	3	10
July 24	Sea Crest School Presentation	Sea Crest (HMB)	3	12
July 24	Library Program - Magic Show	San Pedro Valley Park	3	
July 25	Bookmobile Activity	Moss Beach Park	3	15

July 26	Memorial Park Camping Trip Orientation	Memorial Park	3	26
July 27	Library Nature Hike - Chickadee and Redwood Nature Trails	Huddart Park	3	32
July 31	Summer Lessons with CCC	Friendship Park	4	5
July 31	Library Junior Ranger Program	San Pedro Valley Park	3	20
August 1	Serendipity School (Pre-K) Presentation	San Mateo	2	21
August 2	Public Service Career Fair	County Center (RWC)	4	300
August 2	Memorial Park Camping Trip Orientation	Memorial Park	3	10
August 3	Take A Hike	Wunderlich Park	3	28
August 7	Program with Sanchez Library - Junior Ranger hike	San Pedro Valley Park	3	19
August 8	Bookmobile Activity	Moss Beach Park	3	8
August 10	SummerFest	Coyote Point	2	2000
August 14	Library Nature Hike	Cowell-Purisima Trail	3	20
August 17	Photography Class + Picture Frame Activity	Friendship Park	4	6
August 20	Library Activity	HMB Library	3	12
August 22	Bookmobile Activity	Moss Beach Park	3	7
August 23	Hiking Trails in SMC - Town of Woodside	Filoli	3	50
August 28	Puente Seniors Hike	Devil's Slide Trail	3	11
August 31	Painting Class	Friendship Park	4	17
September 6	Interpretive Training Hike for FHWP	Cowell-Purisima Trail	3	10
September 7	Take A Hike	San Bruno Mountain	5	33
September 11	Virtual Classroom Program - Animal Habitats	Belle Haven	4	24
September 12	Library Storytime	Moss Beach Park	3	8
September 17	Library Activity	HMB Library	3	12
September 18	VORSMC Picnic	Coyote Point	2	35
September 18	Tabling event: wellness event for county employees at PHPP (Public Health, Policy, and Planning)	Beresford Park, San Mateo	2	67
September 19	HSA all-staff picnic hike	Coyote Point	2	42
September 20	Virtual Classroom Program - Nature Journaling	Audubon Elementary	2	25

September 20	Virtual Classroom Program - Nature Journaling	John F. Kennedy Elementary	5	24
September 20	Salsa Competition + Friendship Park 10th Anniversary	Friendship Park	4	150
September 23	Library Program	North Fair Oaks Library	4	10
September 25	Virtual Classroom Program - Food Web	Thomas Edison Elementary	5	26
September 25	Virtual Classroom Program - Food Web	El Granada Elementary	3	24
September 25	Volunteer Fair	San Mateo High School	2	
September 27	Virtual Classroom Program - Food Web	Thomas Edison Elementary	5	25
September 27	Virtual Classroom Program - Animal Habitats	Beresford Elementary	2	27

Attachment 2

GROUP	DATE	Park	Project	PARICIPANTS	HOURS
Community Weeding	January 1, 2024	Pillar Point Bluff	Planting	5	13
Rotary Club	January 6, 2024	Coyote Point Recreation Area	Litter	25	73
Trail Center	January 5, 2024	Huddart Park	Trail Maintenance mini work day	2	10
Allie Scouts	January 11, 2024	Edgewood	Trail Maintenance mini work day	4	16
CSM Teachers and Faculty	January 12, 2024	Coyote Point Recreation Area	Weeding, planting and mulching	16	32
Community Weeding	January 13, 2024	Pillar Point Bluff	Planting	5	15
MLK DAY	January 15, 2024	Huddart Park	Weeding, removing broom	81	243
HMB Lions Club	January 18, 2024	Half Moon Bay Library	Introduction to SMCP and discussion of the club adopting a park project	27	54
Gilead	January 19, 2024	Coyote Point Recreation Area	Algerian sea lavender weeding	7	21
Community Weeding	January 20, 2024	San Bruno Mountain	Planting	6	18
Design Tech HS	January 25, 2024	Coyote Point Recreation Area	Weeding and mulching	30	150
Audrey and Lucy	January 26, 2024	Huddart Park	Silver award project	5	15
Sequoia Audubon	January 31, 2024	Huddart Park	Bird box training	20	20
Nueva School	February 9, 2024	Quarry Park	Broom removal	89	267
Trail Center	February 10, 2024	Huddart Park	Trail maintenance	25	150
Sequoia Audubon	February 10, 2024	Huddart Park	Nesting bird training	21	74
Trail Center	February 15, 2024	Wunderlich Park	Mini work day	3	12
Chloe Scouts	February 16, 2024	Wunderlich Park	Planting at Carriage House	2	4
Community Weeding	February 17, 2024	Junipero Serra Park	Planting along the creek	18	54
Guidewire	February 21, 2024	Coyote Point Marina	Algerian sea lavender weeding	6	21
Soham Scouts	feb 22-23	Fitzgerald Marine Reserve	Planting	21	189
Community Weeding	February 24, 2024	Junipero Serra Park	Planting along the creek	24	72
CSM	February 27, 2024	Coyote Point Recreation Area	Mulching and weeding	21	42
Chloe Scouts	February 28, 2024	Wunderlich Park	Weeding and planting	4	15

CSM	February 29, 2024	Coyote Point Recreation Area	Mulching and weeding	21	42
Grassroots Ecology	February 29, 2024	Huddart Park	Broom	4	12
Chloe Scouts	March 1, 2024	Wunderlich Park	Weeding and planting	6	24
University of Virginia	March 3-7	San Pedro Valley Park	Weeding and planting, Trail Maintenance, Planting	8	192
Arbor Day	March 1, 2024	Huddart Park		11	33
Nueva School	March 13, 2024	Coyote Point Recreation Area	Algerian sea lavender weeding and mulching	22	132
PMI	March 16, 2024	Memorial Park	Broom removal	35	105
Allie	March 19, 2024	Edgewood	Trail maintenance	3	6
ARM	March 22, 2024	Coyote Point Recreation Area	Litter	25	25
Gilead	March 22, 2024	Coyote Point Recreation Area	Algerian sea lavender weeding	7	21
CIEE	March 23, 2024	Memorial Park	Broom removal	18	54
REI	March 27, 2024	Edgewood	Trail maintenance	7	21
Battery Ventures	March 28, 2024	Fitzgerald Marine Reserve	Weeding and planting	25	75
Community Weeding	April 6, 2024	San Pedro Valley Park	Removing forgets	18	54
Tom Webber/4H	April 13, 2024	Coyote Point Recreation Area	Planting	11	33
Lawrence	April 12-13	Wunderlich Park	Trail maintenance	15	110
IFF	April 17, 2024	Coyote Point Recreation Area	Litter	18	54
Key Factor	April 17, 2024	Coyote Point Recreation Area	Weeding	8	24
Earth Day	April 20, 2024	Coyote Point Recreation Area	Litter	107	321
Safeway	April 22, 2024	Coyote Point Recreation Area	Litter	18	36
Schwab	April 23, 2024	Devil's Slide Trail	Weeding	25	75
Trifecta Assoc	April 23, 2024	Coyote Point Recreation Area	Litter	3	9
Guidewire	April 24, 2024	Coyote Point Recreation Area	Litter	10	25
Ultragenysis	April 25, 2024	Coyote Point Recreation Area	Algerian sea lavender weeding	7	21
Grail	April 26, 2024	Wunderlich Park	Broom	6	18
Hyatt	April 26, 2024	Coyote Point Recreation Area	Litter	17	54
Community Weeding	April 27, 2024	Wunderlich Park	French broom	14	42
Grassroots Ecology	April 28, 2024	Huddart Park	French broom	28	150
Trifecta Assoc	April 24, 2024	Coyote Point	Litter	5	15

		Recreation Area			
Brighton Jones	May 1, 2024	Coyote Point Recreation Area	Weeding	15	45
Allogen	May 2, 2024	Coyote Point Recreation Area	Litter	35	115
Stanford Univ	May 2, 2024	Coyote Point Recreation Area	Weeding at PG&E	8	24
Meta	May 3, 2024	Wunderlich Park	Weeding broom	7	21
Revolution Med	May 4, 2024	Pillar Point Bluff	Weeding	18	30
Allie Scouts	May 4, 2024	Edgewood	Trail maintenance	25	60
Apple	May 9, 2024	Memorial Park	Weeding	18	54
BnB Builders	May 9, 2024	Crystal Springs Trail	Weeding	20	40
CZS	May 10, 2024	Coyote Point Recreation Area	Litter	17	51
Koen Scouts	May 11, 2024	Memorial Park	Weeding	27	152
BIO BLITZ	May 18, 2024	Huddart Park	Weeding	4	8
Marcia GS	May 18, 2024	Huddart Park	Maintenance	41	41
Andrew Scouts	May 19, 2024	Junipero Serra Park	Maintenance	31	147
Grassroots ecology	May 20, 2024	Huddart Park	Weeding	22	81
Audrey Scouts	May 26, 2024	Huddart Park	Water spigots	14	84
Trail Center	May 29, 2024	Edgewood	Trails	3	9
Elastics	May 30, 2024	Fitzgerald Marine Reserve	Weeding	9	27
Common Interest	May 31, 2024	Coyote Point Recreation Area	Litter	31	93
National Trails day	June 1, 2024	Huddart Park	Trail maintenance	17	77
Audrey Scouts	June 5, 2024	Huddart Park	Spigots	12	36
Anderson	June 5, 6, 7	Coyote Point Marina	Coyote point marina kiosks	12	109
Klaus	June 11-12	Huddart Park	Grills	13	88
Eric	June 13-14	Huddart Park	Grills	27	189
Surrozen	June 18, 2024	Coyote Point Marina	Litter	18	54
Visa	June 18, 2024	Coyote Point Marina	Litter	9	18
REI	June 20, 2024	Memorial Park	Trail maintenance	6	24
Colby	June 22-23	Wunderlich Park	Trail maintenance	27	92
Trail Center	June 22, 2024	Edgewood	Trail maintenance	30	180
Sierra ventures	June 26, 2024	Coyote Point Recreation Area	Litter	18	54
Visa	June 26, 2024	Coyote Point Recreation Area	Litter	17	34
Visa	June 27, 2024	Coyote Point Recreation Area	Maintenance	57	228
SCA	June 27, 2024	Huddart Park	Trail maintenance	5	12
Jason Scouts	June 29,	Edgewood	Trail maintenance	18	72

2024					
SCA	July 2 and 3, 2024	Huddart Park	Skyline Trail brushing	11	176
Willian B	July 9, 2024	Coyote Point Marina	Algerian sea lavender weeding	7	56
HOBA	July 12, 2024	Huddart Park	Weeding	15	45
Rotary Club	July 13, 2024	Coyote Point Recreation Area	Litter	19	57
SCA	July 15-18, 2024	Huddart Park	Skyline Trail brushing	11	352
HOBA	July 17-18, 2024	Huddart Park	"Hand on Tomorrow" summer programs	11	176
HOBA	July 19, 2024	Coyote Point Recreation Area	Weeding	52	156
Miles	July 20, 2024	Quarry Park	Build bike rack & weeding	22	96
Sean	July 24, 2024	Memorial Park	Trail patrol	2	4
VoCal	July 24, 2024	Memorial Park	Trail maintenance	5	15
Salesforce	July 25, 2024	Coyote Point Marina	Litter	44	132
HOBA	July 26, 2024	Fitzgerald Marine Reserve	Weeding	18	54
Total Volunteer Hours					7031

Attachment 3

San Mateo County, CA Code of Ordinances

Chapter 2.52 FACILITY NAMING

2.52.010 - Purpose.

Many individuals have made significant contributions to the citizens of the County of San Mateo through their work, their civic involvement, or through their monetary or other donations to the County and to foundations which provide support to County programs. It has been the County's policy to recognize and honor such contributions when appropriate to do so. One method of recognizing significant contributions to the County is through the naming of County facilities in honor of the individual for his or her contribution.

It is the intent of the Board that the naming of a County facility only occurs in exceptional circumstances, taking into account the time period over which any contribution is made, the number of people affected by the contribution, and the extent to which the County's population has been affected to the better by the actions of the individual proposed for recognition.

(Ord. 4413, 02/26/08)

2.52.020 - Applicability.

For purposes of this chapter, "facilities" shall include substantial structures, open spaces, or natural features, including, but not limited to, buildings, wings of buildings, indoor or outdoor auditoriums, gardens, parks, tree groves, plazas and trails, but shall not include small meeting rooms, park benches, or similar small structures.

(Ord. 4413, 02/26/08)

2.52.030 - Nominations.

Nominations for recognition by the naming of a facility may be made by any member of the Board of Supervisors by bringing the nomination directly to the Board, or by referring the nomination to the County Manager. All other nominations shall be made to the County Manager on an application form created by the County Manager. The County Manager shall conduct such review as the County Manager deems necessary, including, but not limited to, the referral of the application to a review panel; and shall make a recommendation to the Board after any required waiting period. Any such recommendation shall be to approve the application to name the requested facility, to deny the application, or to honor the individual in some other way.

(Ord. 4413, 02/26/08)

2.52.040 - Criteria.

In order to be considered for recognition by the naming of a facility, the individual must have made a significant contribution to public service or the betterment of San Mateo County, through service as an employee of a governmental organization or non-

governmental organization, through service as a volunteer, or through a significant monetary contribution or dedication of property to the County, or through similar contributions to foundations which directly support County activities and facilities.

Particular consideration should be given to the following:

The period of time over which the individual made a significant contribution;

The number of people that were directly or indirectly impacted by the contribution;

The extent to which the actions of the individual bettered the lives of those impacted by the contribution.

Recognition by naming shall be limited to the naming of a single facility, except in extraordinary circumstances, in which case such recognition may be extended to a collection of facilities.

(Ord. 4413, 02/26/08)

**COUNTY OF SAN
MATEO**
Parks Department

DATE: October 3, 2024

TO: Parks and Recreation Commission
FROM: Nicholas J. Calderon, Parks Director
SUBJECT: Recommendation to the San Mateo County Board of Supervisors regarding the appropriation and expenditure of Fish and Game Propagation Funds

RECOMMENDATION:

Make a recommendation to the San Mateo County Board of Supervisors to appropriate and spend \$58,656.16 from the Fish and Game Propagation Fund's FY 2024-25 Recommended Budget to the following applicants: San Bruno Mountain Watch (\$11,500); San Mateo County Parks Foundation (\$15,000); San Mateo Resource Conservation District (\$22,156.16); and Vida Verde Nature Education (\$10,000).

BACKGROUND:

The Fish and Game Propagation Fund ("Fund") is a special revenue fund maintained by the San Mateo County Parks Department ("Department") and comprised of revenue generated when individuals are fined for violating Sections 12009 and 13003 of the California Fish and Game Code while in San Mateo County. Pursuant to Section 12009, "the money collected from any fine or forfeiture imposed or collected for the taking of abalone for any purpose other than for profit in violation of this article or any other provision of law shall be deposited" in the treasury of the county in which the violation occurs. Section 13003 states that "[u]nless otherwise provided by law, all fines and forfeitures imposed or collected in any court of this state for violations of any of the provisions of this code or regulation made pursuant thereto, or any other law providing for the protection or preservation of birds, mammals, fish, reptiles, or amphibia, shall be deposited as soon as practicable after the receipt thereof with the county treasurer of the county in which the court is situated."

Section 13100 of the California Fish and Game Code provides that "[t]he amounts paid to and retained in the county treasury pursuant to Sections 12009 and 13003 shall be deposited in a county fish and wildlife propagation fund and expended for the protection, conservation, propagation, and preservation of fish and wildlife, under the direction of the board of supervisors, pursuant to this chapter." Pursuant to County Ordinance Code Section 2.63.020, the Parks and Recreation Commission ("Commission") shall make recommendations to the County's Board of Supervisors regarding the expenditure of fish and game propagation funds.

At its April 4, 2024 meeting, the Commission adopted Fish and Game Propagation Fund Guidelines to set forth the process by which the Commission: (1) solicits, receives, and evaluate applications from individuals residing in San Mateo County, and/or 501(c)3 organizations, fiscally sponsored community projects, accredited academic institutions, and government agencies, including special districts, seeking fish and game propagation funding; and (2) makes recommendations to the Board regarding the expenditure of Fish and Game Propagation funds. These guidelines included establishing a set schedule and application process through which applicants can request funding for eligible projects. At its June 6, 2024 meeting, the Commission established an Evaluation Committee comprised of one Commissioner and two Department staff (the Parks Director and Parks Assistant Director).

On July 23, 2024 the Department opened the grant application process and published all application materials and guidelines publicly to the Department's website. The due date for applications was August 22, 2024.

The FY 2023-24 Year-End Fund Balance for the Fish and Game Fund was \$61,096.

DISCUSSION:

The Department received five timely applications for Fish and Game Propagation funds. A summary of each application, as well as the Evaluation Committee's recommendation to the Commission for its consideration, are detailed below.

1. *San Bruno Mountain Watch: San Bruno Mountain Rare, Threatened and Endangered Plant Propagation Project*

The San Bruno Mountain Watch's Rare, Threatened and Endangered Plant Propagation project is a collaborative effort to increase the abundance and expand the geographic distribution of rare, threatened, and endangered plant species on San Bruno Mountain. In 2015, a survey regarding rare, threatened, and endangered (RTE) plant species on San Bruno Mountain was conducted and provided recommendations for management. The project for this funding request proposes to implement the recommended management and stewardship efforts for four of the plants most urgently prioritized in the 2015 survey—the San Francisco champion (*Silene verecunda ssp. verecunda*), Pacific manzanita (*Arctostaphylos pacifica*), Leo Brewer's Manzanita (*Arctostaphylos uva-ursi forma leobreweri*) and miniature manzanita (*Arctostaphylos uva-ursi forma suborbiculata*).

This project is eligible for funding under the California Fish and Game Code section 13103(e) as the proposed project focuses on restoration and recovery of some of the most vulnerable plant species at San Bruno Mountain, which is also critical habitat for 4 species of federally protected butterflies – mission blue, callippe silverspot, San Bruno elfin, and bay checkerspot butterflies.

The project requests \$11,500 from the Fish and Game Fund, with \$38,262 in

matching funds and a total project cost of \$49,762.

The Evaluation Committee supports a recommendation to the Board of Supervisors to award Fish & Game Propagation Funds to this applicant in the amount requested (\$11,500).

2. San Mateo County Parks Foundation: Memorial County Park Nature Center Interpretive Media

The San Mateo County Parks Foundation proposes to implement the Memorial County Park Nature Center Improvement Project with support from the Fish and Game Propagation Fund. Through this project, new interpretive media will be installed at the Memorial County Park Nature Center that supports public education related to fish and wildlife conservation, in alignment with California Fish and Game Code 13103(a).

The new interpretive media will educate the public on these fish and wildlife conservation topics:

- Ecological concepts of watersheds, creeks, riparian areas, and redwood forests
- Flora and fauna that can be found in the park
- Forest health, fire ecology, and ways to reduce risk of wildfire
- Significance of Pescadero Creek as breeding grounds for steelhead trout and implications for visitor use
- Presence of the endangered Marbled Murrelet and the need for campers to support its conservation by keeping campsites “crumb clean” which reduces the presence of predatory crows and jays
- Visitors’ role in the protection and active stewardship of parklands and forests to benefit fish and wildlife

This project is eligible for funding under the California Fish and Game Code section 13103(g) as the project will allow the Department to create and own educational and interpretive material pertaining to the scientific principles of fish and wildlife conservation for use at Memorial County Park.

The applicant requests \$15,000 from the Fish and Game Fund, with \$66,040 in matching funds and a total project cost of \$81,040.

The Evaluation Committee supports a recommendation to the Board of Supervisors to award Fish & Game Propagation Funds to this applicant in the amount requested (\$15,000).

3. San Mateo Resource Conservation District: Memorial County Park PIT Tag Antenna Array Project

The San Mateo RCD’s Coastside Salmonid Monitoring Project addresses a critical

need for long-term monitoring of threatened and endangered salmonid populations in the Pescadero-Butano watershed. This project utilizes passive integrated transponders (PIT) tags and paired antennas (array) to detect the movements of coho and steelhead within the watershed. The Memorial County Park array site is the project that this application seeks reimbursement for under this grant. Data collected will be shared with the Department's Natural Resource Management Division to inform management and restoration of the creek.

This project is eligible for funding under the California Fish and Game Code section 13103(i) as the project focuses on data collection for monitoring population trends and movement of fish species by qualified researchers and organizations.

The applicant requests \$22,156.16 from the Fish and Game Fund, with \$22,156.16 in matching funds and a total project cost of \$44,312.31.

The Evaluation Committee supports a recommendation to the Board of Supervisors to award Fish & Game Propagation Funds to this applicant in the amount requested (\$22,156.16).

4. *Steve Kennedy: The Cannonball Express* (Elementary School Version)

This application requests Fish and Game Funds to create a video for use in school curriculum that will "that will encourage kids in grades 5 & 6 to get into the training and education pipeline for the jobs of tomorrow that will help us prepare for, prevent and mitigate the kind of devastating and deadly suburban forest fire that San Mateo County has not yet experienced". The described project would be to "create a video from a simple coming-of-age story line about two kids and their adult neighbors [that is] much more than an aid to education. The members of the Video Project Committee will bring stakeholders together to influence (County Parks) land management, energy and educational policy makers on the trillion dollar issue of suburban forest fires".

The applicant requests \$5,000 from the Fish and Game Fund and a total project cost of \$10,000; however, the applicant indicates that the required matching funds are not secured, and they would need to seek funding from other sources.

The Evaluation Committee has determined that Mr. Kennedy's application is incomplete, as the applicant did not provide all items/information required by the Commission's Fish and Game Propagation Fund Guidelines. Specifically, the applicant did not provide the signed grant application form or the signed proposed project budget. Additionally, the applicant has not secured the required 50% matching funding is for the project.

Because this application did not meet minimum qualifications to be properly evaluated, and all required items for the application were not provided by the applicant, the Evaluation Committee does not support a recommendation of awarding

Fish & Game Propagation Funds to this applicant.

5. *Vida Verde Nature Education: Multi-day Environmental Education Experiences for Students from Low Income Bay Area Schools*

Vida Verde Nature Education is a nonprofit corporation based in San Gregorio that promotes educational equity by providing free overnight learning experiences for 4th-6th grade students through overnight camping programs during the school year. Each camping trip includes a three-day overnight, activity packed experience at a 100-acre farm, as well as field trips to nearby parks and beaches. The program centers around five core components: (1) nature hike in the redwoods at Sam McDonald County Park, (2) goat milking and cheese making, (3) tidepool, beach, and marsh exploration in Pescadero, (4) night-time hike and trust walk, and (5) organic farm tour and tasting.

Students engage with natural science through the camping trip with activities linked to California state education standards, including topics such as the history, ecology, and special habitats of redwood forests, decomposers and their importance in the forest ecosystem, flora and fauna adaptations, tidepool exploration, and first-hand exploration and appreciation for various environments.

This project is eligible for funding under the California Fish and Game Code section 13103(a) as the proposed project focuses on education relating to the scientific principles of fish and wildlife conservation.

The applicant requests \$10,000 from the Fish and Game Fund, with \$10,581 in matching funds and a total project cost of \$20,581.

The Evaluation Committee supports a recommendation to the Board of Supervisors to award Fish & Game Propagation Funds to this applicant in the amount requested (\$10,000).

FISCAL IMPACT:

Adequate funding exists within the County's Fish and Game Propagation Fund for this purpose, with no impact to the Parks Department's operating budget beyond administrative costs.

RESOLUTION NO. 2024-02

PARKS AND RECREATION COMMISSION, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AMENDING THE PARKS AND RECREATION COMMISSION'S REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2024

RESOLVED, by the Parks and Recreation Commission of the County of San Mateo, State of California, that

WHEREAS, at the December 7, 2023 Parks and Recreation Commission meeting, the Commission adopted Resolution No. 2023-1 which established its regular meeting schedule for calendar year 2024; and

WHEREAS, the Commission desires to amend its regular meeting schedule to hold its November 2024 meeting at Tunitas Creek Beach County Park south of Half Moon Bay, San Mateo County, California and to shift the start time of the meeting to 3:00pm due to the sunset time in November.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the schedule of regular meetings for the Parks and Recreation Commission for the calendar 2024 year shall be as follows:

DATE/TIME	LOCATION
January 4, 2024 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City
February 1, 2024 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City
March 7, 2024 4:00-6:00 p.m.	Coyote Point Recreation Area 1701 Coyote Point Drive, San Mateo, CA 94401

April 4, 2024 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City
May 2, 2024 4:00-6:00 p.m.	Quarry County Park 1195 Columbus St., El Granada, CA 94018
June 6, 2024 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City
July 4, 2024 4:00-6:00 p.m.	No Meeting – Summer Recess
August 1, 2024 4:00-6:00 p.m.	Regular Meeting Cancelled Special Meeting held in its place at Flood County Park 215 Bay Rd, Menlo Park, CA 94025
September 5, 2024 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City
October 3, 2024 4:00-6:00 p.m.	Regular Meeting Cancelled Special Meeting held in its place at Criminal Justice Training Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City
November 7, 2024 3:00-5:00 p.m.	Don Horsley County Park at Tunitas Creek Beach 23000 Cabrillo Hwy S, Half Moon Bay, CA 94019
December 5, 2024 4:00-6:00 p.m.	Criminal Justice Training Room (with remote public participation available) 400 County Center, 1 st Floor, Redwood City

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