



AGENDA

Hybrid Meeting

Thursday, February 1, 2024

4:00 PM

*****IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****

*This meeting of the San Mateo County Parks Commission will be held in **The Criminal Justice Training Room, 400 County Center, 1st floor, Redwood City, CA, 94063.** Members of the public will be able to participate in the meeting in person in Redwood City or remotely via the Zoom platform. Remote public participation is encouraged. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda. A video recording of the meeting will be posted online on the Parks Department website following the meeting.*

Representing the people of San Mateo County and in their interest, the Parks Commission acts as an advisory body to the Board of Supervisors on matters related to open space, parks and recreation, the fish and game fund, and providing a public and transparent forum on items agendized for its consideration in coordination with the County Parks Department.

PUBLIC PARTICIPATION

The February 1, 2024 Parks Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/91252290840> . The webinar ID is: 912 5229 0840. The February 1, 2024 Parks Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the webinar ID: Webinar ID: 912 5229 0840, then press #. Members of the public can also attend this meeting physically in The Criminal Justice Training Room, 400 County Center, 1st floor, Redwood City. Virtual public participation is encouraged, due to the small size of the meeting room.

Written public comments may be emailed to parksandrecreation@smcgov.org and should indicate the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.

Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

Please see instructions for written and spoken public comments at the end of this agenda.

ADA REQUESTS

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact the Parks Department by 10:00 a.m. on the day before the meeting at parksandrecreation@smcgov.org . Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

1. Pledge of Allegiance**2. Roll Call****3. Public Comment**

This item is reserved for persons wishing to address the Commission on any Parks-related matters that are not otherwise on this meeting agenda.

As with all public comment, members of the public who wish to address the Commission should complete a speaker's slip to make a public comment in person. Speakers are customarily limited to two minutes.

4. Action to Set the Agenda**5. Department Update****6. Regular Agenda**

- 6.1 Commission subcommittees
 - dissolution of current subcommittees (ACTION)
 - future guidelines for forming new subcommittees (ACTION)
- 6.2 Commission response to public comment (ACTION)
- 6.3 Fuel reduction projects presentation (Informational)
- 6.4 March 2024 Commission meeting plans – in park meeting (Informational)

7. Subcommittee Updates

- 7.1 Budget & Performance Subcommittee
- 7.2 Dog Management Subcommittee
- 7.3 Parks Naming Subcommittee
- 7.4 Fuel Reduction & Forest Health Subcommittee
- 7.5 Equity, Inclusion, and Access Subcommittee
- 7.6 Transparency & Visibility Subcommittee
- 7.7 Partnerships & Connections Subcommittee
- 7.8 Agenda Subcommittee
- 7.9 Fish & Game Fund Subcommittee (ad hoc)

8. Items for a Future Agenda

- 8.1 Commission response to public comment
- 8.2 County diversity, equity, and inclusion initiatives
- 8.3 Budget update presentation
- 8.4 Partnerships and connections – have representatives of partner organizations such as Together Bay Area and/or the Santa Cruz Mountains Stewardship Network provide presentations to the Commission.
- 8.5 100-year anniversary multi-media presentation
- 8.6 Update on sustainability actions for the Parks Department & alignment with action plan for County Office of Sustainability
- 8.7 Fuel reduction project updates

9. Adjournment

County of San Mateo Parks and Recreation Commission

Jorge Laguna, District 1 | Thaddeus Block, District 2 | Irma Rodriguez Mitton,
District 3 (Vice-Chair) | Meda O. Okelo, District 4 (Chair) | Basem Manneh,
District 5 |

County of San Mateo Parks Department

Nicholas J. Calderon, Parks Director
Hannah Ormshaw, Assistant Parks Director

Instructions for Public Comment During In Person and Remote Participation Meetings

During meetings of the Parks and Recreation Commission, members of the public may address the Parks and Recreation Commission members as follows:

*Written Comments:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to parksandrecreation@smcgov.org
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.

5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the Parks and Recreation Commission members and made publicly available on the Parks and Recreation Commission website along with the agenda. We cannot guarantee that e-mails received less than 24 hours before the meeting will be read during the meeting but such emails will still be included in the administrative record of the meeting.

*Spoken Comments:

In person Participation:

1. If you wish to speak to the Commission, please fill out a speaker's slip located near the conference room door. If you have anything that you wish distributed to the Commission and included in the official record, please hand it to the staff person for the Parks Department who will distribute the information to the Commission members and staff.

Via Zoom:

1. The February 1, 2024 Parks Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/91252290840> . The webinar ID is: 912 5229 0840. The February 1, 2024 Parks Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the webinar ID: Webinar ID: 912 5229 0840, then press #. Members of the public can also attend this meeting physically in The Criminal Justice Training Room, 400 County Center, 1st floor, Redwood City. Virtual public participation is encouraged, due to the small size of the meeting room.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up -to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Board President or Clerk of the Board calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak

DEPARTMENT UPDATE
San Mateo County Parks Commission
February 1, 2024

Visitor Experience

Visitor Data

In Quarter 4 of 2022 (October - December), the San Mateo County Parks Department served approximately 585,919 visitors. The annual total was 2,334,446 visitors. Data indicates that the most visited parks in the system throughout the calendar year include the Crystal Springs Regional Trail (538,294 visitors), Coyote Point Recreation Area (340,803 visitors), San Pedro Valley County Park (220,408 visitors), and San Bruno Mountain State and County Park (192,796 visitors). Raw visitor data is included in this report as Attachment 1.

Interpretive Events

The Interpretive Program hosted ten events in December and January, including classroom programs on food webs and animal engineers, a Sam McDonald Presentation in Woodside, and a CaveSim Program in partnership with Pacifica Sanchez Library at San Pedro Valley County Park. The details of each event are included in this report as Attachment 2.

Volunteer Events

The Volunteer Program hosted twenty-one volunteer events in December and January throughout the parks system, including various planting, weeding, and mulching events for invasive plant control and habitat restoration, and trail restoration and rehabilitation projects. These events account for 1,348 hours of volunteer effort supporting and improving the parks. The details of each event are included in this report as Attachment 3.

Facilities and infrastructure

Flood Park

On February 1, the bids to construct Phase 1 of the Realize Flood Park Project will be opened, and a contract will be presented to the Board of Supervisors for consideration on February 27. Phase 1 of the project includes a new multi-use sports field, a full basketball court, and two tennis/pickleball courts and sand volleyball courts as well as new picnic and reservation areas, new walking paths, upgrades to the parking lot, and modernization of the utilities. Also included in Phase 1, but constructed under a separate contract, was the pump track; the pump track was opened to the public as of October 21, 2023 is well loved by the community. Phase 1 of the Realize Flood Park Project enables the Department to provide the greatest variety of recreational opportunities possible and includes the most desired uses for the park that were raised during the public engagement process.

Tunitas Creek Beach

Since August, construction of the park improvements at Tunitas Creek Beach has been underway; these include a new parking lot at the top of bluff, a new loop trail and ADA

accessible pedestrian pathway connecting the parking lot to the beach and mid bluff, improvements at the mid bluff including picnic areas, an amphitheater, a restroom, and a ranger shed, as well as improved access to the beach. At this time, a majority of grading work and land stabilization efforts has occurred throughout the project area, with work continuing on the parking lot on the top of bluff.

Fitzgerald Marine Reserve Bridge

As of January 16, replacement of the damaged bridge at Fitzgerald Marine Reserve has been underway. At the time of publication of this update, the assembly of the new bridge is underway on site, and installation of the new bridge should occur before the end of the month.

Winter Weather

The winter weather over the past few months has thus far been less impactful to park facilities than what was experienced during the winter of 2023. However, consistent rain and wind gusts have resulted in soil saturation and some tree failures and fallen tree limbs, including two large eucalyptus trees that fell over the Bay Trail at Coyote Point Recreation Area in mid-January. Visitors are urged to remain aware of their surrounding when visiting the parks during the winter months.

Other Department Updates

Coyote Point Marina Hydrofoil Transportation Connection

In 2023, the Department was approached by a start-up company called Navier that operates fully electric hydrofoil water taxis in order to provide a new mode of scalable, clean, and comfortable transportation. Recognizing that the Coyote Point Marina and Navier have a shared interest in wanting to expand access to Coyote Point without increasing vehicle emissions and highway congestion, a partnership between the Department and Navier has been underway. The Department is currently negotiating a one-year, no fee agreement with Navier to authorize them to use the Marina. Navier plans to expand their existing limited-service route to include the Marina. With this service, families and park patrons from the north bay, east bay, and San Francisco will be able to experience a scenic trip on the bay before enjoying the facilities available at Coyote Point.

Centennial Events

The Parks Department is celebrating it's 100-year anniversary as an organization in 2024. The Department was formed along with the purchase of Memorial County Park in 1924, and over the last 100 years has expanded to manage 24 parks, regional trails, and historic sites throughout the County, encompassing over 16,000 acres. To celebrate this milestone, there will be several events hosted throughout the year, including: an event at Wunderlich County Park to celebrate the 50-year anniversary of this park on April 18, a Centennial celebration at Memorial County Park on July 11, Summerfest at Coyote Point Recreation Area in August (date TBA), celebration of the opening of the newest park in the system at Tunitas Creek Beach County Park in September (date TBA), and a Fall Festival at Quarry County Park in October (date TBA).

Attachment 1

Site	Jan	Feb	Mar	Apr	May	June	July	Aug.	Sept.	Oct	Nov	Dec	Annual Totals
Coyote Point Recreation Area	3,130	15046	7,936	18256	33025	55901	16082	12901	56314	46289	42992	32931	340,803
Crystal Springs Trail	52,841	16552	25,789	33217	59441	53806	65728	51299	45961	43811	49043	40806	538,294
Edgewood Park	7,919	9,958	10,589	28750	16786	16620	19781	36554	11735	9124	7324	5753	180,893
Flood Park	6213	5774	7,245	12061	13302	14473	12092	14301	11892	9462	9786	7970	124,571
Friendship Park	833	872	962	1432	1722	2324	2064	1740	1675	1666	1737	1978	19,005
Huddart Park	4636	3171	2,635	8182	7973	10682	14130	11227	16726	10273	6495	6765	102,895
South County Trails	2396	2438	1,213	1858	2219	1469	1744	949	942	909	851	1754	18,742
Wunderlich Park	1234	3082	1,921	4559	5675	6437	6616	6040	5692	4996	5313	4450	56,015
Sam McDonald Park	1019	1582	1,125	1857	2218	2366	3505	3068	2179	2544	2449	2052	25,964
Pescadero Creek County Park	463	620	487	784	1131	1058	1942	1681	1499	1830	1380	650	13,525
Memorial Park	109	2083	1,960	3311	6570	9064	28161	22200	16620	16734	6966	2305	116,083
Cowell Purisima Trail	608	2045	2,615	4126	2928	3087	1962	1751	1244	1148	2344	2477	26,335
Devil's Slide Trail	5734	4188	3,905	6504	4575	3554	4222	3672	7367	4275	3466	4108	55,570
Fitzgerald Marine Reserve	7088	1256	2,478	11585	11343	15663	25395	9822	12113	6379	6176	5542	114,840
Mirada Surf	940	578	303	623	497	436	1501	546	306	370	122	842	7,064
Pillar Point Bluff	7581	6163	5,932	9407	6513	8357	8024	7342	6601	7167	6899	8667	88,653
Quarry Park	2234	4208	4,564	6568	6364	5599	3130	2190	3314	4719	3987	2859	49,736
San Pedro Valley Park	11360	11268	7,864	15916	16426	12861	27707	29750	22552	26161	20251	18292	220,408
Junipero Serra Park	1438	2781	2,528	4211	5535	4664	3483	3596	3236	3732	4065	2985	42,254
San Bruno Mountain	10748	10551	11,291	15745	14504	15376	24636	21128	19053	17272	17149	15343	192,796
Monthly Totals	128,524	104216	103,342	188952	218747	243797	271905	241757	247021	218861	198795	168529	2,334,446

Attachment 2

Date	Event	Location	District	Attendees
December 1	Virtual Classroom Program - Nature's Engineers	Fiesta Garden International School	2	19
December 1	Virtual Classroom Program - Food Web	Laurel Elementary	2	30
December 9	Cover Crop Workshop	Friendship Park		16
December 13	Virtual Classroom Program - Food Web	Laurel Elementary	2	26
December 15	Virtual Classroom Program - Animal Engineers	El Granada Elementary	3	24
January 5	Virtual Classroom Program - Food Web	LEAD Elementary	2	28
January 5	Virtual Classroom Program - Food Web	LEAD Elementary	2	28
January 5	Woodside Sam McDonald Presentation	Woodside Independence Hall	3	70
January 18	SSF Preschool & Kindergarten Readiness Fair	SSF Library Parks & Rec Building	5	81
January 24	CaveSim Program with Pacifica Sanchez Library	San Pedro Valley Park	3	
January 26	Oceana HS Career Day	Oceana HS	3	

Attachment 3

GROUP	DATE	PARK	PROJECT	PARICIPANTS	HOURS
SMCHA	December 2, 2023	Edgewood County Park	Clarkia Trail Maint	10	30
4H	December 2, 2023	San Pedro Valley County Park	planting	22	66
Andy Bracy	dec 9-10	San Pedro Valley County Park	building a new pathway at the VC	19	128
Allogen Therapeutics	December 13, 2023	Coyote Point Recreation Area	LIRA weeding	24	60
Trail Center	December 13, 2023	Huddart County Park	Redwood Nature Trail restoration project	3	7.5
Jason Alger	December 17, 2023	Memorial County Park	broom weeding in Loma Mar Redwoods	14	42
Community Stewardship	December 30, 2024	San Bruno Mountain State and County Park	planting	21	63
Community Stewardship	January 1, 2024	Pillar Point Bluff County Park	planting	5	13
rotary club	January 6, 2024	Coyote Point Recreation Area	Litter pick up	25	73
Trail Center	January 5, 2024	Huddart County Park	trail maintenance mini work day	2	10
Allie Scouts	January 11, 2024	Edgewood County Park	trail maintenance mini work day	4	16
CSM Teachers	January 12, 2024	Coyote Point	weeding, planting and	16	32

and Faculty		Recreation Area	mulching		
Community Stewardship	January 13, 2024	Pillar Point Bluff County Park	Planting	5	15
MLK DAY	January 15, 2024	Huddart County Park	stewardship, removing broom	81	243
HMB Lions Club	January 18, 2024	HMB Library	introduction to SMCP and discussion of the club adopting a park project	27	54
Gilead	January 19, 2024	Coyote Point Recreation Area	LIRA weeding	7	21
Community Stewardship	January 20, 2024	San Bruno Mountain State and County Park	planting	22	66
Trail Center	January 20, 2024	Huddart County Park	trail maintenance workday	27	229
Design Tech HS	January 25, 2024	Coyote Point Recreation Area	LIRA weeding	24	120
Audrey Scots	January 26, 2024	Huddart County Park	Silver Award Project	5	15
Sequoia Audubon	January 31, 2024	Huddart County Park	Bird Box Training	15	45

Commission Subcommittees

Subcommittees	Assigned Commissioners
Budget & Performance Subcommittee	Commissioner Okelo, Commissioner Laguna
Dog Management Subcommittee	
Parks Naming Subcommittee	Commissioner Okelo
Fuel Reduction & Forest Health Subcommittee	Commissioner Laguna
Equity, Inclusion, and Access Subcommittee	Commissioner Laguna
Transparency & Visibility Subcommittee	Commissioner Manneh, Commissioner Okelo
Partnerships & Connections Subcommittee	Commissioner Okelo
Agenda Subcommittee	Commissioner Okelo, Commissioner Rodriguez Mitton
Fish & Game Subcommittee	Commissioner Okelo, Commissioner Rodriguez Mitton

Parks Commission Revised Goals & Objectives 5-5-2022

Goal	Objectives	Action Items
<p><u>Goal 1</u> Advise and make recommendations to the Board of Supervisors regarding the management and operation of County natural reserves, marine reserves, open space areas, trails, parks and/or recreation areas and facilities within unincorporated San Mateo County (Bylaw direction).</p>	<p>1.1 Understand and support the Parks Department's management and operational priorities (e.g., major maintenance, capital/infrastructure improvements, resource protection, and equity and accessibility/IDEA).</p> <p>1.2 Promote Parks programs and efforts that promote the health, well-being, and safety of County residents</p>	<p>1.1.1 Request and hear management and operational priorities presentation, including ways for the Commission and the public to promote and support these priorities.</p> <p>1.1.2 Contribute as helpful to strategic planning and refinement of priorities for future efforts.</p> <p>1.1.3 Contribute as helpful on the alignment, reporting, and measurement of current Parks adopted performance measures to demonstrate Parks' contribution to County health, well-being, safety, and equitability.</p> <p>1.1.5 Receive ongoing updates on county's Parks budget and how it is being deployed against department objectives including any gaps</p> <p>1.2.1 Ongoing review of benchmarks and current performance of fuel reduction and other hazard mitigation plans, spend, and programs that enhance public safety. Support these programs as helpful and</p>

	<p>1.3 Support implementation of dog management policy recommendations</p> <p>1.4 Support feasible and strategic park property acquisitions and open space development</p>	<p>provide recommendations to the Board of Supervisors as necessary</p> <p>1.2.2 Review updates on IDEA initiative, interpretive strategic plan implementation, visitor services, and equity; provide recommendation to the board of supervisors as needed.</p> <p>1.2.3 Review programs that promote health and well-being, including ways to promote, support, and grow (if needed) those programs; and Provide recommendations to the Board of Supervisors as necessary</p> <p>1.2.4 Appoint Commission liaison to the Youth Commission (two-year term).</p> <p>1.3.1 Participate in Dog Management Committee.</p> <p>1.4.1 Support Bay to Coast connection with attendance at planning meetings, Committee endorsements, etc.</p> <p>1.4.2 Support Tunitas Creek Beach Park development with attendance at planning meetings, Committee endorsements, etc.</p>
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	<p>1.5 Develop and deliver Commission updates and associated recommendations to the Board</p> <p>1.6 Ensure equitable and diverse access to county parks</p>	<p>1.5.1 Draft and submit a presentation to the Board of Supervisors in time to inform budget decisions for the next cycle. The presentation should both look back to describe work accomplished and look forward to describe work ahead.</p> <p>1.5.2 Develop and submit an annual report to the Board of Supervisors</p> <p>1.6.1 Work with Parks Department staff to develop a standard set of information regarding populations served for programmatic presentations.</p> <p>1.6.2 Review updates on how the Department focus on DEI is supporting inclusive practices and championing the principals of equity in tangible ways for park users.</p>
<p><u>Goal 2</u> Adopt and forward to the Board of supervisors recommendations regarding fees to be charged for the use of the areas noted in 1. (By law direction).</p>	<p>2.1 Develop Recommendations for a comprehensive fee strategy for County Parks uses</p>	<p>2.1.1 Support development of a feasible and holistic fee strategy for approval by the Commission and recommendation to the Board</p>
<p><u>Goal 3</u> Advise the BOS regarding fish, game and wildlife policies and programs, and make recommendations to the BOS regarding the expenditure of fish and game propagation funds. (By law direction)</p>	<p>3.1 Ensure access to fish and game propagation funds</p>	<p>3.1.1 Consider recommendation for readoption of a Citizens Advisory Committee regarding fish, game, and wildlife policies</p>

		Commissioner Merrilees to draft language re: ensuring awareness of process, timelines and outcomes
<p>Goal 4 Explore and strengthen partnerships to expand equitable utilization and access to County parks Strengthen partnerships with local and regional organizations to increase visibility, provide equitable utilization and improve access to county parks</p>	<p>4.1 Build stronger partnership between the Commission and the Foundation</p> <p>4.2 Strengthen relationship between local, regional parks commissions and groups</p>	<p>4.1.1 Support Parks Foundation with attendance at events and promotion of content for online/social media campaigns</p> <p>4.2.1 Establish relationships with local San Mateo County parks groups and attend relevant meetings, communicate work being done by Commission and partner with groups to increase visibility and usage of parks across San Mateo County</p> <p>4.2.2 Ensure representation in cross jurisdictional parks and continuity of trails in projects like Bay Area Ridge Trail and local 30 by 30 initiatives.</p>
<p>Goal 5 Increase transparency and visibility of County Parks plans and initiatives.</p>	<p>5.1 Improve public access to commission materials</p> <p>5.2 Work with Department to ensure items brought before the Commission include sufficient data for informed decision-making</p>	<p>5.1.1 Work with the Department on the Commission web site to make all relevant documentation publicly available and ensure materials are published in a timely manner</p> <p>5.2.1 Create schedule of park, budget and initiative updates timed to provide feedback prior to Board of Supervisors decision making</p> <p>5.2.2 Work with the Department to develop consistent standards for monthly Parks Department packages and updates</p>

	5.3 Ensure effective communication with Board of Supervisors to successfully advocate for Parks programs and priorities	5.3.1 Explore assignment of Board liaison to commission
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